

# **BOARD OF COUNTY COMMISSIONERS**

## **GULF COUNTY, FLORIDA**

### **AGENDA                      February 14, 2012                      TIME / PAGE NO.**

1. Meeting Called to Order . . . . . 6:00 p.m.
2. Consent Agenda . . . . . 1-136
3. County Staff Business
4. Board Business
5. Tom Gibson / Ellis Smith – Land Swap
6. Public Discussion

#### **F.S. 286.0105:**

**If a person decides to appeal any decision made by the board, agency or commission, with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.**

# CONSENT AGENDA

February 14, 2012

1. Minutes – January 10, 2012 – Regular Meeting . . . . . 1-26  
- January 24, 2012 – Regular Meeting . . . . . 27-42
2. Approval of Checks and warrants for January 2012 which are incorporated  
herein by reference, pursuant to Chapter 136.06 F.S.
3. Change Order #3 – GAC Contractors- Avenue “A” Sewer\*\* Decrease \$20,412.55\* 43
4. Inventory – Health Department\*\*\*Transfer – 120-77a \* 120-77b \* 130-207  
Junk / Remove – 120-63 \* 130-105 \* 130-112 \* 130-170 \*  
130-173 \* 130-175 \* 130-193 \* 130-194 \* 130-223 \*  
130-244 \* 130-245 \* 130-246 \* 130-247 \* 130-248 \*  
130-255 \* 130-259 \* 130-264 \* 130-277 \* 130-281 \*  
130-287 \* 130-301 \* 130-302 \* 130-373 \* 130-398 \*  
130-430 \* 130-431. . . . . 44-46
5. Invoices – Bluewater iNet Group LLC – VisitGulf.com \*\* Banners\*\*  
(Invoice #15809 \* \$131.25 to be paid from T.D.C. account  
#27452-48000). . . . . 47  
  - C. W. Roberts Contracting – Cape San Blas Shared Use Path \*  
(Application #7 \* \$497.469.00 to be paid from account  
#40341-53000 LAP, Phase III). . . . . 48-51
  - County Attorney Jeremy Novak – Professional Services (January  
16 - 31, 2012 \* \$562.50 & \$7,732.65 \* to be paid from account  
#21314-31100) . . . . . 52-54
  - Florida Department of Revenue – Unemployment Tax (\$5,595.10  
to be paid from account # 347511-25000) . . . . . 55-56
  - GAC Contractors (Invoice #26441 \* \$10,339.02 to be paid from account  
#113535-34000 Ave A DRI Project \* Bid #1011-12). . . . . 57-60
  - GAC Contractors (Invoice #26442 \* \$41,909.67 to be paid from account  
#113535-34000 Ave A DRI Project – Final Retainage \* Bid  
#1011-12). . . . . 61-64
  - Gulf County Health Department (Contract between Department of  
Health and Gulf BOCC \* \$10,798.00 to be paid from  
account #42562-81000). . . . . 65
  - Port St. Joe High School (Invoice #20120110B \* \$1,000.00 to be  
paid from T.D.C. account #27452-49000). . . . . 66-67

- Roberson & Associates – Auditing Services * T.D.C. (Invoice #PSJ9195 * \$5,000.00 * to be paid from Account #346513-32000).	68-71
- St. Joseph Bay Humane Society – Animal Control (January, 2012 * \$2,932.00 * to be paid from Account #43262-82000)	72-74
- The Ferguson Group, LLC – Federal Lobbyist (Invoice #0312177 * \$6,500.00 * to be paid from Account #21111-31200)	75
6. T.D.C Invoices – Consent Agenda Items Summary.	76-77
- Kerigan Marketing Associates (Invoice #6178 * \$706.00 to be paid from account #BP3 27452-49204)	78-80
- Kerigan Marketing Associates (Invoice #6179 * \$526.00 to be paid from account #27452-49200)	81-83
- Kerigan Marketing Associates (Invoice #6174 * \$2,640.00 to be paid from account #27452-49200).	84-85
- Kerigan Marketing Associates (Invoice #6211 * \$660.00 to be paid from account #27452-49200)	86
- Kerigan Marketing Associates (Invoice #6211 * \$1,980.00 to be paid from account #27452-49200)	87-89
- Kerigan Marketing Associates (Invoice #6215 * \$2,562.50 to be paid from account BP Print # 27452-49202)	90-95
- Kerigan Marketing Associates (Invoice #6205 * \$9,535.00 to be paid from account Discovery #27452-48000)	96-99
- Kerigan Marketing Associates (Invoice #6202 * \$1,919.00 to be paid from account BP Interactive #27452-49203)	100-103
- Big Bend Saltwater Classic (Invoice #61008 * \$2,000.00 – \$1,000.00 to be paid from account #27452-83000 * \$1,000.00 to be paid from account #BP3 27452-48000).	104-108
- Junior Service League – Chili Cook Off (Sponsorship * \$1,500.00 to be paid from account #27452-83000)	109-118
- 3G Broadcasting Oyster Radio WOYS 100.5 FM (Invoice #11120169 * \$150.00 to be paid from account #BP3 27452-48000).	119
- Freedom Florida (Invoice #4522404-1211 * \$167.51 to be paid from account #BP3 27452-48000)	120-122

	- Turtle Beach Inn (\$585.00 to be paid from account #27452-48000).	123
	- Jacksonville Sound & Communications (Fire Alarm System Agreement for Monitoring for T.D.C. Building * \$240.00 to be paid from account # 27452-46200)	124-128
	- Must See Media LLC Advertising Contract (Must See Magazine – Spring, Summer & Holiday 2012 * \$4,275.00 to be paid from account # 27452-49200)	129-130
	- Dewey Blaylock – (Norton Anti-Virus Software Order #NP121746916 * \$44.49 to be paid from account #27452-49000)	131-134
7.	Public Works – Request to Receive Sealed Bids for Courthouse Fountain.	135
8.	Waiver – Honeyville Community Center * Project Graduation for Wewahitchka's Valentine's Dance.	136



**JANUARY 10, 2012**

**PORT ST. JOE, FLORIDA**

**REGULAR MEETING**

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Bill Williams, Vice Chairman Tan Smiley, and Commissioners Carmen L. McLemore, Ward McDaniel, and Warren J. Yeager, Jr.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, E.D.C./Chamber Director Barry Sellers, Gulf County E.M.S. Director Houston Whitfield, Gulf County Extension Agent Roy Lee Carter, Mosquito Control Director Mark Cothran, Planner David Richardson, Preble-Rish Engineer Clay Smallwood, Public Works Director Joe Danford, Sheriff Joe Nugent, and T.D.C. Director Tim Kerigan.

Sheriff Nugent called the meeting to order at 6:00 p.m., E.T.

Clerk Norris opened the meeting with prayer, and Chairman Williams led the Pledge of Allegiance to the Flag.

**CHAIRMANSHIP**

Commissioner Williams assumed the seat as Chairman stating it had been an honor to serve with outgoing Chairman Yeager; noting he had done an excellent job as the Chair.

**CONSENT AGENDA**

Upon motion by Commissioner McDaniel, second by Commissioner Yeager, and unanimous vote, the Board approved the Consent Agenda after removal of pages 20-22 and 26-30 of item #5, and item #6 (pages 31-41) as follows:

1. Approval of Checks and warrants for December, 2011 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
2. Agreement – FL Department of Corrections (Inmate Dog Obedience Program)

3. Change Order #5 – Bryan-Co Services, Inc. (C.D.B.G. Disaster Recovery Initiative Affordable Rental Housing \* Moss Creek)

Change Order #6 – Bryan-Co Services, Inc. (C.D.B.G. Disaster Recovery Initiative Affordable Rental Housing \* Pine Ridge)

Change Order #12 – Bryan-Co Services, Inc. (C.D.B.G. Disaster Recovery Initiative Affordable Rental Housing \* Liberty Manor)

Change Order #4 – C.W. Roberts Contracting, Inc. (Cape San Blas Shard Use Path Phase III \* Increase \$3,500.00)

4. Community Service Hours (Permission for Juvenile Offenders to Perform Community Service Hours at Gulf County E.M.S.)

5. Invoices – Bryan-Co Services, Inc. – C.D.B.G.-D.R.I. Affordable Rental Housing \* Moss Creek Apartments \* Application #3 \* \$4,047.50 \* to be paid from Account #113554-34000)

- Bryan-Co Services, Inc. – C.D.B.G.-D.R.I. Affordable Rental Housing \* Pine Ridge Apartments \* Application #4 \* \$14,616.50 \* to be paid from Account #113554-34000)

- Bryan-Co Services, Inc. – C.D.B.G.-D.R.I. Affordable Rental Housing \* Liberty Manor Apartments \* Application #2 \* \$26,451.40 \* to be paid from Account #113554-34000)

**\*\*DELETE\*\***- Coast2Coast Printing & Promotions, Inc. - Gulf County Visitors Guide (Invoice #7139 \* \$31,895.00 \* to be paid from Account #27452-48000)

- County Attorney Jeremy Novak (December 6-31, 2011 \* \$8,833.27 \* to be paid from Account #21314-31100)

**\*\*DELETE\*\***- From The Heart Music Hour – (T.D.C. Event \* April 6-8, 2012 \* Invoice #71 \* \$13,250.00 \* to be paid from Account

#BP327452-48001)

**\*\*DELETE\*\***- Nick Honachefsky – Saltwater Fishing Article in 2012  
Gulf County Visitor Guide (Invoice \* \$316.40 \* to be  
paid from Account #27452-48000)

**\*\*DELETE\*\***- Ramsey's Printing & Office – New Years Twice  
Posters (Invoice #042285 \* \$93.90 \* to be paid from  
Account #BP327452-48001)

6. **\*\*DELETE\*\***T.D.C. Invoices – Kerigan Marketing Associates  
(Invoice #6151 \* \$7,361.00 \* to be paid from Account  
#BP3 27452-49202)

**\*\*DELETE\*\***- Kerigan Marketing Associates  
(Invoice #6161 \* \$359.00 \* to be paid from Account  
#BP3 27452-49203)

**\*\*DELETE\*\***- Gulf County Chamber of Commerce  
(\$1,411.13 \* to be paid from Account #27452-83000)

**\*\*DELETE\*\***- Gulf County Chamber of Commerce  
(Invoice #11-089 \* \$4,500.00 \* to be paid from Account  
#27452-83000)

**\*\*DELETE\*\***- St. Joseph Bay Golf Club (Sponsorship  
\* \$4,000.00 \* to be paid from Account #27452-83000)

**\*\*DELETE\*\***- Ramsey's Printing & Office  
(Invoice #042369 \* \$262.00 \* to be paid from Account  
#BP3 27452-48000)

**\*\*DELETE\*\***- Gulf County Chamber of Commerce  
(Invoice #11-058 \* \$20,000.00 \* to be paid from  
Account #BP 27452-48000)

(End)

**PUBLIC HEARING – ORDINANCE – 5 YEAR CAPITAL IMPROVEMENT SCHEDULE**

Pursuant to advertisement to hold the first public hearing to consider adoption of a proposed ordinance for the Five (5) Year Capital Improvement Schedule, County Attorney Novak read the proposed ordinance by title, as follows:

**AN ORDINANCE PER THE REQUIREMENTS OF FLORIDA STATUE 163.3177(3)(b) TO YEARLY REVIEW AND UPDATE THE GULF COUNTY FIVE-YEAR CAPITAL IMPROVEMENT SHEDULE; ADOPTING BY REFERENCE THE GULF COUNTY SCHOOL DISTRICT 2011/2012 WORK PLAN; INCORPORATING BY REFERENCE THE UPDATED CONCURRENCY TRACKING DATA; PROVIDING FOR REPEAL OF ORDINANCE IN CONFLICT THEREWITH, PROVIDING FOR SEVERABLITY AND PROVIDING FOR AN EFFECTIVE DATE.**

Chairman Williams called for public comment. There being no public comment, Commissioner Yeager motioned to proceed to the 2<sup>nd</sup> public hearing on January 24, 2012. Commissioner McDaniel seconded the motion, and it passed unanimously.

**PUBLIC HEARING – P.D.R.B. RECOMMENDATIONS (DECEMBER 19, 2011)**

The Board then considered the following recommendation from the December 19, 2011 meeting of the Planning & Development Review Board:

**VARIANCE APPLICATION – NED HARMAN**

Pursuant to advertisement to hold a public hearing to consider a variance application for Ned Harman (Parcel ID #06314-075R) at Cape San Blas, County Attorney Novak read the public hearing notice and called for public comment. There being no public comment, Commissioner Yeager motioned to deny the variance application for the replacement of an existing four foot dune walkover with a six foot dune walkover for handicap accessibility. Commissioner Smiley seconded the motion for discussion. Upon inquiry by Commissioner Yeager, Planner Richardson stated D.E.P. does not allow this width for a walkover. The motion then passed unanimously.

**GULF COUNTY E.M.S. YEARLY REPORT**

Gulf County E.M.S. Director Whitfield presented and discussed the yearly activities report for Gulf County E.M.S. for 2011. Commissioner Yeager commended E.M.S. Director Whitfield for doing a great job in turning the E.M.S department around, noting these improvements have had a direct positive impact to the tax payers. E.M.S. Director Whitfield reported the runs have steadily increased from fiscal year 2008 to

fiscal year 2011 on both the North and South end of the County. Mr. Whitfield noted the number of full-time employees (7), and part-time medics and E.M.T.'s. E.M.S. Director Whitefield talked about the community service provided throughout the County. Mr. Whitfield commended his staff and volunteers, and welcomed input from the Board for improvement. Commissioner's McLemore and Yeager both commended Mr. Whitfield. Chairman Williams discussed the non-emergency transports, stating he would like to have the budget committee review the non-emergency transport component, possibly outside contracts that could work with our E.M.S. on non-emergency transports.

### **E.M.S. BILLING**

Commissioner McDaniel reported he received several calls concerning E.M.S. billing, stating there are some issues with this. Ed Doyle appeared before the Board and gave a brief overview of his military and civilian career. He stated he tried to reach the Veterans' Service Officer in the Wewahitchka Courthouse and has been unable to reach him in Wewahitchka or Port St. Joe concerning an issue with his E.M.S. bill. He reported he was transported by E.M.S. on September 8, 2011; Medicare was not filed until December 14, 2011, and his supplemental insurance, TriCare for Life, has never been filed; stating he received a bill for this service on January 9, 2012 for the full amount. Mr. Doyle suggested the Board consider having the Veteran's Service Officer available in the North end of the County once a week, and have someone in the State of Florida do the billing; providing jobs to Gulf County and Florida residents. Commissioner McDaniel stated he will review and get back with Mr. Doyle concerning these issues. Upon inquiry by Chairman Williams, Chief Administrator Butler noted the Veteran's Service Officers hours and travel allowance were reduced due to budget cuts around fifteen months ago. Deputy Administrator Lanier reported Veterans Service Officer Kennedy meets with individuals in Wewahitchka if residents call and schedule an appointment. Chairman Williams directed E.M.S. Director Whitfield to speak with the billing agency about what type of quality assurance program they have. Upon inquiry by Commissioner Yeager concerning the terms of the contract, Deputy Administrator Lanier stated she thought the contract was for a 3-year term.

### **INVOICE – COUNTY ATTORNEY**

Clerk Norris brought to the Board's attention item #5 (page 25) of the Consent Agenda, stating there is an addition error on the invoice, and requested approval of the corrected amount of \$7,405.85. Commissioner Smiley motioned to approve this request. Commissioner McLemore seconded the motion, and it passed unanimously.

### **COUNTY PROBATION CONTRACT AND LEASE**

County Attorney Novak reported the County Probation Contract (bid #1112-03) and lease (at Sheriff's substation) between the County and Florida Probation Service LLC have been executed and provided to the Clerk.

### **POLICY - LIMITED MAINTENANCE AGREEMENT - PUBLIC WORKS DEPARTMENT**

County Attorney Novak presented the Board with a proposed Limited Maintenance Agreement Policy for consideration. He explained the proposed limited maintenance agreement and form will standardize the process, as recommended by Chief Administrator Butler. County Attorney Novak noted it is a Release of Liability, Hold Harmless, and Indemnification for any type of remedial work done on private property by the Public Works Department. Commissioner Yeager motioned to adopt the policy and form. Commissioner McLemore seconded the motion, and it passed unanimously.

### **POLICY - CODE ENFORCEMENT - LIEN PROCESS**

County Attorney Novak reported on the Code Enforcement process at 8181 Williams Street, stating the property has been cleaned up per Special Master Grover's Order, noting the Order gave the County the authority to institute a lien on the property following the completion of the work. County Attorney Novak stated Code Enforcement Officer Aiken did a great job tracking the costs, which amounts to \$7,734.00.

County Attorney Novak recommended adoption of a proposed Policy for the lien process. Commissioner Yeager motioned to adopt this policy, as recommended by Attorney Novak. Commissioner McLemore seconded the motion, and it passed unanimously.

### **S.H.I.P. - HABITAT FOR HUMANITY - WILLIAMSBURG PARCELS**

County Attorney Novak updated the Board on the S.H.I.P. strategies and progress with past projects, stating the Board previously approved the strategy regarding the two (2) Williamsburg lots (Lots 5 and 6, Block B of Williamsburg Subdivision), noting there is a Deed from Habitat for Humanity back to the County on those two parcels that were acquired with S.H.I.P. funds. County Attorney Novak reported the Deed has been provided to the Clerk and recorded in the Official Records. He stated the S.H.I.P. funds now need to be transferred from the County back to the S.H.I.P. Trust Fund and requested approval for this transaction. Commissioner McLemore motioned to approve this request. Commissioner Smiley seconded the motion, and it passed unanimously.

### **COUNTY DETENTION FACILITY – AMTEL CONTRACT/ADVERTISE FOR RFP**

County Attorney Novak reported on the County Detention Facility's contract with AmTel/ATN, Inc. (telephone), stating the contract will expire in March, 2012 and requested to advertise for RFP's with a five year expiration. Commissioner Yeager motioned to approve this request. Commissioner McDaniel seconded the motion, and it passed unanimously. Jail Administrator Hammond reported this will be at no cost to the County, stating the cost are born by the inmates. Mr. Hammond noted they may not choose the cheapest one, but the one that will work best for he and the Sheriff's office.

### **NORTH FLORIDA CHILD DEVELOPMENT – LEASE**

County Attorney Novak reported they (he, Chief Administrator Butler, and Commissioner Yeager) met with the Executive Director of North Florida Child Development, stating an extensive ledger of expenses of the Wewahitchka Courthouse have been provided to Executive Director Sharon Gaskin for review and they hope to have a presentation for the Board at the January 24<sup>th</sup> meeting.

### **P.D.R.B. APPOINTMENTS**

County Attorney Novak discussed the P.D.R.B. vacancies, stating they have introduced an application, to be revised to address the Sunshine component and training requirements, and will place it on the county website. Upon inquiry by Chairman Williams concerning having enough members for a quorum, Planner Richardson stated there are currently four (4) members, which is better than it has been.

### **INSURANCE – AGENT OF RECORD**

County Attorney Novak gave an update on the Agent of Record contract with Todd Torgerson, stating the new contract will be placed in the next Consent Agenda for Board approval.

### **RESOLUTION #2012-01 – GULF COAST WORKFORCE BOARD**

County Attorney Novak discussed a proposed resolution for Gulf Coast Workforce Board. Gary Ross of the Gulf Coast Workforce Board appeared before the Board and requested support of the proposed resolution regarding legislation that will fundamentally change the Board's relationship with the Regional Workforce Boards. This legislation will completely change the current system, advised Mr. Ross, stating the Regional Workforce Board Chair (Gary Ross) and the Executive Director (Kim Bodine) would begin serving at the approval and pleasure of the Governor. Mr. Ross explained that local elected officials are fiscally responsible while the State will have control of

what's going on with the Workforce Board if this passes. Chairman Williams reported he was appointed to the State Workforce Board and this is one of the first issues addressed. Chairman Williams recommended this Board support the resolution and continue efforts in Tallahassee. Commissioner Yeager stated all sixty-seven (67) are considering a supporting resolution. County Attorney Novak noted he reviewed the resolution as to form then read the proposed resolution by title for the Board's consideration. Commissioner Yeager motioned to adopt the proposed resolution. Commissioner Smiley seconded the motion, and it passed unanimously as follows:

#### **RESOLUTION NO. 2012-01**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA, REQUESTING SUPPORT FOR CONTINUED LOCAL CONTROL OF REGIONAL WORKFORCE BOARDS IN THE STATE OF FLORIDA; WITHDRAWAL OF PROPOSALS WHICH WEAKEN LOCAL CONTROL; SUPPORT OF ALTERNATIVE PROPOSALS FOR REGIONAL WORKFORCE BOARD TRANSPARENCY AND ACCOUNTABILITY, TRANSMITTAL OF THE DOCUMENT TO VARIOUS STATE ELECTED OFFICIALS, ADMINISTRATORS, ASSOCIATIONS AND REGIONAL WORKFORCE BOARDS.**

**WHEREAS**, in 1998 Congress passed the Workforce Investment Act (WIA) to maximize federally funded job training programs and to create a comprehensive workforce investment system. The intended system was to be customer focused and to allow Americans to access the tools they needed to manage their careers through information, high quality services and to help U.S. companies find the skilled workers necessary to compete in a global society; and

**WHEREAS**, the Workforce Investment Act (WIA) Pub. L. No. 105-220 SEC. 117 provides that the chief elected official in a local area is authorized to appoint members of the local board in accordance with state criteria and others as determined appropriate and that the local board shall elect a chairperson from among its representatives and that the governor may decertify a local board for cause; and

**WHEREAS**, the workforce system is designed for the Federal, State and local partners to work together. Local workforce investment boards, in partnership with local elected officials, plan and oversee the local system while the state level workforce investment board provides statewide policy, guidance and interpretations. Local



governments through local Boards of County Commissioners provide local control for the workforce system so that talent supply, job creation, and other services important to local citizens are determined by local decision-making; and

**WHEREAS**, the Gulf County Board of County Commissioners has an approved Memorandum of Understanding with the Gulf Coast Workforce Development Board, Inc. locally known as the Gulf Coast Workforce Board, which sets out Bay, Gulf and Franklin counties' local control for public workforce services, job training, economic development related activities as specified in Workforce Investment Act of 1998 (CFR 661.300). The Memorandum of Understanding addresses local accountability, appointment of Board Members, Fiscal Agent designation, Planning, Youth Council, Career center Operators, Performance Measures and other roles and responsibilities; and

**WHEREAS**, there are proposed revisions to Florida Statutes, which if approved will reduce local control of the workforce investment system and adversely impact local citizens, and business customers. Proposed revisions which reduce local control include:

- Current locally selected and approved Chair-persons for Workforce Boards would be approved by the Governor and serve at his pleasure.
- Currently locally hired and approved Workforce Board Presidents/Executive Directors/CEO's would also be approved by the Governor and serve at his pleasure.
- Locally approved Workforce Board members could be removed for cause by the Governor, usurping and local control processes or policy currently in place and casting a negative light on all Board members.
- Local governance of Workforce Boards would be negatively impacted by a cap on membership established by the State of Florida. This could negatively impact local ability to use skills and experience of local business owners who currently make up a majority of the Boards.
- Local Workforce Board annual budgeting process would require State review after approval by the Local Elected Officials possibly reducing local decision making.
- Requires the State Workforce Investment Board (WFI) evaluate the means to establish a "state-wide workforce system brand"; and

**WHEREAS**, the Gulf Coast Workforce Board and many other boards around the State feel that the current local governance is essential and that the above listed proposals will serve to allow the State to control more from Tallahassee while leaving all liability with the local level, reduces local board leadership, diminishes

business/entrepreneurial board participation, leads to unnecessary branding expenditures and interferes with established proven agreements with local Boards of County Commissioners for local control of budget and audits; and

**WHEREAS**, Gulf County does not support any proposals which weaken local control of the Regional Workforce Board's and believes that accountability and transparency are essential to good governance.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA:**

**SECTION 1.** The Board of County Commissioners of Gulf County hereby requests that the current proposals contained in PCB BCAS 12-01 be withdrawn as they do not support local governance provisions of the Workforce Investment Act and requests consideration of the following:

**ALTERNATIVE PROPOSAL FOR REGIONAL WORKFORCE BOARD TRANSPARENCY & ACCOUNTABILITY:**

- A. All Local Elected Officials (LEO) will have a written agreement with their Regional Workforce Board (RWB) which will at minimum contain:
  - 1. LEO delegation of fiscal and grant recipient function outlined in LEO agreement
  - 2. LEO acknowledgment of annual budget and U.S. Department of Labor/Workforce Florida, Inc. required plan
  - 3. LEO appointment of a designee or member to serve as a member of the RWB and/or meeting with RWB Chair and Director quarterly, at a minimum, to review administrative, finance, and program performance
  - 4. LEO process to appoint and remove RWB members for cause
  - 5. Address disallowed cost liability through training between the GCWB and its Counties as well as providing training to the Florida Association of Counties
- B. All LEO's and RWB's will jointly establish and maintain a special RWB Audit Review Committee that will at a minimum:

1. Review annual audit reports of the RWB
2. Review annual monitoring reports of the RWB

**SECTION 2.** The County Manager is hereby directed to forward a copy of this resolution to the Honorable Governor Rick Scott, State Senate President Mike Haridopolos, and Speaker of the House, Representative Dean Cannon, the Gulf County Legislative Delegation and the Regional Workforce Board Chair-Persons.

**SECTION 3.** The County Manager is also hereby directed to forward a copy of this resolution to the Florida Association of Counties, Florida Workforce Development Association, the Chairman and Executive Director of Workforce Florida, Inc.

**DONE, ORDERED AND ADOPTED,** in regular session, this 10<sup>th</sup> day of January, 2012.

(End)

#### **LIGHTING – 7008 WEST HIGHWAY 98/BAILEY’S CRAB SHACK**

Chief Administrator Butler reported on a request he received for lighting to be placed on the original sign post at 7008 West Highway 98 at St. Joe Beach, stating a sign company previously acquired a permit to put a sign in place, but failed to note on the site plan that there was already a sign in place. Mr. Butler stated this request is contrary to County regulations. Upon inquiry by Chairman Williams, Building Official Collinsworth appeared before the Board and reported that false information had been provided to the Building Department, noting a sign was pre-existing (face has been removed but posts are still there) and in his opinion he didn't know if the Board could deny it. Mr. Collinsworth stated because there is a sign moratorium in place, the Board would have to vote to allow this request. Chairman Williams suggested the Board make an exception and support this business. Commissioner Yeager motioned to allow the sign to be placed at this location. Commissioner Smiley seconded the motion, and it passed unanimously.

#### **SIGN ORDINANCE**

Upon inquiry by Commissioner Yeager concerning the progress of the sign ordinance, County Attorney Novak reported the committee should have a meeting toward the end of the month concerning this issue.

### **MEDIACOM/PEG CHANNELS – BOARD MEETINGS**

Chief Administrator Butler referenced a letter the Board sent to Mediacom in October 2011 concerning the broadcast issues of Board meetings on the North end of the County, noting they have not responded to the letter or his telephone calls. Mr. Butler reported he had a conversation with Troy White who states he has the capability of getting this going in the North end of the County, and requested permission to negotiate with Troy White for this service. Upon inquiry by Chairman Williams concerning franchise infringements on the existing agreement with Mediacom, and whether an RFP is needed for this process, County Attorney Novak reported he cannot advise the Board concerning a franchise infringement without first reviewing the agreement, and advised the Board there absolutely needs to be an RFP for this service; recommending they table the matter. Chairman Williams recommended approval with two (2) caveats; attorney review of the contract for franchise infringements, then begin the RFP process. Commissioner McLemore motioned to approve the Chairman's recommendation. Commissioner McDaniel seconded the motion. Commissioner McDaniel agreed the Board needs to take a strong look at getting a modern process. Assistant Administrator Hammond advised the Board that franchise fees are no longer paid to the County. Chairman Williams mentioned the ongoing litigation with local T.V. stations with Mediacom. The motion then passed unanimously.

### **BEACH MICE – PERMITTING/HABITAT CONSERVATION PLAN**

Chief Administrator Butler discussed the Habitat Conservation Plan concerning beach mice, stating there is an issue at Cape San Blas whereby the U.S. Fish & Wildlife states you cannot build until a beach mice permit is obtained. Mr. Butler stated the County attempted to alleviate this to some degree by striving to create a Habitat Conservation Plan for the coastal areas; noting the County paid \$15,000.00 eight (8) years ago and it still has not been approved by F.W.C. He noted he has the information from F.W.C. stating what is needed and outlined the estimated cost of the plan. Mr. Butler informed the Board he has a proposed agreement that will be submitted to County Attorney Novak for review. He addressed past promises, the financial elements, and possible ramifications for not having a plan. Commissioner Yeager stated this has been an issue for several years; noting the County did not have the money. Commissioner Yeager informed the Board the Division of Habitat stated they would have a grant, with no cost to the County, but when the agreement came in they want the County to provide \$74,125.00 (toward the total estimated cost of \$400,000.00). Commissioner Yeager requested permission for he and Chief Administrator Butler to continue to work on this issue and report back to the Board. The Board had no objection.

### **INVENTORY - ST. JOE BEACH FIRE DEPARTMENT – WATER RESCUE BOAT ENGINE**

Chief Administrator Butler reported St. Joe Beach Fire Department has a fairly new water rescue boat that had to have an engine replacement, and requested permission to declare the old engine surplus and either transfer it to another department that may be able to use it, or put it on the market to sell. Commissioner McLemore motioned to approve Mr. Butler's request. Commissioner Yeager seconded the motion, and it passed unanimously.

### **HEALTH SAVINGS ACCOUNT – CONTRIBUTIONS**

Chief Administrator Butler addressed H.S.A. contributions fronted to employees in October for the first quarter, and again in December the Board agreed to front the second quarter (January-March). He noted there has been an outcry from employees to front the remaining quarters through September 2012. Chief Administration Butler advised the Board should they front the contributions through September, in October to only make H.S.A. contributions monthly due to potential employee separation. Upon inquiry by Commissioner McLemore concerning what employees were promised during open enrollment, Deputy Administrator Lanier confirmed it was discussed with the employees during the open enrollment period but she did not find where the Board actually approved it. Upon inquiry by Commissioner McLemore concerning whether this is a budgeted item, Chief Administrator Butler stated it is revenue neutral as long as nothing happens. Assistant Administrator Hammond reported he, as an Insurance Committee member, suggested recommending to the Board to pre-fund H.S.A. contributions as an enticement for employees to change to the H.S.A., but it was never presented to the Board to vote on after learning it could possibly be taxable to the employee. Discussion continued. Commissioner Yeager motioned to up front the H.S.A. for January through September 2012 and start on a monthly basis beginning in October. Commissioner McLemore seconded the motion, and it passed unanimously.

### **MUNIS**

Chief Administrator Butler discussed his displeasure with Munis, stating it is an antiquated, old, and hard to get along with system they are trying to work with, and suggested during the budget try to figure out how to get where they need to be. He stated he felt there were better and more user friendly systems available. Chairman Williams stated he has been trying to get the work order system in place for seven years and recommended putting this matter before the budget committee and abandon the efforts with Munis. Commissioner McLemore mentioned the County spent \$60,000.00

on a system that no one knows how to use. Commissioner Yeager suggested Chief Administrator Butler and I.T. Director Barfield work on this issue and bring a recommendation back to the Board; possibly doing an RFP or RFQ so the budget committee will have something to work off of. Clerk Norris reported the financial program belongs to the Clerk's Office and at the request of County Departments she allowed them to use the system to bring up reports. She reported there are some issues and no program is perfect, stating she disagrees with the system being antiquated, noting some of the programs attributes. Clerk Norris reported the work order system has been working but has not been utilized; stating the Clerks Office got this up and running for the County and it is working. Clerk Norris noted you have to use the system to make it work. Chairman Williams recommended Chief Administrator Butler, Commissioner Yeager and I.T. Director Barfield work together and bring a recommendation back to the Board's next meeting. Chief Administrator Butler advised the Board this will not be cheap.

#### **BEARS**

Sheriff Nugent reported there continues to be a problem with the bears in St. Joe, stating he made contact with Stan Kirkland of F.W.C. and they are going to attend the next St. Joe Beach meeting a speak to the residents.

#### **CRIMESTOPPERS**

Sheriff Nugent reported he will be meeting with School Superintendent Jim Norton and Crimestoppers in regards to incorporating Crimestoppers in the schools.

#### **CONTRACT - STATECRAFT, LLC**

County Attorney Novak discussed the Board previously approved several event recommendations of the T.D.C. with regards to contracted events, stating there is a request from the vendor Statecraft, LLC to approve the event budgets. Chairman Williams stated the Board will discuss this matter at the end of the meeting with the other T.D.C. issues.

#### **BID #1112-02 – SALE OF HOUSE - WHITE CITY FIRE DEPARTMENT**

Assistant Administrator Hammond reported the White City Fire Department voted to accept a minimum bid of \$5,000.00 on the sale of the house adjacent to the Fire Department, stating only one bid was submitted and requested permission to negotiate with the bidder up to the \$5,000.00, or keep the building for storage. Commissioner Yeager motioned to approve this request. Commissioner Smiley seconded the motion, and it passed unanimously.

### **HEALTH SAVINGS ACCOUNT CONTRIBUTIONS**

Assistant Administrator Hammond requested permission for him and Deputy Administrator Lowry to draft a form for the employees to sign concerning the H.S.A. contributions, agreeing to pay the County back for advanced funds if they terminated employment with the County. The Board had no objections.

### **FIRE DEPARTMENTS-FIRE COORDINATOR POSITION**

Commissioner McLemore reported he had several people contact him concerning the County hiring a Fire Department Coordinator for all the fire departments. Commissioner McLemore motioned to advertise to hire a part-time Fire Department Coordinator for the County, to be paid from fire tax. Commissioner Yeager seconded the motion. Upon inquiry by Chairman Williams concerning a part-time or contractual arrangement, Commissioner McLemore clarified his intent was to advertise for a part-time coordinator, holding the proper fire training credentials. Commissioner Yeager reported after discussion with various fire departments, he agrees there is a need to help with purchasing and training, noting it will grow into a full time position that will be paid from fire taxes. Commissioner McDaniel agreed with standardizing the process which will save money, noting this excludes the municipalities. Chairman Williams discussed training and recruitment benefits. The motion then passed unanimously.

### **THE PORT AUTHORITY**

Upon inquiry by Commissioner McLemore concerning The Port Authority turning down 200-500 jobs, E.D.C./Chamber Director Sellers appeared before the Board and reported to his knowledge no one has turned down jobs in the three months he has been here. Commissioner McLemore discussed the potential of a company putting people to work this past December. Commissioner Yeager stated there are discussions in the works and hopes they can make an announcement in the near future. Chairman Williams stated if a Commissioner requests an individual to attend a meeting to speak, then the individual should attend the meeting and encouraged better communications. Commissioner McLemore read a portion of the email from Port Authority Director Tommy Pitts concerning this issue. Commissioner Yeager noted there have been furloughs imposed at The Port Authority. E.D.C./Chamber Director Sellers commented that he is working very closely with The Port Authority and guaranteed there will be many jobs at The Port in the future. Commissioner McDaniel thanked Mr. Sellers and discussed his vote to give The Port a \$200,000.00 loan. Freddie Whitfield appeared before the Board and noted this Board voted to give The Port Authority \$200,000.00

several months back and although he felt it was a bad decision, now is not the time to bail, lest it all be lost.

### **DISTRICT 1**

Commissioner McLemore announced his intent to seek re-election for Commissioner of District 1.

### **THE PORT AUTHORITY**

Commissioner Smiley discussed the Board voted to give the \$200,000.00 to The Port Authority and he has not been getting good feedback on The Port Authority.

### **ABANDONED HOUSE – WHITE CITY**

Commissioner Yeager reported he received a request from Donnie Young concerning the old Marion Hough house located in White City that needs to be torn down. Chairman Williams reported this house is a public safety risk and requested to meet with Chief Administrator Butler and County Attorney Novak concerning policy on this issue. The Board had no objection.

### **ODENA BOAT LANDING**

Commissioner Yeager reported the lease has been secured for the Odena Boat Landing, and requested permission to look at the availability of boating improvement funds for possible docks. The Board had no objection.

### **DISTRICT 5**

Commissioner Yeager announced his intent to seek re-election for Commissioner of District 5, thanking his district for the opportunity to serve.

### **IOLA LANDING ROAD**

Commissioner McDaniel discussed the road paving project on the Iola Landing Road, noting a ninety (90) degree curve on this road, with no stripping or signs. He reported Assistant Public Works Director Jake Lewis checked the area, stating the County through Public Works can install signs, but stated there has to be some stripping on this road. Commissioner Yeager asked whether a cost estimate for stripping had been done. Chief Administrator Butler reported he will check on the road paving bond on this issue, noting an estimate of approximately \$30,000.00 was obtained. Commissioner Yeager reported there are funds available in the Secondary Road & Bridge Fund, stating if this is a safety issue it needs to be taken care of. Commissioner McLemore stated the County needs to look at the cost before proceeding. Chairman Williams recommended



reviewing the bond and getting estimates on the cost and report back to the Board at the next meeting. Assistant Administrator Hammond stated the County could make a request to the Water Management District since this was a Water Management grant. He noted three (3) days following the certification of the road, it flooded and no one wanted to take responsibility for it. Commissioners also noted the serious safety issues pertaining to stripping on County Road 386.

#### **COMMISSIONER COMMITTEE AND TASK ASSIGNMENTS**

Chairman Williams reported this Board has been on a solid course over the last few years, stating 40% of the budget has been cut. He noted the biggest issue he will drive is the strategic development of our economic components in bringing all resources together so that more strategies can be implemented. Chairman Williams made the following committee oversight appointments.

Commissioner Yeager - continue as the Boards T.D.C. Representative, Transportation, and Intergovernmental Liaison such as, The Port Authority, Municipalities, Constitutional Officers, etc.; Commissioner McDaniel - Budget Committee, E.M.S., and Fire Departments; Commissioner Smiley - S.H.I.P., the C.D.C., county land bank, affordable housing and weatherization, and assist the Chair with leadership and training of youth through the Bridge program in collaboration with School Superintendent Jim Norton; Commissioner McLemore - Parks & Recreation; Chairman Williams - take the role of working with the Florida Association of Counties, the Economic Development and Chamber of Commerce, and Workforce.

#### **WINDMARK BEACH-NO TRESPASSING SIGNS**

Chairman Williams stated Burg Property Management is the group managing Windmark Beach, noting recently No Trespassing signs have been placed in Phase I, stating this is a violation of the D.R.I. and requested permission to send a letter to Burg Property Management to remove the signs within 10 days. Commissioner Yeager motioned to approve this request. Commissioner McLemore seconded the motion, and it passed unanimously.

#### **COMMISSIONER COMMITTEE AND TASK ASSIGNMENTS**

Chairman Williams made additional committee oversight appointments to Commissioner McLemore as follows: Landfill, Capital Improvement Schedule, and Growth Management strategies.

### **MEXICO BEACH ARTIFICIAL REEF ASSOCIATION-ALCOHOL**

Chairman Williams reported that Mexico Beach is having the Artificial Reef Association Captains Meeting and requested permission to have the meeting at the Beacon Hill Park. He stated in reserving this park and allowing their request to sell alcohol, it would have to fall under the T.D.C. according to Board policy and requested Deputy Administrator Lanier, if the Board had no objection, contact Mr. Childs concerning this matter to work out the details with T.D.C. Director Kerigan. Upon inquiry by Commissioner Yeager, Chairman Williams stated it would be a one (1) night event. Commissioner McLemore motioned to approve this request. Commissioner Smiley seconded the motion, and it passed unanimously.

### **SACRED HEART HOSPITAL ON THE GULF**

Chairman Williams invited everyone to attend the grand opening of the new Women's Clinic Wednesday, January 11<sup>th</sup> at 10:30 a.m., E.T. at Sacred Heart Hospital. Chairman Williams commended former Congressman Allen Boyd for securing \$200,000.00 toward the purchase of a digital mammography for the facility.

### **CHAMBER OF COMMERCE**

Bobby Pickels, of the Chamber of Commerce President appeared before the Board and gave a summary report of the past quarter (October-December 2011) for the Chamber of Commerce. Commissioner Yeager thanked Mr. Pickels. He noted the Chamber of Commerce gained 60 businesses over the past year.

### **T.D.C. INVOICES – CONSENT AGENDA:**

#### **COAST2COAST PRINTING & PROMOTIONS INVOICE #7139**

Commissioner McDaniel discussed item #5 (pages 20-22), which was pulled from the Consent Agenda, inquiring if this was advertised for bids. Chairman Williams reported this followed the proper protocol, stating it was advertised to receive RFP's and awarded to Coast2Coast Printing (bid #1112-01). Commissioner McDaniel motioned to approve item #5 (page 20) which was pulled from the Consent Agenda in the amount of \$31,895.00. Commissioner Yeager seconded the motion, and it passed unanimously. It was noted that pages 21-22 are T.D.C. minutes provided as backup documentation only.

#### **FROM THE HEART MUSIC HOUR INVOICE #71**

Chairman Williams discussed item #5 (pages 26-28) which was pulled from the Consent Agenda, stating this is not an event, it is an event planner with no proposed contract or

scope of work. Upon inquiry by Chairman Williams, T.D.C. Director confirmed that Rick Ott's company, From The Heart Music Hour, is a for-profit organization. County Attorney Novak advised the Board there needs to be a contract between the County and From The Heart Music Hour. Commissioner McDaniel motioned to table item #5 (pages 26-28). Commissioner Yeager seconded the motion, and it passed unanimously. County Attorney Novak reported the services provided by Rick Ott are going to be services provided to the County through T.D.C. and will need a scope of work, hold harmless, insurance, etc. He noted the services and event classified as a special event to be paid with B.P. funds. County Attorney Novak further recommended to pay directly to the provider/vendor (entertainer and advertisement), not passing through Mr. Ott, then on to the artist. Chairman Williams asked T.D.C. Director Kerigan to get a scope of work from Mr. Ott, with specific deliverables. Commissioner Yeager recommended Mr. Kerigan provide to the Board members a summary of the each event and what the expectations are instead of just placing an invoice in the consent agenda.

#### **NICK HONACHEFSKY INVOICE**

Upon inquiry by Chairman Williams concerning item #5 (page 29) pulled from the Consent Agenda, T.D.C. Director Kerigan explained a writer came down and did a saltwater fishing article feature in the 2012 Gulf County Visitor Guide. Commissioner McDaniel motioned to approve item #5 (page 29) which was pulled from the Consent Agenda (\$316.40). Commissioner Yeager seconded the motion, and it passed unanimously.

#### **RAMSEY'S PRINTING AND OFFICE PRODUCTS INVOICE #042285**

Chairman Williams discussed item #5 (page 30 - \$93.90) which was pulled from the Consent Agenda. Commissioner McDaniel motioned to approve payment of item #5 (page 30). Commissioner Yeager seconded the motion, and it passed unanimously.

#### **T.D.C. CONSENT AGENDA ITEMS SUMMARY**

Chairman Williams discussed item #6 on pages 31-32 (summary spreadsheet of T.D.C. items to be approved) which was pulled from the Consent Agenda, stating all the invoices are not on the spreadsheet provided by T.D.C. T.D.C. Director Kerigan stated there were some clerical issues due to computer problems and apologized for the missing items and errors. Commissioner McDaniel motioned to approve item #6 (pages 31-32). Commissioner Smiley seconded the motion, and it passed unanimously, as follows:

Marketing:

## Kerigan Marketing Associates:

\$7,361.00 - #6151 – FL Travel & Lifestyles, Georgia Press, Horizon Travel & Atlanta magazine

\$359.00 - #6161 - Web hosting/domain registrations

Grants:

## Chamber of Commerce:

\$1,411.13 - Ghosts on the Coast

\$4,500.00 – Scallop Festival grant – invoice #11-089

Sponsorships:

## St. Joseph's Bay Country Club:

\$4,000.00 – Camp Gordon Johnston Silent Auction & Golf Tournament

Proposed:

## Kerigan Marketing Associates:

\$300.00 + net – Homeschoolers Guide

\$1,700.00 + net – Points North magazine

## Sacred Heart Hospital:

Up to \$1000.00 – Health Expo – Panama City Beach

## Zach Childs:

\$1,500.00 – Ling Ding Fishing Tournament

B.P. – Other Invoices:

Ramsey's Printing and Office \$262.00 – invoice #042369

New Years trolley magnets

Pyro Shows – contract - \$4,800.00

Fireworks – New Years Eve

Chamber of Commerce - \$20,000.00 – invoice #11-058

Scallop & Music Festival

**KERIGAN MARKETING ASSOCIATES INVOICES/ADVERTISE FOR R.F.P.**

Chairman Williams discussed item #6 (pages 33-34) which were pulled from the Consent Agenda, stating there was a bid awarded but a contract was never executed; noting the \$115,000.00 outlined in the bid has been exceeded. County Attorney Novak

encouraged the Board, recognizing that Kerigan Marketing and Associates is the marketing firm for tourism in the County, to make a recommendation to the T.D.C. Director and T.D.C. Board either to execute the contract that was awarded through bid, or authorize the issuance of an R.F.P. for a marketing consultant. Mr. Novak stated the limbo in between the two is not going to serve the T.D.C.'s purpose or the Commissions. Chairman Williams expressed concerns with the legality of continuing to pay this vendor without a contract and recommended advertising for R.F.P.'s. County Attorney Novak noted the need to immediately address the payment of these invoices, noting the T.D.C. Director has been acting under the direction of the T.D.C., under an approved budget. Discussion continued. Commissioner Yeager motioned to approve this recommendation and advertise for R.F.P.'s for marketing services. Commissioner McDaniel seconded the motion for discussion. Discussion continued concerning the content and terms of a contract. Commissioner Yeager requested Chief Administrator Butler and County Attorney Novak to properly write the contract. Following further discussion, the motion then passed unanimously.

Commissioner Yeager stated the services have been provided and motioned to approve the invoices outlined in item #6 (pages 33-34). Chairman Williams stated we cannot operate business like this (without a contract) and asked the Attorney to move as fast as possible. Jeremy discussed the budget from bed taxes and additional funding sources (B.P. allocation). Commissioner Yeager restated his motion to pay these invoices, based on past history. Commissioner Smiley seconded the motion, and it passed 3 to 2, with Chairman Williams and Commissioner McDaniel opposing.

#### **GULF COUNTY CHAMBER OF COMMERCE/GHOST ON THE COAST**

Upon inquiry by Chairman Williams concerning item #6 (page 35) which was pulled from the Consent Agenda, T.D.C. Director Kerigan reported this invoice was presented by the Chamber of Commerce for the Ghost on the Coast Event (\$1,411.13), noting the attachment was missing. At T.D.C. Director Kerigan's recommendation, Commissioner Yeager motioned to table item #6 (page 35) until detail on the event can be provided. Commissioner McDaniel seconded the motion, and it passed unanimously.

#### **MULTIPLE INVOICE (PAGES 36-41) ITEM #6 CONSENT AGENDA**

Upon inquiry by Chairman Williams concerning item #6 (pages 36-41) which were pulled from the Consent Agenda, Chamber President Bobby Pickels appeared before the Board and reported the \$4,500.00 were reimbursable under the marketing grant received from T.D.C. for this particular event, noting the Chamber spent in great excess of that amount. T.D.C. Director Kerigan reported the \$4,500.00 was for a grant award

during the normal yearly grant process, stating that the additional \$20,000.00 was for additional funds granted through B.P. to enhance events already planned. T.D.C. Director Kerigan stated he would prepare a cover page for these type reimbursements that will better explain them. Upon inquiry by Commissioner McDaniel concerning purchasing pictures from Dana Farmer, T.D.C. Director Kerigan reported they did not purchase the pictures. Commissioner McDaniel motioned to approve item #6 (pages 36-41) which were pulled from the Consent Agenda (Chamber of Commerce invoice #11-089 for \$4,500.00-Scallop Festival grant, St. Joseph's Bay Country Club, Inc. for \$4,000.00 for the Camp Gordon Johnston WWII Museum Silent Auction and Golf Tournament, Ramsey's Printing and Office Products invoice #042369 for \$262.00, and Chamber of Commerce invoice #11-058 for \$20,000.00 for Scallop Festival Entertainment expenses). Commissioner Yeager seconded the motion. Commissioner McDaniel expressed concerns with the process. The motion then passed 5-0.

#### **STATECRAFT, LLC/BUDGET APPROVAL FOR EVENTS**

County Attorney Novak again noted the approval of special events as contracted through Statecraft, LLC, as recommended by the T.D.C. Attorney Novak reported the budget amounts for Statecraft, LLC, as presented, need to be approved by the Commission for the funds to be expended on the upcoming events. Commissioner Yeager motioned to approve the budgeted amounts for Statecraft, LLC for upcoming events. Commissioner Smiley seconded the motion, and it passed unanimously (4-0), with Chairman Williams abstaining due to a social relationship (girlfriend) with the vendor.

#### **T.D.C. FUNDS/MARKETING**

County Attorney Novak suggested T.D.C. Director Kerigan request direction from this Board for the process or approval on future Kerigan Marketing invoices. Chairman Williams stated from his perspective he would like to freeze because this will be an ongoing issue. T. D. C. Director Kerigan stated he would not engage in anything new, but anything that has already been contracted or perceived as that, they would continue as those payments come through, whether a publication running monthly or quarterly, having the ability to pay. He further explained that going forward they will not contract with Kerigan Marketing but asked Board direction on whether they could conduct business with publications. Chairman Williams asked for the amount of outstanding invoices from Kerigan Marketing and Associates. T.D.C. Director Kerigan said he would report back to the Board on that, but estimated it to be around \$10,000.00. Chairman Williams suggested publications bill or invoice the T.D.C. directly. Commissioner Yeager stated he is all for freezing until a new R.F.P. is done, but noted the need to pay

all the bills already committed to. Commissioner McDaniel motioned to freeze the funds on all new expenditures for marketing. Commissioner McLemore seconded the motion, and it passed unanimously. Chairman Williams directed Mr. Kerigan to get the dollar amount for existing obligations to Chief Administrator Butler and County Attorney Novak by tomorrow morning. To clarify, T.D.C. Director Kerigan asked if he had an opportunity with advertising, if he could negotiate directly with them, bringing that to the T.D.C. Board, then to this Board for approval. Chairman Williams confirmed he had the latitude to do that as long as he followed the regular procedures.

### **BEACH MICE PERMITS**

Patricia Hardman appeared before the Board and stated that U.S. Fish and Wildlife does not want anything living on Cape San Blas except animals and noted there has never been a St. Andrews mouse found on the Cape, only tracks they believe to be from beach mice. She stated that U.S. Fish and Wildlife are creating huge cost to builders, homeowners, and the County for something they think might exist.

### **COASTAL COMMUNITY HOMEOWNERS ASSOCIATION**

Patricia Hardman reported that Coastal Community Homeowners Association is having their semi-annual town meeting on January 28<sup>th</sup> at 10:00 a.m. at the Country Club and invited everyone to attend.

### **LEGISLATURE/AIRBOATS**

Patricia Hardman discussed proposed legislation (SB 958 and HB 773) that relates to airboats, stating this will take away home rule in relation to ordinances. She explained the rule overrides local ordinances on use of airboats and requested this Commission not support these bills. Ms. Hardman read a proposed letter in opposition of these bills.

### **THE PORT AUTHORITY**

Christy McElroy appeared before the Board and stated she feels The Port will be the jewel in the crown for two (2) reasons: 1) The owner of Marine Transportation advised her that The Port in Gulf County is the deepest, natural port in the United States, and 2) the access and the rise of the Highland View Bridge. She noted two (2) things that can cost a community so much money in establishing a well working Port is already there; the infrastructure, and the ability to move in and out. Upon inquiry by Ms. McElroy concerning the meetings of The Port Authority, Commissioner Yeager reported they hold special meetings and post notice on the doors. Commissioner Yeager directed Ms. McElroy to call Nadine Lee at The Port Authority at 850-229-5240. Ms. McElroy inquired whether public notice meetings could be advertised in the newspaper. E.D.C./Chamber

Director reported the next meeting will be Thursday at 10:00 a.m. at the Rish Gibson Law Firm.

**CONSENT AGENDA**

Upon inquiry by Commissioner McDaniel concerning the delay of posting the Consent Agenda to the internet (county website), Clerk Norris reported this is posted by Deputy Administrator Lanier. Deputy Administrator Lanier apologized for not getting it posted timely.

There being no further business, and upon motion by Commissioner Smiley, the meeting did then adjourn at 8:51 p.m., E.T.

**WILLIAM C. WILLIAMS, III  
CHAIRMAN**

**ATTEST:  
REBECCA L. NORRIS  
CLERK**



# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Williams, William C. III		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Gulf County Board of County Commissioners	
MAILING ADDRESS 1000 Cecil G. Costin Sr., Blvd		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
CITY Port St. Joe, Florida	COUNTY Gulf	NAME OF POLITICAL SUBDIVISION: Gulf County Board of County Commissioners	
DATE ON WHICH VOTE OCCURRED 1/10/12		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

**PRIOR TO THE VOTE BEING TAKEN** by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

**WITHIN 15 DAYS AFTER THE VOTE OCCURS** by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, William C. Williams, III, hereby disclose that on 1/10, 20 12:

(a) A measure came or will come before my agency which (check one)

- ☐ inured to my special private gain or loss;
- \_\_\_\_\_ inured to the special gain or loss of my business associate, \_\_\_\_\_;
- \_\_\_\_\_ inured to the special gain or loss of my relative, \_\_\_\_\_;
- \_\_\_\_\_ inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- \_\_\_\_\_ inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I, in the abundance of caution and in the spirit of transparency abstain from this vote due to a personal relationship (gift giving) with the owner of the contract company under agreement with the Gulf County TDC. Although this relationship has been reviewed through legal staff, state ethics, and is not prohibited by state, I choose to remain above reproach.

1/10/12

Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

**JANUARY 24, 2012**

**PORT ST. JOE, FLORIDA**

**REGULAR MEETING**

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Bill Williams, Vice Chairman Tan Smiley, and Commissioners Carmen L. McLemore, Ward McDaniel, and Warren J. Yeager, Jr.

Others present were: County Attorney Jeremy Novak, Deputy Clerk Kari Summers, Clerk Finance Officer Carla Hand, Chief Administrator Don Butler, Assistant Administrator Michael Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Gulf County E.M.S. Director Houston Whitfield, Planner David Richardson, Grant Writer Towan Kopinsky, Emergency Management Director Marshall Nelson, 911 Coordinator Ben Guthrie, Sheriff Joe Nugent, and T.D.C. Director Tim Kerigan.

Sheriff Nugent called the meeting to order at 6:00 p.m., E.T.

Clerk Finance Director Hand opened the meeting with prayer, and Chairman Williams led the Pledge of Allegiance to the Flag.

**CONSENT AGENDA**

Commissioner McLemore moved to approve the consent agenda. The motion was seconded by Commissioner Smiley. County Attorney Novak recommended the removal of pages 21-30 due to amendments to the contracts after the inclusion in the agenda. Commissioner McLemore amended his motion to approve the consent agenda with the exclusion of (item #2) pages 21-30. With Commissioner Smiley's second, the motion passed 5-0.

1. Minutes – December 13, 2011 – Regular Meeting
  - January 5, 2012 – Special Meeting
  - January 10, 2012 – Special Meeting
2. DELETE - Agreement – Professional Health Insurance Agent of Record Services  
(Combined Insurance Services, Inc. Representative Todd Torgerson)

DELETE - Agreement – From the Heart Music Hour

- Sound Service (T.D.C. Event for April 6-8, 2012)
- 3. Appointment – 2012 Apalachee Regional Planning Council (Colbert/Smiley)  
 Appointment – Apalachee Regional Planning Council - Transportation  
 Disadvantaged Coordinating Board (Colbert/Smiley)
- 4. Invoices – C.W. Roberts Contracting, Inc. – Beaches Resurfacing Project  
 (Application #3 \* \$317,807.17 \* to be paid from Account  
 #223541-63000)
  - County Attorney Jeremy Novak – Professional Services (January  
 1-15, 2012 \* \$5,168.75 \* to be paid from Account  
 #21314-31100)
  - Legal Services of North Florida (October 1 – December 30, 2011 \*  
 to be paid from Account #71015-82000)
  - Milliman – Professional Services (Invoice #082-GCF03:121 \* \$5,000.00  
 \* to be paid from Account #21111-31000)
  - Roberson & Associates – Auditing Services (Invoice #PSJ9177 \*  
 \$20,000.00 \* to be paid from Account 346513-32000)
  - St. Joseph Bay Humane Society – Animal Control (December, 2011 \*  
 \$3,283.00 \* to be paid from Account #43262-82000)
  - The Ferguson Group, LLC – Federal Lobbyist (Invoice #0212175 \*  
 6,500.00 \* to be paid from Account #21111-31200)
- 5. Invoice Ratification - From the Heart Music Hour (Invoice #76 \* \$3,250.00 \*  
 to be paid from Account #BP3 27452-48000)
- 6. Letter Request – E.D.C./Chamber of Commerce
- 7. Road Closure - (Temporary) – U.S. Highway 98 in the vicinity of Veterans'  
 Memorial Park for the Beach Blast Sprint and Olympic  
 Distance Triathlon and Duathlon (April 28, 2012)

**PUBLIC HEARING ORDINANCE 2012-01 – CAPITAL IMPROVEMENT SCHEDULE**

Pursuant to advertisement to hold the final public hearing to consider adoption of a proposed ordinance for the Five (5) year Capital Improvement Schedule, County Attorney Novak read the proposed ordinance by title. Chairman Williams called for public comment. Planner Richardson informed the Board the City of Port Joe's Capital Improvement Schedule was received today and it did not reference the Beacon Hill Sewer project. Planner Richardson recommended the Board maintain it and keep it in the County Capital Improvement Schedule. Upon inquiry by Chairman Williams, Planner Richardson confirmed the City did not include the Beacon Hill Sewer project in their plan. Chairman Williams directed Chief Administrator Butler to follow up with the City on this matter, and directed County Attorney Novak follow up with the City in regards to the Interlocal Agreement. There being no further comment, Commissioner Yeager motioned to adopt by ordinance the Five (5) year Capital Improvement Schedule. Commissioner McDaniel seconded the motion and it passed unanimously, as follows:

**ORDINANCE 2012-01**

**AN ORDINANCE PER THE REQUIREMENTS OF FLORIDA STATUE 163.3177(3)(b) TO YEARLY REVIEW AND UPDATE THE GULF COUNTY FIVE-YEAR CAPITAL IMPROVEMENT SCHEDULE; ADOPTING BY REFERENCE THE GULF COUNTY SCHOOL DISTRICT 2011/2012 WORK PLAN; INCORPORATING BY REFERENCE THE UPDATED CONCURRENCY TRACKING DATA; PROVIDING FOR REPEAL OF ORDINANCE IN CONFLICT THEREWITH, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.**

**Whereas**, Florida Statue 163.3177(3)(a) requires each Comprehensive Plan to have a Capital Improvements Element, and

**Whereas**, Florida Statue 163.3177(3)(a)1 requires the Capital Improvements Element to implement a five (5) year capital improvements planning period, and

**Whereas**, the Gulf County Comprehensive Plan Capital Improvements Element has identified the five year capital improvements planning period as the Gulf County Five Year Capital Improvements Schedule, and

**Whereas**, the Gulf County Five Year Capital Improvements Schedule will be submitted for approval after the adoption of the Gulf County Annual Budget, and

**Whereas**, authority for adoption by the Gulf County Commission in accordance with and under the authoritative powers permitted by home rule, the County's police powers to protect the public health, safety and welfare for implementation and enforcement of standards, rules and regulations set forth herein, and

**Whereas**, Florida Statute 125.66 (2)a specifically provides for the proper publication, notice and announcement of Gulf County's intent and consideration of any and all land use modification and ordinance adoption; and such notice has been properly published for general circulation in the county, and

**Whereas**, Florida Statue 163.3177(3)(b) requires a Five Year Capital Improvements Schedule to be reviewed annually and amended by ordinance as necessary, and

**Whereas**, Florida Statue 163.3180(1) stipulates that only sanitary sewer, solid waste, drainage and potable water are subject to concurrency on a statewide basis, and

**Whereas**, Gulf County under the provisions of Florida Statue 163.3180(1) and 163.3180(1)(a) has opted to continue concurrency for transportation, recreation and open space and schools, and

**Whereas**, Gulf County has no roadways that are operating below LOS "D" as specified in the Comprehensive Plan, and

**Whereas**, DOT capital projects or projects subject to DOT grant funding listed in the DOT Five Year Transportation Plan and the Gulf County Capital Improvement Schedule are subject to budget priorities by the State of Florida/DOT and projects may be advanced or delayed as necessary by DOT, and

**Whereas**, Gulf County has no facilities operating below LOS concurrency specified in the Comprehensive Plan, and

**Whereas**, no Gulf County project is needed to eliminate a concurrency deficit, only to maintain, improve or enhance the quality of service, and

**Whereas**, the updated concurrency tacking data is incorporated by reference into the yearly review, and

**Whereas**, Gulf County adopts by reference the Gulf County School District 2011/2012 Work Plan with no financial obligations by Gulf County, and

**Whereas**, the capital improvement projects of the Port of Port St. Joe are referenced as an economic benefit to Gulf County with no financial obligation by Gulf County, and

**Whereas**, projects in the Five Year Capital Improvement Schedule for years 1, 2 and 3 are funded and projects in years 4 and 5 can be funded or projects that are proposed pending funding, and

**Whereas**, the City of Port St. Joe has delayed the construction of the Sports Complex and therefore the Gulf County agreement to match the City of Port St. Joe contributions up to a maximum of \$600,000 has been delayed to the fifth year of the schedule or until the local economy and the burden on the tax payers has improved, and

**Whereas**, the WindMark Annexation Phase III Sewer Project for Beacon Hill by the City of Port St. Joe has delayed the construction date until additional project funding is secured, and

**Whereas**, the Gulf County Board of County Commissioners has made no Goals, Objections or Policy text changes to the Capital Improvements Element, and

**Whereas**, the Gulf County Board of County Commissioners updates the Five Year Capital Improvement Schedule to reflect the planning period of 2011/2012 through 2015/2016, and

**THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA AS FOLLOWS IN EXHIBIT A:**

If any part of this Ordinance is held to be unconstitutionally void or invalid, the validity of the remaining part of the Ordinance shall not be affected thereby.

Any other Ordinance or portion of any Ordinance in force at the time this Ordinance becomes effective, which may be in conflict with the provisions of this Ordinance, shall be deemed to have been replaced and repealed to the extent of such conflict, otherwise, the same shall remain in full force and effect.

This Ordinance shall become effective as provided by law.

**ADOPTED this 24<sup>th</sup> day of January, 2012.**

**EXHIBIT A:**  
**2011/2012 - 2015/2016**  
**Five Year Capital Improvements Schedule Updates**  
**and by reference the**  
**Yearly Data Updates for Concurrency Tracking**

and  
**Gulf County School Board 2011/2012 Work Plan**

**(Complete copy of Exhibit A on file in the Clerk's Office)**

(end)

**P.D.R.B. RECOMMENDATIONS**

The Board then considered the following recommendations from the January 16, 2012 meeting of the Planning Development and Review Board.

**VARIANCE APPLICATION-WEITMAN PARCEL ID #006268-119R**

Pursuant to advertisement to hold a public hearing to consider a variance for Michael Weitman, (parcel ID#006268-119R – located in Section 18, Township 9 South, Range 11 West, Gulf County, Florida – encroach into a twenty-five (25) foot setback by five (5) feet), County Attorney Novak read the public notice. Chairman Williams called for public comment. There being no public comment, Commissioner Yeager motioned to grant the variance as recommended by the P.D.R.B. Commissioner McLemore seconded the motion and it passed 5-0.

**VARIANCE APPLICATION-BAILEY'S CRAB HOUSE & SEAFOOD MARKET  
 PARCEL ID #03946-000R**

County Attorney Novak noted this variance application was tabled and will be re-addressed at the February 2012 meeting of the P.D.R.B. Commissioner Yeager motioned to table this matter. Commissioner McDaniel seconded the motion and it carried 5-0.

**COMMUNITY DEVELOPMENT BLOCK GRANT (C.D.B.G.)-AVENUE "A"**

Grant Writer Kopinsky discussed the C.D.B.G. disaster recovery initiative and related grants, noting the Avenue "A" project is now complete. Ms. Kopinsky advised the Board there was about \$20,000.00 remaining on that contract and the City of Port St. Joe has requested the County install a pump at one of their lift stations with this additional money. She noted several issues with this request; the grant deadline of May 31<sup>st</sup>, and the extended time to get the pump ordered, onsite, and installed. Grant Writer Kopinsky asked for direction from the Board on how to proceed. Commissioner Yeager noted this as an opportunity to assist another agency and suggested staff work with the C.D.B.G. agency to see if it could be worked out, and if the pump can be acquired and paid for with these grant funds, instead of sending the money back or filling them in on another project. Commissioner McLemore asked whether the funds could be used on other projects and if this was a county grant. Grant Writer Kopinsky confirmed this to be



a county grant but noted the County agreed to do this Avenue "A" project within the City of Port St. Joe. She stated there are two (2) other service areas in that particular grant, one being the Stumphole and the other being Affordable Rental Housing. If those funds are not used in the Avenue "A" project, she stated, the funds will not go back to the State but could be moved over to one of the other service areas through a grant budget modification. Chairman Williams stated he would rather see the money go toward a county project, such as the Stumphole. Upon inquiry by Commissioner McLemore, Grant Writer Kopinsky stated the funds could not be used on the Washington Recreational Center because these are disaster relief funds and can only be used on the three service areas (Avenue "A", Stumphole, or Affordable Rental Housing). Commissioner Smiley stated he agrees with Commissioner Yeager on providing a pump for the City. Commissioner Yeager recommended allowing staff to work it out for the pump, if time permits and if approved by D.O.A., if not, apply it toward the Stumphole project. Chief Administrator Butler expressed concerns with deadlines if used on the Avenue "A" project, and reminded the Board of issues on the Overstreet project due to delays by the City. Upon inquiry by Chairman Williams, Grant Writer Kopinsky stated the pump has an estimated delivery time of twelve (12) weeks, according to the County Engineers. Ms. Kopinsky reported on the available funds remaining for the Stumphole project. Upon inquiry by Chairman Williams, County Engineer Clay Smallwood confirmed delivery of the pump will take approximately twelve (12) weeks, according to the vendor. Upon inquiry by Commissioner McLemore concerning the available projects for the use of these funds, Ms. Kopinsky stated it can be used for the Affordable Rental Housing projects (Pine Ridge, Moss Creek, and Liberty Manor). Commissioner McLemore motioned to move the remaining \$20,000.00 on the Avenue "A" project to the Affordable Rental Housing project. Commissioner McDaniel seconded for discussion. Commissioner McDaniel asked if the \$20,000.00 was allocated for one particular area, or if it can be used anywhere in the County. Ms. Kopinsky explained it can be used for any of the three projects within the Affordable Rental Housing project. The motion then passed 5-0.

#### **RETIREE APPRECIATION LUNCHEONS**

Deputy Administrator Lanier noted several employees (3-4) are retiring this year and asked if the Board would approve appreciation luncheons for them, to be paid from funds already available in budgets. Commissioner Yeager approved this recommendation. Commissioner Smiley seconded the motion and it passed 5-0.

#### **TRAVEL – B.P. ISSUES**

Deputy Administrator Lanier requested approval for travel for those relating to B.P. issues, noting reimbursement would come from B.P. funds. Chairman Williams explained this is referred to a D.C. fly-in prior to the NACo conference where all eight (8)

counties and the Association of Counties will meet not only with our Legislators but with members of committees of Natural Resources and Transportation. Chairman Williams noted this as the last opportunity to address this under the Clean Water Act penalties and try to bring these dollars back to the panhandle. Deputy Administrator Lanier stated this one particular trip is in February, but asked for a blanket motion to cover all B.P. travel. Upon inquiry by Commissioner Yeager concerning where we are in the claims process, County Attorney Novak reported the last quarter numbers will be gathered and submitted with a supplemental claim. He stated he would ask the Beasley-Allen Law Firm attend the first meeting in February to give a claims status update. Chairman Williams noted only himself (as the Florida Association of Counties President-Elect), and Commissioner Yeager (as Chairman-Elect of the Small County Coalition and member of the Federal Task Force) will be traveling. Commissioner McDaniel moved to approve the travel request. Commissioner Smiley seconded the motion and it passed unanimously.

#### **FEE WAIVER-HONEYVILLE COMMUNITY CENTER-AMERICAN CANCER SOCIETY**

Deputy Administrator Lanier presented and reported on a letter received from the American Cancer Society requesting permission to use the Honeyville Community Center on four (4) dates for their annual Relay for Life event, and requested waiver of the fees. Commissioner Yeager moved to allow use of the facility and waive the fees. Commissioner McLemore seconded the motion. Commissioner McLemore noted the lights at the Honeyville Park will need to be left on for this event. The motion then carried 5-0.

#### **ADVISORY BOARD APPOINTMENT APPLICATIONS**

Deputy Administrator Lanier reported the application for appointments to advisory boards has been placed on the County website on the homepage. Chairman Williams asked if it was clear that all advisory boards are open even if there is not an immediate position. Chairman Williams suggested a note be posted to contact the Deputy Administrator for additional information. Discussion continued concerning the process of maintaining and tracking applications for positions that may become available.

#### **EMERGENCY OPERATIONS CENTER TRAINING**

Emergency Management Director Nelson noted Gulf County applied for Emergency Operations Center staff training through the Governors Hurricane Conference and was the second County in the State that will receive this training. He stated the planning meeting will be next Monday and invited commissioners to stop by, welcoming their input. Mr. Nelson reported the training and exercise will be sometime around April 1<sup>st</sup>. Chairman Williams commended Mr. Nelson for securing this training and noted the importance of it. Commissioner Yeager referenced the many staff members who serve

on State level boards and committees. Planning Richardson stated this is great training.

### **LAND USE-APPLICATION WAIVERS**

Planner Richardson discussed from time to time the County gave land uses, when the Comprehensive Plan was done, that was assigned wrongfully and requested the Board to consider waiving these applications when they come up. He stated there are not many of them and they do create hardships for the owners where the property never should have been put in the land use and ask the Board consider waiving these on a case by case basis. Upon inquiry by Chairman Williams, Chief Administrator Butler explained prior to G.I.S. days, some private lands were classified as conservation lands, at no fault of the private land owner. Commissioner Yeager motioned to approve this recommendation. Commissioner McDaniel seconded the motion and it passed unanimously.

### **FLORIDA BUILDING CODE-FLOOD PLAIN**

Planner Richardson informed the Board that the Florida Building Code is incorporating a flood plain management into it and the County will have to re-do it's flood ordinance to incorporate the building code into it.

### **AGREEMENTS/CONTRACTS-AGENT OF RECORD/FROM THE HEART MUSIC HOUR**

County Attorney Novak addressed the pulled consent agenda items (pages 21-30) for two contracts. Most notably, on the Agent of Record for Health Insurance services contract, the insurance coverage per occurrence for the Errors and Omissions policy for the Agent of Record was updated from \$500,000.00 up to \$2,000,000.00, noting the finalized copy was provided to the Commission. County Attorney Novak noted the second, From the Heart Sound Production (a for-profit entity) services contract for a T.D.C. event and sponsorship that was pulled from the January 10, 2012 meeting due to the absence of a contract. Mr. Novak stated he now has a contract for the Board's consideration with the proper allocation of funds identified to go to the advertisement fund (agency), artist, and sound production. Commissioner Yeager motioned to approve the Agent of Record agreement with Combined Insurance Services, Inc./Todd Torgerson (pages 21-25 on the consent agenda). Commissioner McDaniel seconded the motioned. The motioned passed 4-1, with Chairman Williams opposing due to not following proper procedure for an R.F.P. Commissioner Yeager motioned to approve the contract/agreement for From the Heart Music Hour (pages 26-30 of the consent agenda). Upon second by Commissioner Smiley, the motioned carried 5-0. County Attorney Novak referenced the From the Heart Music Hour contract, noting on December 6, 2011 the T.D.C. voted to recommend the approval of the expenditures for

this event. Mr. Novak stated this Commission had a list presented to them at a subsequent meeting for which this Board approved the funding. County Attorney Novak discussed the need for a contract for sound, as well as the proper instruction for the distribution of those funds, noting he had a breakdown on the distribution of those funds from the T.D.C.; the contract for the sound, an agreement for the entertainment, and the advertising expenses for that event that he will provide to the Board. County Attorney Novak requested the Board ratify the distribution of the funds for this event, working with the Clerk to make sure the advertising vendor and artist are paid directly and not filtered through the production company. Commissioner Yeager moved to approve the recommendation under those guidelines. Commissioner Smiley seconded the motion and it passed 5-0.

#### **APPLICATION FOR COUNTY ADVISORY BOARDS**

County Attorney Novak referenced the application for county advisory boards, stating he provided a copy with his memorandum to the Commissioners to give out to constituents. Chairman Williams and Commissioner Yeager expressed the need to have a process in place and a data base to keep up with these advisory boards.

#### **S.H.I.P. LOAN/MORTGAGE SATISFACTION-JOLYNNE PARKER**

County Attorney Novak referenced item #4 of his memorandum, Satisfaction of S.H.I.P. Mortgage for JoLynne Parker, noting the Board previously approved the satisfaction due to hardship. At County Attorney Novak's request, Commissioner Yeager motioned for the Chairman to execute the Satisfaction of Mortgage document. Commissioner McDaniel seconded the motion and it passed 5-0.

#### **LOTS 16 & 19, BLOCK A AND LOT 16, BLOCK B, WILLIAMSBURG SUBDIVISION/HABITAT FOR HUMANITY**

County Attorney Novak referenced item #5 of his memorandum, noting the Board voted at a previous meeting to accept Lots 5 and 6 of Williamsburg subdivision. He stated the President of Habitat for Humanity, Joan Cleckley is now offering Lots 16 and 19, Block A and, Lot 16, Block B in Williamsburg subdivision (Parcel ID#02480-000R, and Parcel ID#02494-000R). County Attorney Novak noted, without the benefit of a title search, there are no taxes owed on it, Habitat owns it outright and is offering to Quitclaim the lots to the County. Commissioner Yeager motioned to accept the lots as presented from Habitat for Humanity. Commissioner Smiley seconded the motioned and it passed 5-0.

#### **INVENTORY-FIRE TRAINING TRAILER**

Chief Administrator Butler presented a copy of a letter from Gulf Coast State College which is in response to his letter on page twelve (12) of the Information Packet. By this

letter, Gulf Coast State College is accepting the donation and transfer of ownership of the county's Fire Training trailer (ML-500 Mobile Live Fire Trainer, inventory #150-102), Chief Administrator Butler stated. Upon inquiry by Chairman Williams, Chief Administrator Butler confirmed that County Firefighter's will receive training at no cost to the County.

#### **PEG CHANNEL/PROPOSAL FROM TROY WHITE**

Chief Administrator Butler presented and discussed an email proposal of services between himself and Troy White. He stated the Board agreed for him to make contact with Mr. White. Mr. Butler requested permission to continue discussions with Mr. White, stating the email is a little different flavor than what was discussed last week. He noted what the County is looking for is a better signal in the North end of the County, stating if he can get something worked out temporarily on the North end then he can work on the entire County later. Mr. Butler stated he would have a recommendation at the next meeting. Commissioner McDaniel discussed problems with the broadcast of the last meeting, stating it is out of date. At the request of Commissioner McDaniel, Troy White appeared before the Board. Upon inquiry by Commissioner McDaniel, Troy White stated he can correct the audio and visual problems, and stated it is possible to air a meeting live, or delayed. Commissioner McDaniel thanked Mr. White for coming.

#### **CONTRACT AGREEMENT-GULF COAST GOSPEL FEST**

Chief Administrator Butler noted on December 6, 2011, the T.D.C. agreed to fund \$5,000.00 toward the Gulf Coast Gospel Fest at the Washington High School Gym. Mr. Butler noted this will be paid in two (2) installments, \$2,500.00 up front, and \$2,500.00 when it is complete. Chief Administrator Butler recommended the approval. Upon inquiry by Commissioner McLemore, Chief Administrator Butler confirmed that was his recommendation. Commissioner McLemore motioned to approve as recommended by Chief Administrator Butler. Commissioner McDaniel seconded the motion. Chairman Williams stated he met and discussed with Mr. Kerigan this week on the need to have quick basic summations of the events, what they are trying to do, how many events, how it will be tracked, etc., commenting that if he (Mr. Kerigan) will get this to them, he will not have a problem moving ahead. The motion carried 5-0.

#### **PORT ST. JOE HIGH SCHOOL STUDENT GOVERNMENT/MOCK CRASH**

Sheriff Nugent advised the Board of a panhandle area wide Student Government Conference being held this Saturday in which local law enforcement and emergency personnel will participate in a mock crash at the high school at 11:30 a.m., E.T. and invited the public to attend. Sheriff Nugent mentioned this morning's crash in which two (2) twenty-three year olds were killed in a traffic accident and asked everyone to keep the families in prayer.

### **PORT ST. JOE DOWNTOWN REDEVELOPMENT AGENCY**

Gail Alsobrook appeared before the Board and gave an update of the following: 1. Billy Joe Rish Memorial Park, 2. Proposed Observation Tower, 3. Facade grant for downtown, 4. Discussions with Commissioner Smiley and Pastor David Woods to make sure the D.R.A. is aware of the priorities of North Port St. Joe, and 5. Possible grants for infrastructure for Martin Luther King Boulevard and improvements to Langston Drive. Chairman Williams commended Ms. Alsobrook for her vision and commitment. Ms. Alsobrook discussed the "Branding" efforts in celebrating our county's history.

### **ANIMAL CRUELTY**

Commissioner McLemore presented pictures and discussed a recent incident involving the chaining of a dog on Avenue C, stating he is not against chaining an animal as long as it is done properly. Commissioner McLemore requested to work with the County Attorney to give the Animal Control Officer authority to correct some of these issues. Melody Townsend appeared and presented folders to the Board, stating the Humane Society hopes the County will work on addressing this. Commissioner Yeager suggested County Attorney Novak also work with Ms. Townsend and the Humane Society volunteers to assist in drafting an ordinance. Chairman Williams encouraged the Humane Society to not only work through the Attorney but to discuss their ideas with each individual Commissioner. Butch Colbert appeared before the Board and introduced himself as the President of the Board of Directors for the Humane Society. He noted the contact information on the packet and thanked the Board for taking the time to look into this matter. Chairman Williams thanked Mr. Colbert and the work they are doing. Upon inquiry by Commissioner McDaniel, Ms. Townsend reported they do not know the owner of this animal. Commissioner McDaniel asked Mr. Colbert to pass the book around for the audience to view. Discussion continued among Commissioners about the incident and animal abuse. Chairman Williams recommended moving forward, with he as Chairman overseeing the process.

### **ODENA BOAT RAMP DOCK**

Commissioner Yeager requested permission to spend up to \$7,500.00 of the Boating Improvement Funds on a dock at the Odena boat ramp, working through staff. Commissioner Yeager so moved. Commissioner Smiley seconded the motion and it passed 5-0.

### **DEAD LAKES PARK**

Commissioner McDaniel gave a report on Dead Lakes Park, stating for 2011 there were \$12,294.10 collected in revenues, noting this park is the only one in the County that generates revenue. He reported after expenses the park had \$9,000.00 on the plus

side. Commissioner McDaniel stated he would like to get enough revenue so the driveways can be paved, at no expense to the taxpayers. Commissioner McDaniel commended Raymond Atchison for an excellent job.

#### **CREEKWOOD SUBDIVISION/LIMITED MAINTENANCE AGREEMENT**

Commissioner McDaniel stated he asked County Attorney Novak to draft a limited maintenance agreement for Creekwood Subdivision. He noted the County does not own the roads, and no one knows who owns them. Commissioner McDaniel stated he would like a limited maintenance agreement for this subdivision so the County can go on this property and service this area legally; noting these folks deserve it and need a little help. Chairman Williams stated some subdivisions are unclear, having no Homeowners Associations. Commissioner McDaniel motioned to do a limited maintenance agreement for Creekwood Subdivision. Commissioner Yeager seconded but made the statement that the County needs to be careful and follow the guidelines. The motion then passed 5-0.

#### **SOLAR LIGHTING**

Commissioner McDaniel reported on complaints received this weekend concerning the new solar lights that were acquired through a grant. Commissioner McDaniel stated he looked at the solar lighting at both the Honeyville and Dead Lakes parks and asked Ms. Kopinsky if anyone looked at solar lighting in other Cities or Counties. Grant Writer Kopinsky explained the City of Port St. Joe has solar lighting along Highway 98 and noted it has been cloudy this week and requires sun light to charge the solar panels. Commissioner McDaniel noted the solar panels are under the oak trees and asked how the sun will get to them. Ms. Kopinsky stated they looked at the park during daylight hours to determine where the sun was shining and were placed there so the panels will get light. Commissioner McDaniel discussed the radius of the lights, noting you cannot see. Commissioner McLemore discussed the past decision of this Board to cut off the lights in the parks and noted the parks now have some light with the solar panels. Commissioner McLemore stated that lights were turned back on today in the Honeyville and Highland View parks. Grant Writer Kopinsky explained the solar lighting was provided for security, not to light up the whole park. Commissioner McDaniel stated there was only one solar panel working at the Honeyville Park, noting this is very inadequate. Commissioner McLemore stated another problem with solar lighting is it is like a battery and they lose their charge during the night. Ms. Kopinsky stated the intent was to provide security lighting in the parks. Commissioner Yeager stated he will review parks (in his district), noting if there are parks that need lights on in strategic areas we'll turn the park lights back on. Chairman Williams suggested each Commissioner review the parks in their districts and bring the matter back to the Board.

**T.D.C. AUDIT**

Chairman Williams reported the special T.D.C. audit is scheduled to be complete next Tuesday and noted he may call a special meeting of the Board to discuss it.

**WINDMARK BEACH "NO TRESPASSING SIGNS"**

Chairman Williams noted County Attorney Novak is working on having the "No Trespassing" signs removed at WindMark Beach and asked the public to contact the Sheriff's department should they be asked to leave because this is a direct violation of the WindMark D.R.I. and will not be tolerated.

**PUBLIC COMMENT****JOHN W. COMER/RETRAC**

John Comer of Retrac appeared before the Board and stated he is here tonight to do three (3) things. 1. Read the material presented, 2. Look at what's presented as a bridge between the E.D.C.'s effort to go out and recruit companies to come to Gulf County, taking some pressure off of them so they don't make the same mistakes of neighboring counties, and 3. Consider attending a meeting with Bobby Pickels and Jim Norton. He stated he is a new-comer only being here seven (7) months, noting what he found in Gulf County is a treasure. Mr. Comer stated he came up with the idea to recruit people, not companies, who bring their own jobs with them, and began giving an overview of his material. Commissioner Yeager motioned to allow more time for Mr. Comer to speak. Commissioner McDaniel seconded the motion and it passed 5-0. Mr. Comer continued by discussing the school, business community and the local government elements of his proposal. Mr. Comer stated this can all be fixed by Bobby Pickels and the business community, Jim Norton and the school system, and the Commissioners who are the political power in the County. Mr. Comer requested the Board consider the possibility that all Commissioners attend a meeting of Bobby Pickels, Jim Norton, and himself to discuss how they might bring all these people directly and bring their jobs with them. Chairman Williams thanked Mr. Comer for coming.

**COASTAL COMMUNITY ASSOCIATION**

Patricia Hardman appeared before the Board and announced the winter meeting of the Coastal Community Association at the St. Joseph Bay Country Club on Saturday, January 28, 2012 at 10:00 a.m., E.T. inviting the Commission and Sheriff to attend.



### **PLANNING DEVELOPMENT REVIEW BOARD**

Jim McKnight appeared before the Board and asked the Board to recruit additional members to serve on the P.D.R.B.

### **PRISON PRIVATIZATION**

Jim McKnight appeared and presented material to the Board on criteria the State uses to close prisons, noting Gulf County is not on the list to close. Mr. McKnight asked the Board to consider sending occasional letters to State officials expressing what these entities mean to our communities. Commissioner Yeager motioned for the Chairman to send a letter to Governor Rick Scott and the head of the Department of Corrections thanking them for what this entity (prison) means to our community. Commissioner Smiley seconded the motion and it passed 5-0.

### **GULF COAST GOSPEL FEST**

Chester Davis appeared before the Board and invited everyone to attend the Gulf Coast Gospel Fest on February 18, 2012 (at 5:30 p.m., E.T.) as sponsored by the T.D.C and approved by this Board tonight. Mr. Davis stated that what started as a Church event has expanded to a County-wide event and has been enhanced to include a children's program that will be held from 1:00 p.m. to 4:30 p.m. for the entire community. Mr. Davis informed the Board the event will be filmed and broadcast, showing what this community is all about. Chairman Williams thanked Mr. Davis for appearing and discussed the benefit of our family friendly beaches and the contributions made through local churches and the organization lead by Dianna Sealy Burkett who bring young people into our community who give back through community service projects.

### **PLANNING DEVELOPMENT REVIEW BOARD APPOINTMENTS**

Commissioner Yeager asked if there had been any applications for the P.D.R.B. vacancies. Planner Richardson stated he has two (2) interested in serving on the P.D.R.B. Commissioner Yeager suggested this process be figured out and report back to the Board within the next three (3) weeks. Discussion continued about the need to standardize the process. Upon inquiry by Commissioner McLemore, Planner Richardson informed the Board the two (2) applicants were Andrew Rowell and Dave Wich. Chairman Williams recommended following protocol and discussing at the next meeting. Deputy Administrator Lanier stated she will prepare a list of advisory boards, their appointments by District, with Grant Writer Kopinsky's assistance and post the information on the website. County Attorney Novak suggested the Board pick a deadline date for applications. Commissioner Yeager reiterated the need to establish and follow the same process for appointments. Commissioner McDaniel stated he served on the P.D.R.B. for two (2) years and noted problems with not having a quorum.

**APPOINTMENT-SOUTHERN BASIN CAUCUS**

Chairman Williams stated he appointed Commissioner McDaniel to serve on the Southern Basin Caucus of the Riparian Counties dealing with the Apalachicola, Chattahoochee, and Flint Rivers (ACF). Commissioner McDaniel reported he will handle manufacturing and marketing, noting they met last week. He stated some of the problem is that Atlanta, GA is holding the water and there is speculation that Miami, FL wants to tap into it. Commissioner McDaniel stated we must work hard to protect the interest of Franklin and Gulf County, noting he will keep the Board informed.

The meeting did then adjourn at 7:38 p.m., E.T.

**WILLIAMS C. WILLIAMS, III**  
**CHAIRMAN**

**ATTEST:**  
**REBECCA L. NORRIS**  
**CLERK**

**Change Order****No. 3**

Date of Issuance: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Project: Avenue 'A' Sewer	Owner: Gulf County BOCC	Owner's Contract No.:
Contract:		Date of Contract:
Contractor: GAC Contractors		Engineer's Project No.: 003.225

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description:

Attachments (list documents supporting change): See attached breakdown.

**CHANGE IN CONTRACT PRICE:**

Original Contract Price:

\$ 421,889.10Increase from previously approved Change Order No. 1:\$ 17,620.10

Contract Price prior to this Change Order:

\$ 439,509.20

Decrease of this Change Order:

\$ 20,412.55

Contract Price incorporating this Change

\$ 419,096.65**CHANGE IN CONTRACT TIMES:**Original Contract Times: ☐ Working days ☒ Calendar daysSubstantial completion (days or date): July 3, 2011Ready for final payment (days or date): August 2, 2011Increase from previously approved Change Order No. 2:Substantial completion (days): 45 daysReady for final payment (days): 45 days

Contract Times prior to this Change Order:

Substantial completion (date): August 17, 2011Ready for final payment (date): September 16, 2011

Increase of this Change Order:

Substantial completion (days): 130 daysReady for final payment (days): 130 days

Contract Times with all approved Change Orders:

Substantial completion (date): December 25, 2011Ready for final payment (date): January 24, 2012

RECOMMENDED:

By: [Signature]  
Engineer (Authorized Signature)Date: 7 Feb. 2012

Approved by Funding Agency (if applicable):

ACCEPTED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By: [Signature]  
Contractor (Authorized Signature)Date: 2/1/2012

Date: \_\_\_\_\_

EJCDC C-941 Change Order

Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Construction Specifications Institute.

Page 1 of 2

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

2/14/12 LL

H. Frank Farmer, Jr., MD, PhD, FACP  
State Surgeon General

Date: December 14, 2011

Gulf County Clerk of Court  
Attention: Donna Ray  
1000 Cecil Costin Blvd  
Port St Joe, FL 32456

Dear Donna,

As per our discussion below is a list of inventory items that were removed from our inventory prior to 2011 that is still listed on our inventory

County Tag #	Description	Serial Number	Date Taken Off	Comments
120-63	Electrocardiograph	848339	2008	
120-77a	BTU	Transferred Building to County-232 East Lake Avenue		
120-77b	BTU	Transferred Building to County-232 East Lake Avenue		
130-105	Electrocardiograph	23524	2008	
130-112	Sprinkler	98807238	2008	
130-170	IBM Typewriter	6787-11-0063905	2008	
130-173	Compaq Computer		2008	
130-175	Amet Smartboard	469608	2008	
130-193	Hewlett Packard Laserjet 4 Printer	494410	2009	
130-194	Hewlett Packard Laserjet 4 Printer	482934	2009	
130-207	AIR Tech AT2000		2010	Transferred to Holmes CHD
130-223	Etron Printer	47080775	2008	
130-244	Dental EZE Chair	12564	2010	Surplus
130-245	Dental EZE Chair	9875	2010	Surplus
130-246	Dental Light Pelton Crane	HB09347	2008	
130-247	Dental Light Pelton Crane	50148	2008	
130-248	Dental Light Pelton Crane	50388	2008	
130-255	Dell Computer	6EW66	2009	
130-259	Dell Computer	8V0AY	2009	
130-264	Dell Computer	8VDEJ	2009	
130-277	Dell Computer	HEQ22	2010	
130-281	Dell Computer	GQYIM	2009	
130-287	Toshiba Copier	974767	2008	

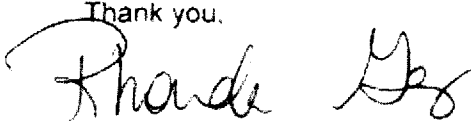
## GULF COUNTY HEALTH DEPARTMENT

2475 Garrison Avenue, Port St Joe, FL 32456 • (850) 227-1276 • Fax (850) 227-1766 (Confidential) or 227-1787 (Main)  
807 West Hwy 22, Wewahatcha, FL 32465 • (850) 639-2644 • Dental (850) 639-1414 • Fax (850) 639-5934CONSENT  
DATE: 2/14/12 CC

130-301	Rocket Modem		2008
130-302	Smart-UPS	QS9951227350	2009
130-373	Color Inkjet Printer	SG-261311CW	2009
130-398	Hewlett Packard Laserjet 2300 Printer	CNBDC69558	2010
130-430	Dell Computer	53HL431	2008
130-431	Dell Computer	93HL431	2008

Please let me know if you have any questions.

Thank you.



Rhonda Gay  
Office Operations Manager I  
Gulf County Health Department

**Kari Summers**

---

**From:** Rhonda\_Gay@doh.state.fl.us  
**Sent:** Monday, January 23, 2012 4:50 PM  
**To:** ksummers@gulfclerk.com  
**Subject:** FW: Gulf CHD Removed Inventory  
**Attachments:** Scanned Inventory 2011 Removed Property Listing.pdf

**From:** Webb, Stacy L  
**Sent:** Thursday, December 15, 2011 12:15 PM  
**To:** 'dray@gulfclerk.com'  
**Cc:** Gay, Rhonda D  
**Subject:** Gulf CHD Removed Inventory

Donna,

Attached is a copy of the inventory that was removed from our inventory prior to 2011 but still listed on the inventory. Please email Rhonda Gay a copy of your current inventory list for review. If you have any questions please contact Rhonda Gay (227-1276 x 122) ([rhonda\\_gay@doh.state.fl.us](mailto:rhonda_gay@doh.state.fl.us)).

Thanks,

Stacy Webb, MBA  
*Gulf County Health Department*  
 2475 Garrison Avenue  
 Port St Joe, FL 32456  
 (850)227-1276 ext 196  
 (850)227-7587 fax  
[stacy\\_webb@doh.state.fl.us](mailto:stacy_webb@doh.state.fl.us)

Mission: To promote and protect the health and safety of all people in Florida through the delivery of quality public health services and promotion of healthcare standards. \_\_\_\_\_

**Please note: Florida has a very broad public records law. Most written communications to or from state officials regarding state business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.**

\_\_\_\_\_ Information from ESET NOD32 Antivirus, version of virus signature database 6821 (20120123)  
 \_\_\_\_\_

The message was checked by ESET NOD32 Antivirus.

<http://www.eset.com>

Bluewater iNet Group LLC

201 Long Avenue  
Port St. Joe, FL 32456

# Invoice<sup>47</sup>

DATE	INVOICE NO.
------	-------------

1/25/2012

15809

Phone # 850-229-8149

**BILL TO:**

Gulf County TDC  
150 Captain Fred's Place  
Port St. Joe, FL 32456

E-mail [billing@bluewateri.net](mailto:billing@bluewateri.net)

TERMS: Due on receipt

DESCRIPTION	AMOUNT
-------------	--------

VisitGulf.com	131.25
Create banner for Gulf Coast Seafood and Tourism Bash - 12/30	
Create and add two banners to website 1/20	

FL Sales Tax	0.00
--------------	------

15809  
1/25/2012  
131.25  
0.00  
131.25  
BCC APPROVED  
DATE 2-14-12

9131.25  
27422-48000

**BCC APPROVED**  
DATE \_\_\_\_\_ D.C. \_\_\_\_\_

2/2/12  
website / printout

	<b>Invoice Total</b>	<b>\$131.25</b>
--	----------------------	-----------------

Pay online at: <https://ipn.intuit.com/9jmgw8j6>

CONFIRM **47**  
DATE 2-14-12 LL

## APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2 PAGES

1510894

## TO OWNER:

Gulf County Board of Commissioners  
1000 Cecil Costin Sr. Boulevard  
Port St. Joe, Florida 32456

## PROJECT:

Cape San Blas Shared Use Path

## APPLICATION NO: 7

## PERIOD TO:

1/15/2012

## DISTRIBUTION:

☒ OWNER  
☐ ARCHITECT  
☒ CONTRACTOR  
☒ ENGINEER

## FROM CONTRACTOR:

C. W. Roberts Contracting, Inc.  
P.O. Box 16279  
Tallahassee, Florida 32317

## VIA ENGINEER:

## PROJECT NOS:

## CONTRACT FOR:

## CONTRACT DATE:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 1,297,659.59
2. Net change by Change Orders \$348,133.75
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 1,645,793.34
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 1,429,641.16
5. RETAINAGE:
  - a. 10% of Completed Work \$ 142,964.12  
(Column D + E on G703)
  - b. % of Stored Material \$ -  
(Column F on G703)

Total Retainage (Lines 5a + 5b or  
Total in Column I of G703)

6. TOTAL EARNED LESS RETAINAGE \$ 142,964.12  
(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 789,208.05

8. CURRENT PAYMENT DUE \$ 497,469.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 359,116.30

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$348,133.75	\$0.00
Total approved this Month		\$0.00
TOTALS	\$348,133.75	\$0.00
NET CHANGES by Change Order	\$348,133.75	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: C. W. Roberts Contracting, Inc.

By: Herschel Noel Date: January 16, 2012

State of: Florida County of: Bay

Subscribed and sworn to before me this 16th Day of January, 2012

Notary Public: Christina M. PierceMy Commission expires: June 5, 2015

CHRISTINA M. PIERCE  
MY COMMISSION # EE 88358

EXPIRES: June 5, 2015  
Notary Public for State of Florida

## ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and inspection of the Work, the ENGINEER certifies to the Owner that to the best of the ENGINEER'S knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 497,469.00

APPROVED FOR PAYMENT

Date: 1/24/12

DH JK

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

## ENGINEER:

By: [Signature]

Date: 1-19-11

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION AIA - ©1992

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the AIA.

THE AMERICAN INSTITUTE OF ENGINEERS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

APPROVED

DATE: D.C.

48

48



# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 7

APPLICATION DATE: 1/16/2012

PERIOD TO: 1/15/2012

ENGINEER'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE		D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
		ORIGINAL SCHEDULED VALUE	CURRENT SCHEDULED VALUE				TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
	SEE ATTACHED SCHEDULE									
		\$ 1,297,659.59	\$ 1,645,793.34	\$ 876,897.83	\$ 552,743.33		\$ 1,429,641.16	86.87%	\$ 216,152.18	\$ 142,964.12

ESTIMATE OF CONSTRUCTION FOR

Contractor: C.W. Roberts Contracting, Inc.  
Address : 3372 Capital Circle NE Tallahassee, FL 32308  
Telephone : 850.385.5060  
Contact: hneel@cwrcontracting.com  
Telephone : 850.769.6640

Project Name : Cape San Blas Shared Use Path  
Owner Project #: 412681-2-58-01  
Fin Proj No.: 8887-833-A  
F. A. P. No.: Gulf County Florida  
Owner :

CWR Project Number : 1510894  
Period Ending: 01/15/12  
Pay Request Number : 7

Line No.	Item No.	Work Item Description	Est Qty	Unit Meas	Unit Price	Scheduled Value	Quantity of Work Completed			Value of Work Completed			% Comp
							In Prev	This Per	To Date	In Prev	This Per	To Date	
1		Mobilization (5% of Bid Max)	1.00	LS	\$40,000.00	\$40,000.00	1.00		1.00	\$40,000.00	\$0.00	\$40,000.00	100.00%
2		Bonds and Insurance (2% of Bid Max)	1.00	LS	\$24,000.00	\$24,000.00	1.00		1.00	\$24,000.00	\$0.00	\$24,000.00	100.00%
3		Maintenance of Traffic	1.00	LS	\$30,000.00	\$30,000.00	0.95		0.95	\$28,500.00	\$0.00	\$28,500.00	95.00%
4		Construction Layout	1.00	LS	\$12,000.00	\$12,000.00	0.95		0.95	\$11,400.00	\$0.00	\$11,400.00	95.00%
5		Drawings of Record (in AutoCadd) (Min 1.5% of Bid Max)	1.00	LS	\$6,000.00	\$6,000.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
6		NPDES Permit	1.00	LS	\$2,000.00	\$2,000.00	0.95		0.95	\$1,900.00	\$0.00	\$1,900.00	95.00%
7		Clear and Grub	1.00	LS	\$45,000.00	\$45,000.00	0.90		0.90	\$40,500.00	\$0.00	\$40,500.00	90.00%
8		Type SP 9.5 Asphalt	2,142.00	TN	\$93.00	\$199,206.00	745.47	1,146.75	1892.22	\$69,328.71	\$106,647.75	\$175,976.46	88.34%
9		Optional Base Group 5 - 7" LRB	26,251.00	SY	\$10.25	\$269,072.75	22,452.00	2,799.00	25251.00	\$230,133.00	\$28,689.75	\$258,822.75	96.19%
10		12" FDOT Type B Stabilization	28,229.00	SY	\$3.00	\$84,687.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
11		4" 3-9 Skip White Thermoplastic Center Stripe	26,233.00	LF	\$0.68	\$17,838.44	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
12		Thermoplastic Crosswalk	2.00	EA	\$1,080.00	\$2,160.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
13		Detectable Warning	4.00	EA	\$500.00	\$2,000.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
14		Construction Fence	1,691.00	LF	\$5.00	\$8,455.00	1,700.00		1700.00	\$8,500.00	\$0.00	\$8,500.00	100.53%
15		Excavation Regular	1,000.00	CY	\$3.00	\$3,000.00	1,000.00		1000.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
16		Excavation Borrow	15,369.00	CY	\$8.50	\$130,636.50	9,292.00	855.400	10147.40	\$78,982.00	\$7,270.90	\$86,252.90	66.03%
17		Stop Sign	2.00	EA	\$250.00	\$500.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
18		Relocate Mailbox	21.00	EA	\$150.00	\$3,150.00	20.00		20.00	\$3,000.00	\$0.00	\$3,000.00	95.24%
19		Relocate Sign	15.00	EA	\$250.00	\$3,750.00	6.00		6.00	\$1,500.00	\$0.00	\$1,500.00	40.00%
20		Relocate Fire Hydrant	3.00	EA	\$1,500.00	\$4,500.00	3.00		3.00	\$4,500.00	\$0.00	\$4,500.00	100.00%
21		Gravity Wall Construction	750.00	LF	\$160.00	\$120,000.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
22		6" Concrete Driveway	10.00	CY	\$125.00	\$1,250.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
23		Silt Fence	8,566.00	LF	\$1.10	\$9,422.60	7,967.00		7967.00	\$8,763.70	\$0.00	\$8,763.70	93.01%
24		Sod (Seashore Paspalum)	42,391.00	SY	\$4.30	\$182,281.30	11,329.00	21,253.00	32582.00	\$48,714.70	\$91,387.90	\$140,102.60	76.86%
25		Sand Dune Stabilization	1.00	LS	\$10,000.00	\$10,000.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
26		24" Pipe Extension	112.00	LF	\$55.00	\$6,160.00	112.00		112.00	\$6,160.00	\$0.00	\$6,160.00	100.00%
27		Concrete Headwall Construction	20.00	CY	\$1,300.00	\$26,000.00	20.00		20.00	\$26,000.00	\$0.00	\$26,000.00	100.00%
28		18" RCP	602.00	LF	\$45.00	\$27,090.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
29		18" MES	30.00	EA	\$900.00	\$27,000.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
30		Relocate Power Pole, Guy Anchors, and Telephone Box	1.00	LS	\$500.00	\$500.00	1.00		1.00	\$500.00	\$0.00	\$500.00	100.00%
31	CO #1	Delete Type B Stabilization	-28,229.00	SY	\$3.00	-\$84,687.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
32	CO #1	Delete 18" RCP	-602.00	LF	\$45.00	-\$27,090.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
33	CO #1	Delete 18" MES	-30.00	EA	\$900.00	-\$27,000.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
34	CO #1	Add 14" x 23" Elliptical Concrete Pipe	602.00	LF	\$55.00	\$33,110.00	632.00		632.00	\$34,760.00	\$0.00	\$34,760.00	104.98%
35	CO #1	Add 14" x 23" Elliptical MES	30.00	EA	\$950.00	\$28,500.00	10.00	18.00	28.00	\$9,500.00	\$17,100.00	\$26,600.00	93.33%
36	CO #1	Add Temporary Barricades	1.00	LS	\$1,650.00	\$1,650.00	0.30		0.30	\$495.00	\$0.00	\$495.00	30.25%
37	CO #2	Add Temporary Barricades - Adjust CO #1	1.00	LS	-\$1,155.00	-\$1,155.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%
38	CO #3	Delete Gravity Wall Construction	1.00	LS	-\$120,000.00	-\$120,000.00	0.00		0.00	\$0.00	\$0.00	\$0.00	0.00%

Line No.	Item No.	Work Item Description	Est Qty	Unit Meas	Unit Price	Scheduled Value	Quantity of Work Completed			Value of Work Completed			% Comp
							In Prev	This Per	To Date	In Prev	This Per	To Date	
39	CO #3	Add Partial Gravity Wall Construction	1.00	LS	\$8,000.00	\$8,000.00	1.00		1.00	\$8,000.00	\$0.00	\$8,000.00	100.00%
40	CO #3	Add Purchased Material for GW - Rebar	1.00	LS	\$3,930.75	\$3,930.75	1.00		1.00	\$3,930.75	\$0.00	\$3,930.75	100.00%
41	CO #3	Add Sheetpile Wall	1.00	LS	\$454,500.00	\$454,500.00	0.4067	0.5933	1.00	\$184,829.97	\$269,670.03	\$454,500.00	100.00%
42	CO #3	Add Concrete Pile Cap	1.00	LS	\$78,375.00	\$78,375.00	0.00	0.408	0.41	\$0.00	\$31,977.00	\$31,977.00	40.80%
TOTALS										\$876,897.83	\$552,743.33	\$1,429,641.16	

Original Contract Days	170,000	Original Contract Amount	\$1,297,659.59
Weather / Extension Days	6,000	Change Orders: (1-3)	\$348,133.75
Present Allowable Days	176,000	Present Contract Amount	\$1,645,793.34
Days Used	217,000	86.9% Earnings To Date	\$1,429,641.16
		Less Retainage (10%)	-\$142,964.12
		Less Previous Paid	-\$789,208.05
		Net Due This Request	\$497,469.00

**52**

**BOARD OF COUNTY COMMISSIONERS  
GULF COUNTY, FLORIDA  
COUNTY ATTORNEY'S OFFICE**

1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456  
PHONE (850)229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us  
*DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M., E.T.*

February 2, 2012

Gulf County Board of County Commissioners  
Chief Administrator's Office  
Donald Butler, Chief Administrator  
1000 Cecil G. Costin, Sr. Blvd.  
Port St. Joe, Florida 32456

**Re: Professional Services Rendered  
NLG File No.: 2200-001, 004, 005, 006 & 007**

FILED FOR RECORD  
RECEIVED  
CLERK OF DISTRICT COURT  
2012 FEB -8 PM 1:09

Dear Mr. Butler:

Enclosed for your review and file, please find our firm's invoices for professional services rendered.

Additionally, please note an invoice summary statement of both the general legal files and litigation matters for this period have been included for your reference, review and approval.

Should you have any questions, please contact our office immediately.

Very truly yours,  
**Novak Law Group, PLLC**

Encl.

cc: Kari Summers, Gulf County Clerk's Office

CARMEN L. McLEMORE  
District 1

WARD McDANIEL  
District 2

BILL WILLIAMS  
District 3

TAN SMILEY  
District 4

WARREN YEAGER  
District 5

**53**

**BOARD OF COUNTY COMMISSIONERS  
GULF COUNTY, FLORIDA  
COUNTY ATTORNEY'S OFFICE**

1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456  
PHONE (850) 229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us  
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M., L.T.

February 2, 2012

Gulf County Board of County Commissioners  
Chief Administrator's Office

**Attn: Donald Butler**

1000 Cecil G. Costin, Sr. Blvd.  
Port St. Joe, Florida 32456

**Re: Summary of Professional Services Rendered and Enclosed Invoices  
Litigation – Professional Legal Services NLG File No.: 2200-004 & 005  
(1/16/12 - 1/31/12)**

Summary of Invoices for Professional Services  
Gulf County Litigation / Pending Litigation Matters

2200-005		
-	Gulf County Litigation / Pending Litigation Matters (3.2 hrs. x \$125)	= \$400.00
		<hr/>
2200-004		
-	Gulf County Deepwater Horizon Matters (1.3 hrs. x \$125)	= \$162.50
		<hr/>
	Total Professional services (litigation)	\$562.50

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

ACCT. # 21314-3100

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

CARMEN E. McENIERY  
District 1

WARD McDANIEL  
District 2

BILL WILLIAMS  
District 3

TAN SMILEY  
District 4

WARREN YEAGER  
District 5

COMMENT

DATE 2/14/12 u

**53**

**54**

**BOARD OF COUNTY COMMISSIONERS  
GULF COUNTY, FLORIDA  
COUNTY ATTORNEY'S OFFICE**

1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456  
PHONE (850) 229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us  
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M. E.T.

February 2, 2012

Gulf County Board of County Commissioners  
Chief Administrator's Office  
**Attn: Donald Butler**  
1000 Cecil G. Costin, Sr. Blvd.  
Port St. Joe, Florida 32456

**Re: Summary of Professional Services Rendered and Enclosed Invoice  
NLG File No.: 2200-001, 2200-007 General Legal Services & Admin Costs**

Summary of Invoices for Professional Services (2200-001, 2200-007)

- Gulf County General Legal Representation (72.85 hrs. x \$100) (1/16/2012 - 1/31/12)	= \$7,285.00
Total Professional services	<u>\$7,285.00</u>

Summary of Invoices for Administrative costs and fees (2200-006)

Monthly Invoice cycle (1/1/12 – 1/31/12)	= \$ 447.65
- Gulf County – Westlaw, Legal Data, Administrative and Office Expenses (General Legal + Litigation matters + Admin/operational)	
- Federal Express Invoices/Courier charges	= \$
General Professional services and admin. costs total	<u>\$ 7,732.65</u>

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_  
ACCT. # 21314 - 31100

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

CARMEN L. McEMORE  
District 1

WARD Mc DANIEL  
District 2

BILL WILLIAMS  
District 3

TAN SMILEY  
District 4

WARREN YLAGER  
District 5

**54**  
CONSENT  
DATE 2/14/12 cc



FILED FOR RECORD  
REBECCA L. NORRIS  
CLERK OF CIRCUIT COURT  
GULF COUNTY, FLORIDA

**Florida Department of Revenue**  
**Unemployment Tax**  
**Reimbursement Invoice**  
**DUE IMMEDIATELY**

2012 JAN 19 PM 2:41

55-129  
R. 10/11  
Page 1 of 2  
10/05/2012

GULF COUNTY BOARD OF COUNTY COMMISSIONERS  
1000 CECIL G COSTIN SR BLVD  
PORT SAINT JOE FL 32456-1653

UT Account #	: 9975527
Business Partner #	: 749884
Contract Object #	: 14520167
FEIN	: 59-6000627
Reporting Period Beginning	: 10/01/2011
Reporting Period Ending	: 12/31/2011

Mailed on or before : 01/13/2012

The total amount due must be paid within 30 days of the "Mailed on or before" date shown above. If payment is late, interest will be charged at a rate of 1% per month.

Benefits are charged in proportion to wages paid by each employer during the claimant's base period. Your share must be reimbursed to the Unemployment Compensation Fund. Benefits are charged according to the date the benefits are paid, not according to the date of the claimed week of unemployment. A claimant has one year from the filing date of the claim in which to receive available benefits. Because of the definition of base period it is possible for an employer to be invoiced for benefits based on wages paid two and one-half years prior to the date of the charge. Once benefits are paid, the fund must be reimbursed regardless of the success of any protest or appeal. There are no provisions in the Unemployment Compensation Law (Chapter 443, F.S.) to relieve an employer of the requirement to reimburse for benefits charged.

This invoice is conclusive and binding for all purposes of the Florida Unemployment Compensation Law unless a written request for reconsideration is submitted within twenty (20) days from the "Mailed on or before" date shown above. Your request for reconsideration must be directed to the:

**Department of Economic Opportunity  
Unemployment Compensation Program  
P. O. Drawer 5250  
Tallahassee, FL 32314-5250**

**You may fax your request to 850-617-0539. For questions, contact the Unemployment Compensation Program at 850-617-0410.**

**If you ARE a journal transfer account:**

- DO NOT return payment coupon below.
- Journal Transfer #: 40-50-2-767002-40200200-00-000300-00
- Object Code #: 003000

**If you ARE NOT a journal transfer account, mail payment with attached payment coupon to:**

**Florida Department of Revenue**  
**5050 W Tennessee St**  
**Tallahassee, FL 32399-0110**

**Make check or money order payable to Florida U.C. Fund.**

# Florida Department of Revenue

## UT Bill Payment Coupon

T

Detach and return this portion with your payment.  
If you are paying more than one bill, enclose all  
bill payment coupons.

**DR-100U**  
**R. 03/09**

**Date of Notice : 01/05/2012**  
**Reporting Period : 12/31/2011**  
**Tax : Unemployment Tax**  
**UT Account # : 9975527**  
**Business Partner # : 749884**  
**Contract Object # : 14520167**

Make check or money order payable to: **FLORIDA U.C. FUND**

GULF COUNTY BOARD OF COUNTY COMMISSIONERS  
1000 CECIL G COSTIN SR BLVD  
PORT SAINT JOE FL 32456-1653

See back for payment options and instructions for completing a machine-readable form.

**Total Due : \$ 5,595.10**

Additional Interest/Penalty: \$

**Florida Department of Revenue  
5050 W Tennessee St  
Tallahassee FL 32399-0110**

Amount Enclosed: 

--	--	--	--	--	--

US Dollars

--	--

 Cents

**L BCC APPROVED** 0600

0600 1 20111231 0068054055 9 40000001452 0167 0

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

ACCT. # 347511-25000

55

2/14/12 LL

**Reimbursement Invoice  
Charge Statement  
(Please keep for your records.)**

UT-29  
56  
10/11  
Page 2 of 2  
01/05/2012

UT Account # : 9975527  
Business Partner # : 749884

•	Claimant's Name	Social Security Number	Expiration Date of Claim	# Weeks of Benefits Paid in Quarter	Charges to Your Account
	GERALD C SHEARER		02/27/2011	14	EB 3,850.00
	DENISE E MANUEL		06/25/2012	2	550.00
	WILLIE HENRY		05/15/2011	2	EB 542.00
	DIRK W SYLVESTER		05/22/2011	2	EB 548.62
	RICKY J FARMER		08/13/2012	12	94.08
	REGINAL D WELCH		06/18/2012	1	10.40
<b>Total this page</b>					<b>\$5,595.10</b>
<b>TOTAL THIS INVOICE</b>					<b>\$5,595.10</b>

- Location Code listed on Determination of Unemployment Compensation Claim Filed (Form UCB-412) **Charges to your account:**

A = Correction to charges in prior quarters.  
CR = Credit reducing or removing benefit charges in prior quarters.  
EB = Extended Benefits

Journal Transfer #: 40-50-2-767002-40200200-00-000300-00  
Object Code #: 003000

Do not remit less than \$1.00

Social security numbers (SSNs) are used by the Florida Department of Revenue as unique identifiers for the administration of Florida's taxes. SSNs obtained for tax administration purposes are confidential under sections 213.053 and 119.071, Florida Statutes, and not subject to disclosure as public records. Collection of your SSN is authorized under state and federal law. Visit our Internet site at [www.myflorida.com/dor](http://www.myflorida.com/dor) and select "Privacy Notice" for more information regarding the state and federal law governing the collection, use, or release of SSNs, including authorized exceptions.

**Payment Options (U.S. Funds Only)**

**Check or Money Order:**

Make check or money order payable to Florida U.C. Fund.

- Write your reporting period and UT Account # (see front of coupon) on your check or money order.
- Mail check or money order with your bill payment coupon in the enclosed return envelope.

**Online e-Check or Credit Card:**

- Initiate payment online at [www.myflorida.com/dor](http://www.myflorida.com/dor)
- Print and retain the confirmation page for your records.
- Do **NOT** send bill payment coupon to the Department.

**Cash:**

- Do **NOT** send cash by mail.
- Hand-deliver cash payments and your bill payment coupon to your local service center. Obtain and keep dated receipt for your records.

**Instructions for Completing a Machine-Readable Form**

Use **black ink**. Do not make any stray marks in boxed field areas.

**Hand-Printed:** If hand printing this document, print your numbers as shown and write one number per box. Write within the boxes.

□ □ □ □ 2 5 . 0 0

Machine reads a \$25.00 payment.

**Machine-Typed:** If typing this document, type through the boxes and type all of your numbers together. Do not use a comma, period, or dash ( , . or - ). Indicate cents with two numbers.

□ □ □ □ 2500 . □ □

Machine reads a \$25.00 payment.



OFFICE: (850) 769-3477  
FAX: (850) 769-3456



POST OFFICE BOX 59462  
PANAMA CITY, FL 32412-0462

February 6, 2012  
Vendor # 113  
Job # 113  
Invoice # 26441

Gulf County Board of County Commissioners  
C/O Preble-Rish, Inc.  
Attn: Willie T. Payne, PE  
324 Marina Drive  
Port St. Joe, FL 32456

Re: Avenue "A" Sewer Project - CDBG/DRI  
BID#1011-12

Contract Amount	\$ 421,889.10	
Change Order #1	17,620.10	
Change Order #2(Time Only)	-	
Change Order #3	(20,412.55)	
New Contract Amount	\$ 419,096.65	
Total Amount Completed		\$ 419,096.65
Less Retainage (10%)		(41,909.67)
Less Prior Invoices		(366,847.96)
Total Amount Due & Requested		\$ 10,339.02

PAID  
2012 FEB - 9 11:14 AM  
GULF COUNTY  
TREASURER'S OFFICE

**DUE DATE 02/21/12**

WE GREATLY APPRECIATE YOUR BUSINESS!!!

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

APPROVED FOR PAYMENT

Date 2/8/12 By JK

Acct # 113535-34000

Ave A DRI Project

2/14/12 U

# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER:  
 Gulf County BOCC  
 1000 Cecil G. Costin Sr. Blvd.  
 Port St. Joe, FL 32456

PROJECT:  
 Gulf County - Avenue A Sewer

APPLICATION NO 5

Distribution to:  
 OWNER  
 ARCHITECT

FROM CONTRACTOR:  
 GAC CONTRACTORS, INC.  
 4116 N HIGHWAY 231  
 PANAMA CITY, FL 32404

PERIOD TO: 01/24/2012

PROJECT NOS: 0003.225

CONTRACT DATE: 3/22/2011

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	421,889.10
2. Net change by Change Orders	-2,792.45
3. CONTRACT SUM TO DATE (Line 1 + 2)	419,096.65
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	419,096.65
5. RETAINAGE:	
a. 10 % of Completed Work (Column D + E on G703)	41,909.67
b. % of Stored Material (Column F on G703)	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	41,909.67
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	377,186.98
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	366,847.96
8. CURRENT PAYMENT DUE	10,339.02
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	41,909.67

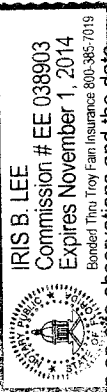
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved	17,620.10	0.00
in previous months by Owner		
Total approved this Month	-20,412.55	0.00
TOTALS	-2,792.45	0.00
NET CHANGES by Change Order	-2,792.45	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: GAC CONTRACTORS, INC

By: [Signature] Date: 2/6/12

State of: FLORIDA County of: BAY  
 Subscribed and sworn to before me this 6th day of February 2012.  
 Notary Public: [Signature]  
 My Commission expires: 11-1-14



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 10,339.02

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)  
 ARCHITECT:

By: [Signature] Date: 7 Feb. 2012

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE. N.W., WASHINGTON, DC 20006-5292

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA ©1992  
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BCC APPROVED

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing **GULF COUNTY BOCC**

Contractor's signed certification is attached.  
In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

2/6/2012

PERIOD TO:

ARCHITECT'S PROJECT NO:

5

2/6/2012

1/24/2012

003.225

A	B	C	D	E	F	G	H	I
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL CURRENT AMOUNT	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	RETAINAGE (IF VARIABLE RATE) (10%)
	<b>SCHEDULE OF VALUES</b>							
	<b>SITEWORK</b>							
1	BID ITEM 1.01 - MOBILIZATION	7716.70	1.00			\$0.00	\$7,716.70	100.00%
2	BID ITEM 1.02 - BOND & INSURANCE	3746.39	1.00			\$0.00	\$3,746.39	100.00%
3	BID ITEM 1.03 - TESTING & START UP	609.25	0.50	0.50		\$304.63	\$609.25	100.00%
4	BID ITEM 1.04 - STAKEOUT	1622.28	1.00			\$0.00	\$1,622.28	100.00%
5	BID ITEM 1.05 - MAINTENANCE OF TRAFFIC	1523.11	0.90	0.10		\$152.31	\$1,523.11	100.00%
6	BID ITEM 1.06 - DRAWINGS OF RECORD	2974.18	0.25	0.75		\$2,230.64	\$2,974.18	100.00%
7	BID ITEM 1.07 - NPDES ADMINISTRATION	1622.28	0.90	0.10		\$162.23	\$1,622.28	100.00%
	<b>BID ITEM 1.08</b>							
8	BID ITEM 1.08A - 16" PVC FORCE MAIN	100961.82	1.00			\$0.00	\$100,961.82	100.00%
9	BID ITEM 1.08B - 18" HDPE BORE	218434.92	1.0000			\$0.00	\$218,434.92	100.00%
10	BID ITEM 1.08C - WORK & PUMP STATION	72678.17	0.75	0.25		\$18,169.54	\$72,678.17	100.00%
	<b>OWNER'S CONTINGENCY</b>							
11	BID ITEM 3.01 - CONTINGENCY	10000.00		1.00		\$10,000.00	\$10,000.00	100.00%
	<b>ORIGINAL CONTRACT AMOUNT</b>							
		<b>\$421,889.10</b>						
	<b>CHANGE ORDERS</b>							
12	CHANGE ORDER #1	17620.10	0.95	0.05		\$881.01	\$17,620.10	100.00%
13	CHANGE ORDER #2 (TIME ONLY)	0.00				\$0.00	\$0.00	0.00%
	<b>CHANGE ORDER SUB TOTAL</b>							
		<b>\$17,620.10</b>						
	<b>CHANGE ORDERS</b>							
14	CHANGE ORDER #3	(20412.55)		1.00		(\$20,412.55)	(\$20,412.55)	100.00%
	<b>CHANGE ORDER SUB TOTAL</b>							
		<b>(\$20,412.55)</b>						
	<b>GRAND TOTALS</b>	<b>\$419,096.65</b>				<b>\$11,487.80</b>	<b>\$419,096.65</b>	<b>100.00%</b>
							<b>\$0.00</b>	<b>\$41,909.67</b>

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G703 - 1992

Users may obtain validation of this document by requesting of the licensee a completed AIA Document D401 - Certificate of Authenticity.

59

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**WAIVER AND RELEASE OF LIEN  
UPON PROGRESS PAYMENT**

The undersigned lienor, upon payment of **\$10,339.02** and said payment clearing GAC Contractors' bank account, hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished through **January 24, 2012**, to the **Gulf County Board of County Commissioners**, on the job of **Avenue "A" Sewer Project – CDBG/DRI**, to the following property:

**1<sup>st</sup> Street and Avenue A at Hwy 98 Intersection, Gulf County, FL**

This waiver and release does not cover any retention or labor, services, or material furnished after the date specified. This waiver does not include retainage withheld in the amount of **\$41,909.67**.

Contractor: **GAC Contractors, Inc.**

By: Angie Blakemore  
Printed Name: **Angie Blakemore**  
Title: **Controller**

County of **Bay**  
State of **Florida**

Subscribed and sworn before me this 6<sup>th</sup> day of Feb, 2012.



Iris B. Lee  
Notary Public State of Florida

My Commission Expires: November 1, 2014.

OFFICE: (850) 769-3477  
FAX: (850) 769-3456



POST OFFICE BOX 59462  
PANAMA CITY, FL 32412-0462

February 7, 2012  
Vendor # 113  
Job # 113  
Invoice # 26442  
FINAL RETAINAGE

Gulf County Board of County Commissioners  
C/O Preble-Rish, Inc.  
Attn: Willie T. Payne, PE  
324 Marina Drive  
Port St. Joe, FL 32456

Re: Avenue "A" Sewer Project - CDBG/DRI  
BID#1011-12

Contract Amount	\$ 421,889.10	
Change Order #1	17,620.10	
Change Order #2(Time Only)	-	
Change Order #3	(20,412.55)	
New Contract Amount	\$ 419,096.65	
Total Amount Completed		\$ 419,096.65
Less Retainage (0%)		-
Less Prior Invoices		(377,186.98)
Total Amount Due & Requested		\$ 41,909.67

DUE DATE 02/22/12

WE GREATLY APPRECIATE YOUR BUSINESS!!!

BCC APPROVED

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

QUALITY SINCE 1958

GC C052036 • CU C056975

2/18/12 JK  
113535-34000  
Ave. A DRI Project - Final

# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

## TO OWNER:

Gulf County BOCC  
1000 Cecil G. Costin Sr. Blvd.  
Port St. Joe, FL 32456

## PROJECT:

Gulf County - Avenue A Sewer

APPLICATION NO **6**

**FINAL  
RETAINAGE**

Distribution to:

OWNER

Port St. Joe, FL 32456

PERIOD TO: 01/24/2012

ARCHITECT

## FROM CONTRACTOR:

GAC CONTRACTORS, INC.  
4116 N HIGHWAY 231  
PANAMA CITY, FL 32404

## VIA ARCHITECT:

Preble-Rish, Inc.  
Willie T. Payne PE  
324 Marina Drive  
Port St Joe, FL 32456

CONTRACTOR

PROJECT NOS: 0003.225

## CONTRACT FOR:

CONTRACT DATE: 3/22/2011

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM .....	421,889.10
2. Net change by Change Orders .....	-2,792.45
3. CONTRACT SUM TO DATE (Line 1 ± 2) .....	419,096.65
4. TOTAL COMPLETED & STORED TO DATE .....	419,096.65
(Column G on G703)	
5. RETAINAGE:	
a. 0 % of Completed Work	0.00
(Column D + E on G703)	
b. % of Stored Material	0.00
(Column F on G703)	
Total Retainage (Lines 5a + 5b or	
Total in Column I of G703) .....	0.00
6. TOTAL EARNED LESS RETAINAGE .....	419,096.65
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR	
PAYMENT (Line 6 from prior Certificate) .....	377,186.98
8. CURRENT PAYMENT DUE .....	<b>41,909.67</b>
9. BALANCE TO FINISH, INCLUDING RETAINAGE	0.00
(Line 3 less Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved		
in previous months by Owner	17,620.10	0.00
Total approved this Month	-20,412.55	0.00
TOTALS	-2,792.45	0.00
NET CHANGES by Change Order	-2,792.45	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: GAC CONTRACTORS, INC

By: [Signature] Date: 2/6/12

State of: FLORIDA County of: BAY  
Subscribed and sworn to before me this 6th day of February 2012.  
Notary Public: [Signature]  
My Commission expires: 11-1-14

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ **41,909.67**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)  
ARCHITECT:

By: [Signature] Date: 7 Feb. 2012

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing **GULF COUNTY BOCC**

**AVE A - SEWER**

**#113**

APPLICATION NO: **6** **FINAL RETAINAGE**

APPLICATION DATE: 2/7/2012

PERIOD TO: 1/24/2012

ARCHITECT'S PROJECT NO: 003.225

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

A	B				C		D		E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK				SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)		TOTAL CURRENT AMOUNT	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE) (10%)
	SCHEDULE OF VALUES													
	SITEWORK													
1	BID ITEM 1.01 - MOBILIZATION		1	LS	7716.70	1.00				\$0.00	\$7,716.70	100.00%		\$0.00
2	BID ITEM 1.02 - BOND & INSURANCE		1	LS	3746.39	1.00				\$0.00	\$3,746.39	100.00%		\$0.00
3	BID ITEM 1.03 - TESTING & START UP		1	LS	609.25	1.00				\$0.00	\$609.25	100.00%		\$0.00
4	BID ITEM 1.04 - STAKEOUT		1	LS	1622.28	1.00				\$0.00	\$1,622.28	100.00%		\$0.00
5	BID ITEM 1.05 - MAINTENANCE OF TRAFFIC		1	LS	1523.11	1.00				\$0.00	\$1,523.11	100.00%		\$0.00
6	BID ITEM 1.06 - DRAWINGS OF RECORD		1	LS	2974.18	1.00				\$0.00	\$2,974.18	100.00%		\$0.00
7	BID ITEM 1.07 - NPDES ADMINISTRATION		1	LS	1622.28	1.00				\$0.00	\$1,622.28	100.00%		\$0.00
	BID ITEM 1.08													
8	BID ITEM 1.08A - 16" PVC FORCE MAIN		1	LS	100961.82	1.00				\$0.00	\$100,961.82	100.00%		\$0.00
9	BID ITEM 1.08B - 18" HDPE BORE		1	LS	218434.92	1.0000				\$0.00	\$218,434.92	100.00%		\$0.00
10	BID ITEM 1.08C - WORK & PUMP STATION		1	LS	72678.17	1.00				\$0.00	\$72,678.17	100.00%		\$0.00
	OWNER'S CONTINGENCY													
11	BID ITEM 3.01 - CONTINGENCY		1	LS	10000.00	1.00				\$0.00	\$10,000.00	100.00%		\$0.00
	ORIGINAL CONTRACT AMOUNT													
	CHANGE ORDERS													
12	CHANGE ORDER #1		1	LS	17620.10	1.00				\$0.00	\$17,620.10	100.00%		\$0.00
13	CHANGE ORDER #2 (TIME ONLY)		1	LS	0.00					\$0.00	\$0.00	0.00%		\$0.00
	CHANGE ORDER SUB TOTAL													
	CHANGE ORDERS													
14	CHANGE ORDER #3		1	LS	(20412.55)	1.00				\$0.00	(\$20,412.55)	100.00%		\$0.00
	CHANGE ORDER SUB TOTAL													
	GRAND TOTALS									\$0.00	\$419,096.65	100.00%	\$0.00	\$0.00

5FAIA DOCUMENT G703 - CONTINUATION SHEET FOR G702 - 1992 EDITION - AIA © 1992 - THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

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G703 - 1992

**WAIVER AND RELEASE OF LIEN  
UPON FINAL PAYMENT**

The undersigned lienor, upon payment of **\$52,248.69** and said payment clearing GAC Contractors' bank account, hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished through **January 24, 2012**, to the **Gulf County Board of County Commissioners**, on the job of **Avenue "A" Sewer Project – CDBG/DRI**, to the following property:

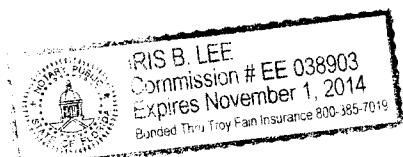
**1<sup>st</sup> Street and Avenue A at Hwy 98 Intersection, Gulf County, FL**

Contractor: **GAC Contractors, Inc.**

By: Angie Blakemore  
Printed Name: **Angie Blakemore**  
Title: **Controller**

County of **Bay**  
State of **Florida**

Subscribed and sworn before me this 7<sup>th</sup> day of Feb, 2012.



Iris B. Lee

Notary Public State of Florida

My Commission Expires: November 1, 2014.



February 3, 2012

Ms. Rebecca Norris  
Clerk of the Circuit Court  
1000 Cecil G. Costin, Sr., Blvd.  
Port St. Joe, Florida 32456

FILED FOR RECORD  
REBECCA L. NORRIS  
CLERK OF CIRCUIT COURT  
GULF COUNTY, FLORIDA  
2012 FEB - 6 AM 10:46

Dear Ms. Norris:

Under terms of the 2011-2012 contract between the Department of Health and the Gulf County Board of County Commissioners, the County has agreed to pay \$59,497.00 to be appropriated to the Gulf County Health Department trust fund, depositing quarterly, one fourth of its annual contribution.

As agreed, the Board of County Commissioners will remit \$4,076.00 for the second quarter to the Agency for Health Care Administration (AHCA) for Low Income Pool (LIP) funding on behalf of the Gulf County Health Department. Therefore, the quarterly contribution request of \$14,874.00 is decreased by \$4,076 to \$10,798.00.

Please accept this letter as our request for the County to remit its contribution for the second quarter of the county fiscal year, January 1 through March 31, 2012, in the amount of **\$10,798.00**.

The County's financial support is greatly appreciated. If you have any questions concerning this matter please call me at 227-1276 ext. 196. Thanking you in advance for your assistance.

Sincerely,

*Stacy Webb*

Stacy Webb  
Accountant

**BCC APPROVED**  
DATE \_\_\_\_\_ D.C. \_\_\_\_\_

**APPROVED FOR PAYMENT**  
Date 2/8/12 D.H. df  
Acct. # 42562-81000

FILED FOR RECORD  
REBECCA L. NORRIS  
CLERK OF CIRCUIT COURT  
GULF COUNTY, FLORIDA  
2012 FEB - 8 AM 10:30

**GULF COUNTY HEALTH DEPARTMENT**

2475 Garrison Avenue, Port St. Joe, FL 32456 • (850) 227-1276 • Fax (850) 227-1766 (Confidential) or 227-7587 (Administration)  
807 West Hwy 22, Wewahatchka, FL 32465 • (850) 639-2644 • Dental (850) 639-4414 • Fax (850) 639-5934

# Port St. Joe High School

"Home of the Fighting Tiger Sharks"

Jeremy U. Knapp  
Principal



## Invoice

Date	Invoice #
1/10/2012	20120110B

Bill To
Gulf County TDC

2012 FEB - 3 7:11:15  
Gulf County TDC  
Port St. Joe High School

Description	Amount
<p>Poof Live Music Fest at Veteran Memorial Park on Friday, September 16 &amp; Saturday, September 17 25 volunteers for a total of 151 hours during the following shifts</p> <p>September 16th - 3:00 p.m. - 10:00 p.m.</p> <p>September 17th - 10:00 a.m. - 4:00 p.m. &amp; 4:00 p.m. - 10:00 p.m.</p> <p><b>BCC APPROVED</b> <b>DATE _____ D.G. _____</b></p> <p><i>\$1,000.00</i> <i>1/13/12</i> <i>Approved</i></p>	
<b>Total</b>	<b>\$1,000.00</b>

**W-9**  
Form  
(Rev. October 2007)  
Department of the Treasury  
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific Instructions on page 2.

Name (as shown on your income tax return) <b>Gulf County School Board</b>	
Business name, if different from above <b>Port St Joe Jr/Sr High School</b>	
Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ ..... <input checked="" type="checkbox"/> Other (see instructions) ▶ <b>Instructional</b>	<input type="checkbox"/> Exempt payee
Address (number, street, and apt. or suite no.) <b>150 Middle School Road</b>	Requester's name and address (optional) <b>Gulf County TDC</b>
City, state, and ZIP code <b>Port St Joe, FL 32456</b>	
List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
or
Employer identification number <b>5916000626</b>

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶ <b>Karen M Taylor</b>	Date ▶ <b>1-10-2012</b>
-----------	--	-------------------------

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,



**ROBERSON &  
ASSOCIATES, P.A.** --12  
CERTIFIED PUBLIC ACCOUNTANTS

68

Port St. Joe - Apalachicola

www.rapacpas.com

P

Gulf County Board of  
County Commissioners  
1000 C. G. Costin Sr. Blvd.  
Room 302 Don Butler  
Port St. Joe, FL 32456

Date	Invoice #
1/31/2012	PSJ9195

Item	FOR PROFESSIONAL SERVICES RENDERED	Amount
Auditing - PSJ	<p>SAS 115 Communication Report issued on Gulf County Tourist Development Council per engagement letter date 10/31/11 and approved by the BCC 11/08/11.</p> <p><b>APPROVED FOR PAYMENT</b> Date _____ Acct. # <u>346513 - 32000</u></p> <p><b>BCC APPROVED</b> DATE _____ D.C. _____</p>	5,000.00

Please Remit Payment To:  
214 Seventh Street  
Port St. Joe, FL 32456  
(850) 227-3838

<b>Total</b>	<b>\$5,000.00</b>
--------------	-------------------

**WE NOW ACCEPT VISA, MASTERCARD & DISCOVER**

CONSENT  
DATE 2-14-12 **68**  
LL



**ROBERSON &  
ASSOCIATES, P.A.**  
CERTIFIED PUBLIC ACCOUNTANTS

Port St. Joe, Florida  
Apalachicola, Florida

**Vance CPA, LLC**

6201 Thomas Dr. Suite 705  
Panama City Beach, FL

## Engagement Letter

October 31, 2011

Board of County Commissioners  
Gulf County, Florida

As part of our engagement to perform an audit of the Board of County Commissioners of Gulf County, we have become aware that certain deficiencies in internal control may exist related to the Tourist Development Council, a Gulf County governmental component unit. In accordance with the Statement on Auditing Standards 115 we will perform procedures to determine if deficiencies in internal control exists, the severity of any such deficiencies, and will communicate, in writing, to management significant deficiencies and material weaknesses. Internal control is a process, effected by those charged with governance, management, and other personnel, designed to provide reasonable assurance about the achievement of the entity's objectives with regard to the reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect, and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our procedures will be conducted in conformity with U.S. generally accepted accounting principles, the applicable standards contained in the Government Auditing Standards, issued by the Comptroller General of the United States; the single audit act amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, tests of compliance with applicable laws and regulations, inquiries of management and other procedures we consider necessary to enable us to provide our written communication on compliance and recommendations for improvement.

**BCC APPROVED**

DATE 11/8/11 D.C. KS

214 Seventh St., Port St. Joe, FL 32456  
Phone 850-227-3838 • Fax 850-227-2506

219 Avenue E, Apalachicola, FL 32320  
Phone 850-653-1090 • Fax 850-653-1091

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help insure that goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with requirements. Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibility also includes identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known and suspected fraud or illegal acts affecting the government entity involving management, employees who have significant roles in internal control, and others where the fraud or illegal acts could have a material effect on the operations of the governmental entity.

Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and insuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Additionally it is management's responsibility to follow up and take corrective action on communicated findings.

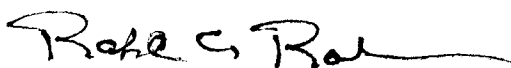
Our procedures will include obtaining an understanding of the entity and its environment, including internal controls, sufficient to assess the risks of material misstatement of financial information, and to design the nature, timing, and extent of further procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the entity, and to preventing and detecting misstatements resulting in illegal acts and other noncompliance matters that have a direct and material effect on the entity. Our tests, if performed, will be less in scope than would be necessary to issue an opinion on internal control issued pursuant to OMB Circular A-133, and therefore we will not issue such an opinion. We will perform tests of the Gulf County Tourist Development Council's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, our objective will not be to provide an opinion on overall compliance and we will not express such an opinion in our report issued pursuant to *Government Auditing Standards*.

The communication of our findings is intended solely for the information and use of management, the Board of County Commissioners, and others within the County governmental unit, and is not intended to be and should not be used by anyone other than these specified parties.

Our stated audit fees in the engagement letter dated July 28, 2011 will increase by an amount not to exceed \$5,000.

We appreciate the opportunity to provide these services, and believe this letter accurately summarizes the significant terms of this engagement. Please sign the enclosed copy indicating your agreement with the terms of our engagement and return it to us.

Sincerely,  
For the firms,



Ralph C. Roberson, CPA

ACCEPTED BY: Warren Geary

Title: Chairman

Date: 11/8/11



# St. Joseph Bay Humane Society

1007 Tenth St., Port St. Joe, FL 32456  
850-227-1103 Ph • 850-227-1191 Fax  
[www.SJBHumaneSociety.org](http://www.SJBHumaneSociety.org)

72

FSC 509 (a) (1)

Section 501 (c) (3)

EIN 59-34887791

ID# 31462

TO:

Warren Yeager, Jr., Chairman  
Gulf County Board of County Commissions  
Don Butler, Gulf County Administrator

FOR:

Housing & Care of Gulf County animals at the St. Joseph  
Bay Humane Society

DATE: 2-1-2012

DESCRIPTION	TOTAL ANIMALS	RATE	AMOUNT
For the care & housing of all animals delivered to St. Joseph Bay Humane Society for the month of:  <u>January 2012</u>	<u>58</u>	\$49/ animal	<u>\$2842</u>
For the care & housing of dangerous animals, after 5 days & until case is resolved. Total days are <u>10</u> days for <u>1</u> animals.	<u>1</u>	\$9/ day	<u>\$90</u>
TOTAL:			<u>\$2932</u>

Please send payment to:

SJBHS  
Attn: Melody Townsend  
1007 Tenth St.  
Port St. Joe, FL 32456

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

**APPROVED FOR PAYMENT**

Date 2-1-12 D.H. LL

Acct. # 43262-82000

For questions about this invoice, please call Melody Townsend  
at (850) 227-1103.

CONSENT **72**  
DATE 2-14-12-LL



DATE	CO#	Description/Breed	SEX	COLOR	AGE	LOCATION	RESP
01/03/12	3367a	bulldog mix	f	white	1 yr	Donald Baxters residence	CO
01/03/12	3367b	bulldog mix	m	white	1 yr	Donald Baxters residence	CO
01/03/12	3368a	boxer/bulldog mx	m	brindle	1 yr	674 Byrants Landing	CO
01/03/12	3368b	kitten	m/f	mulit	baby	674 Byrants Landing	CO
01/03/12	3368c	kitten	m/f	mulit	baby	674 Byrants Landing	CO
01/03/12	3368d	kitten	m/f	mulit	baby	674 Byrants Landing	CO
01/03/12	3369	bassett/red bone mx	f	blk/brn	1+ yrs	229 Selina, St. Joe Beach	CO
01/04/12	3370	lab/bulldog mx	m	yellow	1 yr	507 Gaskin Side Camp, Wewa	CO
01/04/12	3371	bulldog mix	m	tn	1 yr	2448 Victoria, St. Joe	CO
01/04/12	3372	lab mix	f	black	10 wks	433 Honeyhill, Dalkeith	CO
01/05/12	3373	bulldog	m	tan	old	211 Tennessee, Wewa	WEWA
01/06/12	3374	cur	f	blindle/brn	8 mos	2042 Lake Grove Rd., Wewa	CO
01/06/12	3375	cat	f	blk/wht	8 mos	233 Tennessee, Wewa	WEWA
01/06/12	3376	lab	f	yellow	1 yr	Canal near Court House	PSJ
01/01/12	3377	mixed	m	white	2-3 yrs	Long Ave., PSJ	PSJ
01/10/12	3378	bulldog mix	m	lt. tan	1 yr	Camp Trabu on Floating Bridge Rd, Overstreet	CO
01/11/12	3379	pit bull dog	f	brown	adult	841 Spring Time, Wewa	WEWA
01/12/12	3380	cur	f	brindle	1-2 yrs	2005 Hwy 71 N, Wewa	CO
01/13/12	3381a	JRT mix	f	brindle	6 mos	335 Boseman Circ., Wewa	CO
01/13/12	3381b	JRT mix	f	white	6 mos	335 Boseman Circ., Wewa	CO
01/17/12	3382	mixed	m	blk/wht	1 yr	Mark Moores Seafood, Jones Homestead	CO
01/17/12	3383	lab/shephard	m	brn/blk	1.5 yrs	Overstreet	CO
01/18/12	3384	chih/pug mix	m	blk/tan	1.5 yrs	Michael St., Wewa	CO
01/18/12	3385	cat	m	gray/wht	1.5 yrs	6220 Gainley St., Wewa	CO
01/18/12	3386	setter mix	m	dk brw/tan	5 yrs	182 Ave D, St. Joe	PSJ
01/18/12	3387	cat	m	gray tabby	2 yrs	7285 Hwy 71	WEWA
01/18/12	3388a	bulldog mix	f	white	9 wks	355 Henry Ave, wewa	WEWA
01/18/12	3383b	bulldog mix	m	white	9 wks	355 Henry Ave, wewa	WEWA
01/14/12	3389	cat	f	gray tabby	7 mos	1415 Indian Pass	CO
01/14/12	3390	lab mix	m	blk	11 mos	North Side	PSJ
01/20/12	3391	shepard mix	m	blk/brn	2 yrs	179 Ave D	PSJ
01/23/12	3392	bulldog	m	red	3 yrs	parker & popano, Highland View	PSJ
01/01/12	3393a	puppy	m/f	blk/wht	nb	mother Amy	CO
01/01/12	3393b	puppy	m/f	blk/wht	nb	mother Amy	CO
01/01/12	3393c	puppy	m/f	blk/wht	nb	mother Amy	CO
01/01/12	3393d	puppy	m/f	blk/wht	nb	mother Amy	CO
01/01/12	3393e	puppy	m/f	blk/wht	nb	mother Amy	CO
01/01/12	3393f	puppy	m/f	blk/wht	nb	mother Amy	CO
01/01/12	3393g	puppy	m/f	blk/wht	nb	mother Amy	CO
01/01/12	3393h	puppy	m/f	blk/wht	nb	mother Amy	CO
01/01/12	3393i	puppy	m/f	blk/wht	nb	mother Amy	CO
01/01/12	3393j	puppy	m/f	blk/wht	nb	mother Amy	CO
01/23/12	3394	feline	f	tabby	10 wks	Under Highland View Bridge	PSJ
	3395	VOID					
01/25/12	3396	Pekinise	f	cream	3 yrs	225 Whaley	Wewa
01/25/12	3397a	kitten	m/f	blk/wht	young	Oak Grove	CO
01/25/12	3397b	kitten	m/f	blk/wht	young	Oak Grove	CO
01/25/12	3398a	kitten	f	gray/wht	4 wks	Wood Fisheries, Highland View	73
01/25/12	3398b	kitten	f	gray/wht	4 wks	Wood Fisheries, Highland View	PSJ

01/25/12	3398c	kitten	m	gray/wht	4 wks	Wood Fisheries, Highland View	PSJ
01/25/12	3399a	bulldog mix	f	blk	5 mos	Iola St., Oak Grove	<b>74</b>
01/25/12	3399b	bulldog mix	f	charcoal	5 mos	Iola St., Oak Grove	CO
01/30/12	33400	hound	f	tri spec	1.5 yrs	2765 Oak Grove Ave	CO
01/31/12	3401	lab mix	m	black	6 mos	Roy Pitts Rd, Wewa	CO
01/26/12	3402	lab/hound mix	m	tri color	8 wks	7th St., Wewa	Wewa
01/27/12	3403	feline	f	blk/wht	adult	1903 Cypress	PSJ
01/26/12	3404	feral cat	m	gray	1.5 yrs	135 S. Palm, Indian Pass	CO
01/30/12	3405	feral cat	m	tabby	1 yr	135 S. Palm, Indian Pass	CO
01/30/12	3406	feral cat	m	blk/wht	1 yr	135 S. Palm, Indian Pass	CO



THE  
FERGUSON  
GROUP LLC

11300 Connecticut Avenue, NW  
Suite 500  
Washington, D.C. 20036  
202.371.8500  
202.371.1598 fax

Invoice Number 0312177  
Invoice Date March 01, 2012  
PO Number  
Contract  
Project 0711-GULFCOUNTY  
Page 1 of 1

Don Butler  
Gulf County, FL  
1000 Cecil G. Costin Sr. Blvd.  
Room 302  
Port St. Joe, FL 32456

Manager Valerie L. Gelnovatch

Retainer for the month of March 1 through March 31, 2012

6,500.00

Invoice Total

6,500.00

*This invoice is due upon receipt*

Please return yellow copy with payment.

**APPROVED FOR PAYMENT**

Date 2-7-12 D.H. LL

Acct. # 21111-31200

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

CONSENT

DATE 2-7-12

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# CONSENT AGENDA ITEMS

## Kerigan Marketing

Invoice #	Purpose	Date	Tearhsheets	BP/TDC Budget	Amount	BOCC Approved
6178	Griffin outdoor billboard 231	12/28/2011	yes	BP	\$706.00	
6179	Lamar Billboard Hwy 98 Franklin cty	12/28/2011	yes	TDC	\$526.00	
6174	marketing management services	12/27/2011	no	TDC	\$2,640.00	
6211	public relations	1/2/2012	no	TDC	\$660.00	
6211	marketing management services	1/2/2012	no	TDC	\$1,980.00	
6215	print media - Vie & Nashville magazine	1/17/2012	yes	BP	\$2,562.50	
6205	2012 Visitor guide production	1/16/2012	yes	TDC	\$9,535.00	
6202	Atl magazine - VisitFlorida.com enewsletter	1/13/2012	yes	BP	\$1,919.00	
TOTAL					\$20,528.50	

## Grants

Invoice #	Purpose	Date	Tearhsheets	BP/TDC Budget	Amount	BOCC Approved
Justin Parramore	Big Bend Saltwater Classic (grant)	12/23/2011	yes	TDC	\$1,000.00	

TOTAL \$1,000.00

## Sponsorships

Invoice #	Purpose	Date	Tearhsheets	BP/TDC Budget	Amount	BOCC Approved
Junior Service League	Chili Cook-Off	11/26/2011	Yes	TDC	\$1,500	
Justin Parramore	Big Bend Saltwater Classic	12/23/2011	yes	BP	\$1,000.00	

TOTAL \$2,500.00

## Over \$5000

Invoice #	Purpose	Date	Tearhsheets	BP/TDC Budget	Amount	BOCC Approved
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## BP

Invoice	Purpose	Date	Tearhsheets	BP/TDC Budget	Amount	BOCC Approved
3G Broadcasting	WOYS 100.5 FM Radio	12/31/2011	yes	BP	\$150.00	
Freedom Florida	Celebrate Twice Event newspaper ads	12/31/2011	yes	BP	\$167.51	
TOTAL					\$597.53	

# CONSENT AGENDA ITEMS

## Proposed at board mtg

Invoice #	Purpose	Date	Tearhsheets BP/TDC Budget	Amount	BOCC Approved
Turtle Beach Inn	Snowbird giveaway - 3 night stay	1/6/2012	TDC	\$585.00	
Jackson Sound	Fire Alarm System for rTDC building	12/13/2012	TDC	\$240 + parts	
Must See Media LLC	Must See Magazine (3 ads)	2/7/2012	(minutes)	\$4,275.00	
Dewey Blaylock	anti-virus software for head-in (tv)	2/2/2012	TDC	\$44.98	
Merchant Committee	contingent upon BP funds) PSJ Favorite Things preview pa	2/7/2012	(minutes)	\$4,950.00	
Merchant Committee	contingent upon BP funds(March & April)1st Fridays at Fi	2/7/2012	(minutes)	\$1,411.12	
TOTAL				11,506.10 +	

no documentation attached

## BP-Other Invoices

Invoice #/Name	Purpose	Date	Tearhsheets BP/TDC Budget	Amount	BOCC Approved
----------------	---------	------	---------------------------	--------	---------------

TOTAL \$0.00

TOTAL ITEMS \$36,132.13+



260 Marina Drive  
Port St Joe, FL  
32456

# 78 Invoice

Invoice #: 6178  
Invoice Date: 12/28/2011  
Due Date: 1/27/2012

Bill To:

Gulf County Tourism  
150 Captain Fred's Place  
Port St. Joe, FL 32456

P.O. Number:

BP OUTDOOR

Description	Amount
BP-OUTDOOR BP3 27452 49204	0.00
Griffin Outdoor- Billboard Hwy 231 Youngstown for the period of 12/1/2011 thru 12/31/2011	706.00
Government: Sales Tax Exempt	0.00
<div>2012 FEB -3 2:11:45 OFFICE OF THE CLERK CLERK OF DISTRICT COURT JANUARY 2012</div> <div><b>BCC APPROVED</b> DATE _____ D.C. _____</div>	

Thank you for your business. For questions call us at 850-229-4562 or email  
accounting@kerigan.com.

**Total** \$706.00

Payment terms are net 30 days. Finance charge of 1.5% monthly  
will be applied to any unpaid balance.

**Payments / Credits** \$0.00

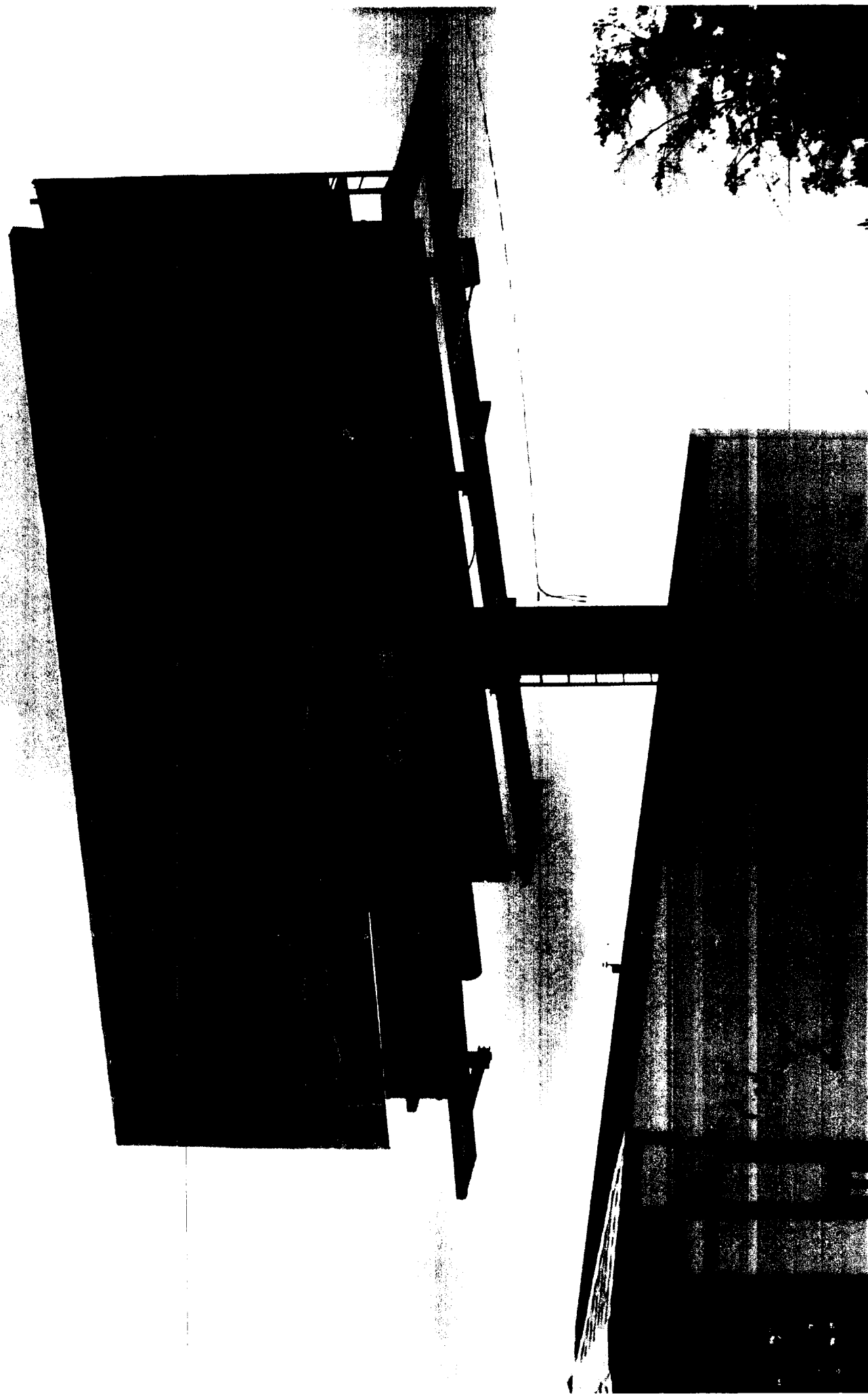
**Balance Due** \$706.00

CONSENT

DATE 2/14/12 CC

4706.00  
BP3 27452-49204  
1/5/12  
Griffin Billboard/Youngstown

George Andrew Linn 333



See next page (100-111-100)







260 Marina Drive  
Port St Joe, FL  
32456

Invoice<sup>81</sup>

Invoice #: 6179  
Invoice Date: 12/28/2011  
Due Date: 1/27/2012

Bill To:

Gulf County Tourism  
150 Captain Fred's Place  
Port St. Joe, FL 32456

P.O. Number:

FY12/OUTD...

Description	Amount
Lamar- Billboard Hwy 98 Franklin County for the period of 11/29/2011 thru 12/26/2011	526.00
Government: Sales Tax Exempt	0.00
<div>BCC APPROVED</div> <div>DATE _____ D.C. _____</div>	

Thank you for your business. For questions call us at 850-229-4562 or email [accounting@kerigan.com](mailto:accounting@kerigan.com).

Payment terms are net 30 days. Finance charge of 1.5% monthly will be applied to any unpaid balance.

CONSENT  
DATE 2/14/12 LL

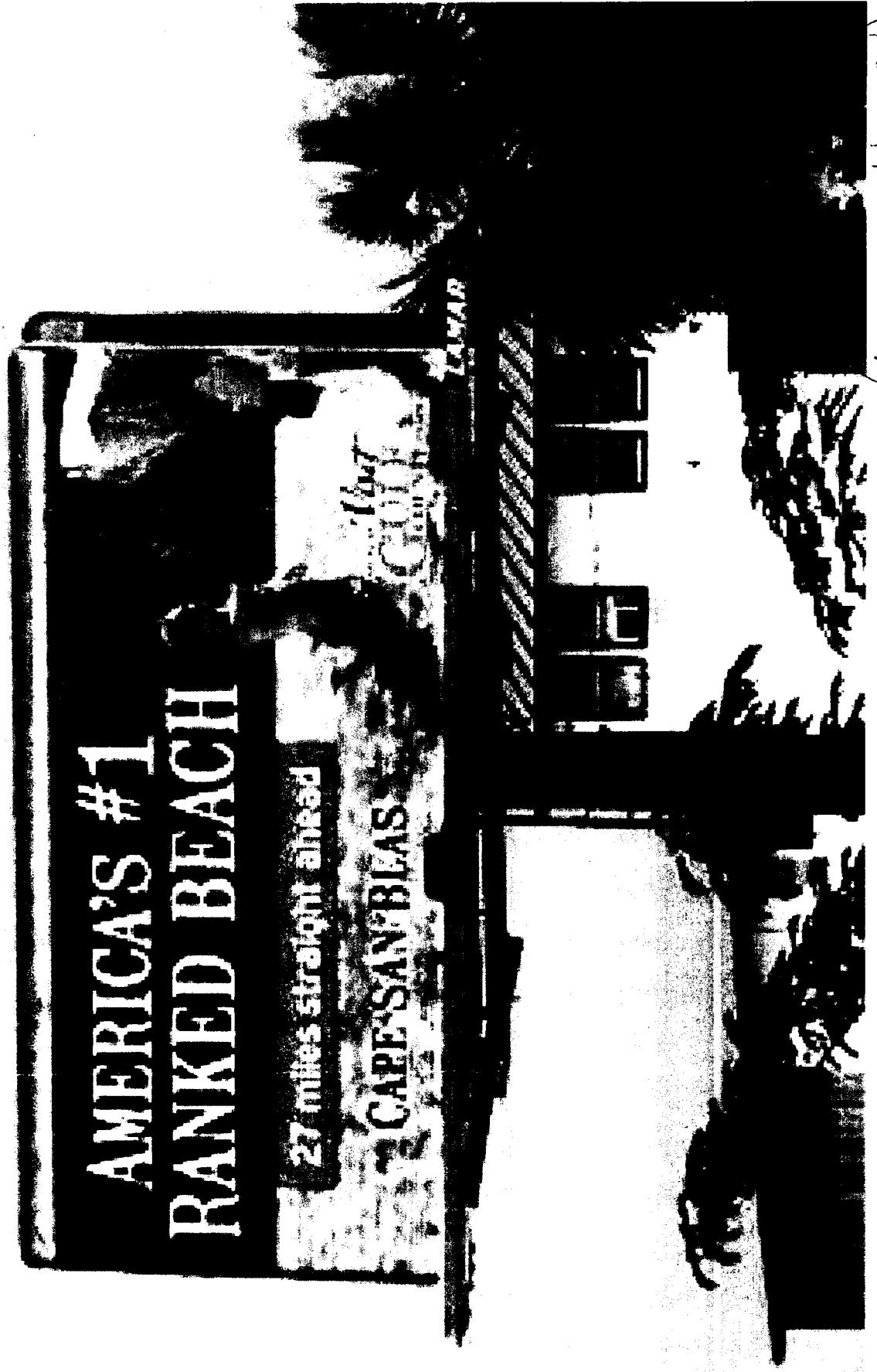
526.00  
27452-49200  
1/6/12  
billboard/franklincty.

**Total** \$526.00

**Payments / Credits** \$0.00

**Balance Due** \$526.00

81



MAY 10 2011

83

WILSON'S  
HAYED BEACH  
10 SYMBION

(100-111100)



260 Marina Drive  
Port St Joe, FL  
32456

# Invoice<sup>84</sup>

Invoice #: 6174  
Invoice Date: 12/27/2011  
Due Date: 1/26/2012

Bill To:

Gulf County Tourism  
150 Captain Fred's Place  
Port St. Joe, FL 32456

P.O. Number:

MKT MGMT ...

Description	Amount
MARKETING MANAGEMENT SERVICES provided for the month of November, 2011	1,980.00
1. Requested proof of performance and make-good ads for Birmingham Magazine Enewsletters.	
2. Created new ad for Facebook & new ad for Google to help promote Winter season on coast. Reviewed track performances on said ads and adjusted keywords accordingly.	
3. Prepared for and attended 4 weekly status meetings with Gulf County to discuss upcoming items, Discovery Guide, Visitflorida travel map, 2012 Fishing tournaments and website updates on 11/8/11, 11/15/11, 11/22/11 and 11/29/11.	
4. Agency and client reviews of banners being submitted to AtlantaMagazine.com for Pet of the Month sweepstakes.	
5. Requested Nov/Dec electronic & physical tearsheets from Dothan Magazine.	
6. Reviewed online reports from TripAdvisor.com and shared results with client.	
7. Reviewed and shared edited donut TV spot to include events such as Celebrate Safe, Celebrate Twice and Looper Gathering.	
8. Reviewed weekly leads shared by Gulf County TDC website and provide insight on the reason travelers are coming to Gulf County back to client.	
9. Provided weekly leads from Florida Travel & Life magazine to Gulf County TDC.	
10. Attended Gulf County Commissioners meeting with Gulf County TDC on 11/23/11.	
11. Preparation for, and meeting with, County Administrator, Don Butler and Kellee Novak to review various invoices.	\$ 2,640.00 27452-49200
BCC APPROVED DATE _____ D.C. _____	1/13/12 marketing services

Thank you for your business. For questions call us at 850-229-4562 or email [accounting@kerigan.com](mailto:accounting@kerigan.com).

**Total**

**Payments / Credits**

**Balance Due**

**84**

Payment terms are net 30 days. Finance charge of 1.5% monthly will be applied to any unpaid balance.

CONSENT  
DATE 2/14/12 LL



260 Marina Drive  
Port St Joe, FL  
32456

Invoice<sup>85</sup>

Invoice #: 6174  
Invoice Date: 12/27/2011  
Due Date: 1/26/2012

Bill To:

Gulf County Tourism  
150 Captain Fred's Place  
Port St. Joe, FL 32456

P.O. Number:

MKT MGMT ...

Description	Amount
PUBLIC RELATIONS SERVICES for the month of November, 2011	660.00
1. Routed editorial opportunities from VisitFlorida.com to Gulf County TDC from Frommers.com travel website and New Year's events with recommendation of Celebrate Twice story.	
2. Updated TripAdvisor.com Calendar of Events to include "Celebrate Safe, Celebrate Twice" event and Wewahitchka Christmas Parade.	
3. Drafted and edited 100 word story for Pet of the Month contest on AtlantaMagazine.com promoting the pet-friendly beaches of Gulf County with link to Accommodations page and report to client. See published story at <a href="http://www.atlantamagazine.com/petofthemonth/main.aspx">http://www.atlantamagazine.com/petofthemonth/main.aspx</a>	
4. Researched media opportunities with TripAdvisor.com to promote upcoming events including Celebrate Safe, Celebrate Twice.	
Government: Sales Tax Exempt	0.00

Thank you for your business. For questions call us at 850-229-4562 or email [accounting@kerigan.com](mailto:accounting@kerigan.com).

Payment terms are net 30 days. Finance charge of 1.5% monthly will be applied to any unpaid balance.

**Total** \$2,640.00

**Payments / Credits** \$0.00

**Balance Due** \$2,640.00

85



260 Marina Drive  
Port St Joe, FL  
32456

**86**  
**Invoice**

Invoice #: 6211  
Invoice Date: 1/2/2012  
Due Date: 2/1/2012

Bill To:

Gulf County Tourism  
150 Captain Fred's Place  
Port St. Joe, FL 32456

P.O. Number:

MKT MGMT ...

Description	Amount
PUBLIC RELATIONS SERVICES for the month of December, 2011	660.00
1. Wrote and routed News Release for The Star Newspaper to promote NASCAR race-truck appearance in Gulf County.	<div>PAID 1/10/2012 \$660.00 MKT MGMT ...</div>
2. Provided editorial for Atlanta Newcomer Magazine to be featured in the "In Focus" section of their Feb/March issue.	
3. Worked with Freedom Communications (News Herald) to negotiate free coverage of Celebrate Safe, Celebrate Twice.	
4. Coordinated interviews with Beach TV to cover Spring/Summer events.	
5. Researched Wedding opportunities on VisitFlorida.com and shared with TDC team.	
6. Provided stories about BP ads and their focus to promote the Gulf Coast region.	
7. Replied to client's request for marketing initiatives to help promote BP Gulf Coast Seafood National Championship event.	
8. Shared Top 15 Travel Destinations in 2012 research with Gulf County TDC.	
9. Updated TripAdvisor.com events calendar to include Shop-Dine-Unwind, Shells and Tales Cape San Blas Story Telling and St. Patrick's Day Best Butt on the Beach.	
10. Routed story of unusual BP marketing spending on Al.com to client which covered most affected counties but showed client that Gulf County was not mentioned	
11. Attended meeting with TDC director and Chamber director to coordinate the 2012 Tourism and Customer Service Expo, including de-archiving, printing and delivering 2011 ad, flyer and news release.	
<div>BCC APPROVED</div> <div>DATE _____ D.C. _____</div> <div>2/2/12 advertising</div>	

Thank you for your business. For questions call us at 850-229-4562 or email [accounting@kerigan.com](mailto:accounting@kerigan.com).

**Total**

**Payments / Credits**

**Balance Due**

**86**

Payment terms are net 30 days. Finance charge of 1.5% monthly will be applied to any unpaid balance.

CONSENT  
DATE 2/14/12 CC



260 Marina Drive  
Port St Joe, FL  
32456

Invoice<sup>87</sup>

Invoice #: 6211  
Invoice Date: 1/2/2012  
Due Date: 2/1/2012

Bill To:

Gulf County Tourism  
150 Captain Fred's Place  
Port St. Joe, FL 32456

P.O. Number:

MKT MGMT ...

Description	Amount
MARKETING MANAGEMENT SERVICES for the month of December, 2011	1,980.00
1. Created Celebrate Safe, Celebrate Twice content to be included on December Visit Florida co-op eblast with AtlantaMagazine.com	
2. Jack Kerigan attended December monthly TDC Board Meeting, on 12/06/11, including preparation and website traffic report	
3. Provided Groupon Getaways recap/opportunity for Gulf County TDC	
4. Revised Gulf County Discovery timeline and distributed to KMA and Gulf County TDC team members.	
5. Distributed leads from Florida Travel & Life Magazine to Gulf County TDC.	
6. Uploaded Winter TV spot to Nashville, Macon and Birmingham TV vendors to be aired Dec '11 to Feb '12.	
7. Uploaded Winter TV spot to Atlanta, Columbus and Albany TV vendors to be aired Dec '11 to Feb '12.	
8. Fielded media inquiries from Florida Travel & Life Mag, Texas Monthly, Homeschoolers Magazine, Suwannee Magazine and WFTV.com in Orlando, FL.	
9. Conducted weekly status meeting on 12/13 with Kellee Novak and Tim Kerigan to review outstanding business including TV, trade show displays and Tourism Expo	
10. Held semi-annual meeting with our VisitFlorida.com sales rep to discuss Q1 to Q3 digital plans for Gulf County, including presence on Panama City Beach's page, which was presented to client	
11. Met with Beach TV sales rep to discuss Q1 to Q3 TV buys, including TV interviews.	
12. Reviewed weekly website leads and provided insight from consumer responses on 12/5, 12/12, 12/19 & 12/27.	

FILED FOR 100000  
BCC APPROVED  
DATE 2/14/12  
D.C.

BCC APPROVED  
DATE 2/14/12  
D.C.

11980.00

21452-4128

2/2/12  
Advertising

Thank you for your business. For questions call us at 850-229-4562 or email [accounting@kerigan.com](mailto:accounting@kerigan.com).

Total

Payments / Credits

Balance Due

87

Payment terms are net 30 days. Finance charge of 1.5% monthly will be applied to any unpaid balance.

CONSENT  
DATE 2/14/12 LL



260 Marina Drive  
Port St Joe, FL  
32456

# Invoice<sup>88</sup>

Invoice #: 6211  
Invoice Date: 1/2/2012  
Due Date: 2/1/2012

Bill To:

Gulf County Tourism  
150 Captain Fred's Place  
Port St. Joe, FL 32456

P.O. Number:

MKT MGMT ...

Description	Amount
13. Conducted weekly status meeting via email on 12/27 discussed items to include Tourism and Customer Service Expo, Wedding Expo Backdrop, TDC Board Meeting Agenda items and Beach TV Interviews.	
14. Trafficked artwork for February issue of Montgomery Living Magazine.	
15. Created new Facebook & Google ads promoting Annual Looper Gathering.	

Thank you for your business. For questions call us at 850-229-4562 or email [accounting@kerigan.com](mailto:accounting@kerigan.com).

Payment terms are net 30 days. Finance charge of 1.5% monthly will be applied to any unpaid balance.

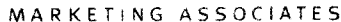
**Total**

**Payments / Credits**

**Balance Due**

**88**





260 Marina Drive  
Port St Joe, FL  
32456

# Invoice<sup>89</sup>

Invoice #: 6211  
Invoice Date: 1/2/2012  
Due Date: 2/1/2012

Bill To:

Gulf County Tourism  
150 Captain Fred's Place  
Port St. Joe, FL 32456

P.O. Number:

MKT MGMT ...

Description	Amount
Florida State Sales Tax	0.00

Thank you for your business. For questions call us at 850-229-4562 or email [accounting@kerigan.com](mailto:accounting@kerigan.com).

Payment terms are net 30 days. Finance charge of 1.5% monthly will be applied to any unpaid balance.

<b>Total</b>	<b>\$2,640.00</b>
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<b>Payments / Credits</b>	<b>\$0.00</b>
---------------------------	---------------

**Balance Due** \$2,640.00



260 Marina Drive  
Port St Joe, FL  
32456

Invoice<sup>90</sup>

Invoice #: 6215  
Invoice Date: 1/17/2012  
Due Date: 2/16/2012

Bill To:

Gulf County Tourism  
150 Captain Fred's Place  
Port St. Joe, FL 32456

P.O. Number:

BP PRINT

Description	Amount
BP-PRINT MEDIA BP3 27452 49202	0.00
Dothan Magazine- Purchased 1/2 page, full color ad in the Nov. / Dec. 2011 issue	815.00
VIE Magazine- Purchased 1/2 page, full color ad in the Winter 2011 edition	1,000.00
Nashville Magazine- Purchased 1/2 page, full color Co-Op ad in the Dec. / Jan. issue	747.50T
Government: Sales Tax Exempt	0.00
<div>2012 FEB -0 11:15:45 Gulf County Tourism 150 Captain Fred's Place Port St. Joe, FL 32456</div> <div><b>BCC APPROVED</b> DATE _____ D.C. _____ BP Print 27452-49202</div>	

Thank you for your business. For questions call us at 850-229-4562 or email [accounting@kerigan.com](mailto:accounting@kerigan.com).

Payment terms are net 30 days. Finance charge of 1.5% monthly will be applied to any unpaid balance.

CONSENT  
DATE: 2/14/12 LL

**Total** \$2,562.50

**Payments / Credits** \$0.00

**Balance Due** \$2,562.50

90

# DOTHAN

November | December 2011

## MAGAZINE

### *Prime time talent*

Beth Ann Robinson  
danced her way into  
the semi-finals of the  
hit show *America's Got  
Talent*. Our interview  
takes you backstage!

### Portraits of honor

A group of Wiregrass  
photographers capture the  
images and stories of our  
local veterans who fought  
in World War II.

Page **43**

### ALSO INSIDE

- Complete Peanut Festival coverage
- Our second annual Iron Bowl-lympics
- Check out our Holiday Gift Guide
- The secret of DSI's 40-year success
- Alabama's Million Dollar Band comes to town

\$3.95



# TRI STATE PARKING LOT MAINTENANCE, LLC

Dave Hurst - Owner • Alabama, Florida & Georgia • (334) 671-4858

*"Sealing the Southeast for 15 years"*

Before



After



Asphalt Seal Coating • Asphalt Paving (new & overlay) • Parking Lot Marking  
Striping • Asphalt Patching • Repair • No Job Too Large or Small

MEXICO BEACH

ST. JOE  
BEACH

*St. Joseph Bay*

PORT ST. JOE

CAPE SAN BLAS

## Explore Old Florida

IT'S HERE, IN GULF COUNTY—

JUST DOWN THE ROAD FROM DESTIN  
AND TWENTY MINUTES EAST OF PANAMA CITY

Discover the small-town charm of historic Port St. Joe. Venture across St. Joseph Bay onto the stunning, sugar-white, pet-friendly beach at Cape San Blas named America's best. Head inland for some of the country's best bass fishing on Wewahitchka's Dead Lakes. And experience the spectacular wildlife and fertile estuaries of Indian Pass and St. Vincent Island. From fishing and festivals to shopping and scalloping, Gulf County is what Florida *used* to be. So bring your family. And plan to take it easier.

800-482-GULF

View photos, videos, driving directions & event calendar at:  
[www.GulfCountyVacations.com](http://www.GulfCountyVacations.com)



St. Vincent Island  
National Park

INDIAN PASS

Visit

# WIE

people + places

NORTHWEST FLORIDA - COLA 2 COLA

## PERSPECTIVES

11: The Tenth Anniversary  
*Story of Hope from Behind the Lens*

*The Pursuit of Happiness*  
*You! Conference in Atlanta*

## THE ART OF LIFE

*Sarasota Opera Presents*  
*Kebox Gala*

## BEHIND THE LENS

*The Language of Light*  
*An Exposé on Its Power*

*Northwest Florida Physicians*  
*Spotlight Feature*

*Cajun Road Trip*  
*Celebrating Mardi Gras*  
*Along Louisiana's Acadiana Trail*

*WIE's Favorite Things*  
*Gift Giving, Recipes,*  
*and Ideas for Entertaining*

WINTER 2011

WINTER 2011 \$5.95US/\$6.95CANADA

14>



# THE FASHION ISSUE

NYC MERCEDES-BENZ FASHION WEEK



*The VIL Team: Margaret Stevenson, Tracy Thomas, Mary Jane Kirby, Melanie Lathash, and Lisa Bartlett.*

the hardest years of my life - mainly because I understood that many people in that room may have had it even harder than I. I wanted to reach out to help others. I wanted to start believing in my own dreams again.

At the close of her address, Oprah thanked everyone for attending and said that she knew we all had busy lives. She appreciated the effort made by so many to clear time schedules and to do something for ourselves. It was a genuine and humble statement to make to a room filled with people who paid \$125 per ticket, with many traveling to Atlanta from the far corners of the country, and some from around the world.

Oprah is a trailblazer of epic proportions, but her message that day was, and continues to be, that we can and should also be trailblazers in our own sphere of influence. By doing so, the world will be a better place. I think she's right. Oh, and I am hanging on her every word that day! ▣

MEXICO BEACH

ST. JOE  
BEACH

*St. Joseph Bay*

PORT ST. JOE

CAPE SAN BLAS

Mexico

INDIAN PASS

# Explore Old Florida

**IT'S HERE, IN GULF COUNTY—  
JUST THIRTY MINUTES EAST OF PANAMA CITY  
AND LESS THAN TWO HOURS FROM TALLAHASSEE**

Discover the small-town charm of historic Port St. Joe. Venture across St. Joseph Bay to enjoy the stunning, sugar-white, pet-friendly beach at Cape San Blas named America's Best Beach. Head inland for some of the country's best bass fishing on Wewahatcha's Dead Water. And experience the spectacular wildlife and fertile estuaries of Indian Pass and St. Vincent Island. From fishing and festivals to shopping and scalloping, Gulf County is what Florida was always intended to be. So bring your family. And plan to make it easier.

**See it all online**

View photos, videos, driving directions & more at [www.gulfcountyfla.com](http://www.gulfcountyfla.com)



98-105

*During the season of awards  
why look like everyone else?*

*Men's Wardrobe for the Stage of Life.*

## EXPLORE FLORIDA'S Forgotten Coast

Wander just thirty minutes east of Panama City into a different world, where a fun, funky seaside village called Mexico Beach welcomes you with a wink and a smile. Amble down the coast and discover the small-town charm of historic Port St. Joe. Venture across St. Joseph Bay onto stunning, sugar-white, pet-friendly beaches named America's best. And keep your camera handy for the spectacular wildlife and fertile estuaries of Cape San Blas and Indian Pass.

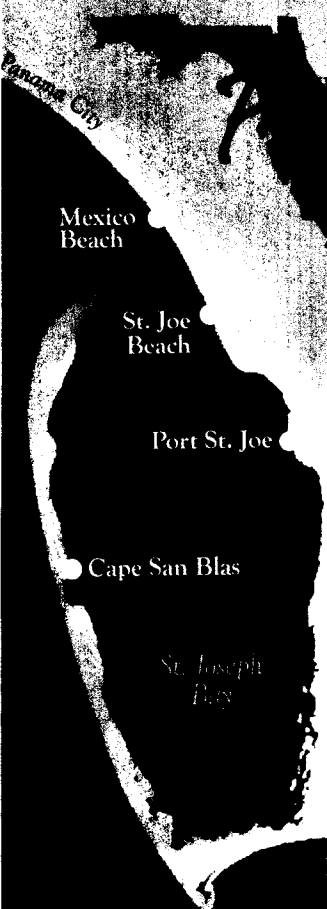
The Forgotten Coast is what Florida used to be—authentic, uncrowded and inviting. For things to do, places to stay and live beach cams, get in touch today.



800-482-GULF  
www.VisitGulf.com



888-723-2546  
www.mexico-beach.com



Invoice #: 6205  
Invoice Date: 1/16/2012  
Due Date: 2/15/2012

Bill To:

Gulf County Tourism  
150 Captain Fred's Place  
Port St. Joe, FL 32456

P.O. Number:

DISCOVERY...

Description	Amount
2012 GUIDE TO DISCOVERING GULF COUNTY & OLD FLORIDA - Graphic Design, Copywriting and Project Management services. Quoted to client as 64-page Guide, including 60 partner ads, and expanded by client during scope of project to 68-page Guide with 66 partner ads, with additions outlined below:	
1. Research / Exploration - Time to explore current guide consider content and feature updates, design changes and develop strategy.	375.00
2. Cover Design - Presented eight (8) potential cover image options from existing image bank for client review and discussion and laid out multiple images and fonts to create a cover that accurately represents Gulf County. - Resized cover options images with Kellee & Jeremy in water and Photoshopping in extra water to the right so that the image could be reduced in size to allow for headline on top of image. - Made location list at bottom stand out and removed "rough water" image options. - Paired two preferred headline options with the two (2) selected images to create four (4) final cover options.	660.00
3. Layout/Design of Guide - Design and layout of 6 new partner ads; up from 60 in 2011 Guide to 66 in 2012 Guide. - Inserted new Lighthouse article - Inserted and reformatted fishing saltwater article which included selecting and color correcting accompanying photos and modifying the ending of the fishing article introduction - Updated charter fishing list and highlighted partners in bold - Updated Gulf County timeline - Updated Dining list: highlighted partners in bold - Updated Camping / Storage list: highlighted partners in bold - Updated Accommodations list: highlighted partners in bold - Updated Wedding Vendor list - Formatted and inserted photos into Events section	33,630.00
<p><b>BCC APPROVED.</b> DATE _____ D.C. _____ Discovery 27452-48000</p>	

Thank you for your business. For questions call us at 850-229-4562 or email [accounting@kerigan.com](mailto:accounting@kerigan.com).

**Total**

**Payments / Credits**

**Balance Due**

**96**

Payment terms are net 30 days. Finance charge of 1.5% monthly will be applied to any unpaid balance.

CONSENT  
2/14/12 LL Page 1





260 Marina Drive  
Port St Joe, FL  
32456

Invoice<sup>97</sup>

Invoice #: 6205  
Invoice Date: 1/16/2012  
Due Date: 2/15/2012

Bill To:

Gulf County Tourism  
150 Captain Fred's Place  
Port St. Joe, FL 32456

P.O. Number:

DISCOVERY...

Description	Amount
4. Copy Writing/Copy Edits - Updated all Charter Fishing and Rental information with provided Excel charts, updating directory content, updating misc provided photos throughout guide and communications on additional items needed - Rewrite two-page Day Trips section into Cruising the Coast section - Updated photo captions throughout Guide - Research new TripAdvisor quotes and update same on St. Joseph Peninsula State Park section - Communications with Lighthouse manager Beverly Mount Douds and copy updates throughout section	1,650.00
5. Meetings/Reviews/Phone Discussions - Time for meetings and reviews with client on status of project, discussing content ideas, images and articles. - Communications with St. Joe Company Marketing Director to gain approval of usage of downtown PSJ photo and completion of authorization.	990.00
6. Printing and Creating Mock-ups - Printed and mounted five (5) cover options for Guide and met with Tim to review cover - Created additional client requested option, printed and mounted, presented six (6) mounted cover options for review	250.00
7. Miscellaneous Revisions - Inserted new content into Guide, including new charts and photo revisions, photo changes, article swaps and changes throughout Guide. - Phone and email communications with Kellee Novak in various items including status, "to-do" lists, responses to inquiries such as WindMark in "Places to Explore" section, etc. - Addition of Boat Ramp spread including communications with County GPS staff and file formatting - Addition of Port City Trail two-page spread including dearchiving Trail Map, reconfiguring orientation and copy updates	1,550.00

Thank you for your business. For questions call us at 850-229-4562 or email [accounting@kerigan.com](mailto:accounting@kerigan.com).

**Total**

**Payments / Credits**

**Balance Due**

**97**

Payment terms are net 30 days. Finance charge of 1.5% monthly will be applied to any unpaid balance.



260 Marina Drive  
Port St Joe, FL  
32456

# Invoice<sup>98</sup>

Invoice #: 6205  
Invoice Date: 1/16/2012  
Due Date: 2/15/2012

Bill To:

Gulf County Tourism  
150 Captain Fred's Place  
Port St. Joe, FL 32456

P.O. Number:

DISCOVERY...

Description	Amount
8. Formatting for Visit Florida Review	250.00
9. Communications with Printer	180.00
- Sending files to printer, communicating with printer, reviewing proofs.	
Government: Sales Tax Exempt	0.00

Thank you for your business. For questions call us at 850-229-4562 or email [accounting@kerigan.com](mailto:accounting@kerigan.com).

Payment terms are net 30 days. Finance charge of 1.5% monthly will be applied to any unpaid balance.

**Total** \$9,535.00

**Payments / Credits** \$0.00

**Balance Due** \$9,535.00

# Gulf County<sup>99</sup> *and Old Florida*



CAPE SAN BLAS · INDIAN PASS · THE BEACHES · PORT ST. JOE · WEWAHITCHKA



260 Marina Drive  
Port St Joe, FL  
32456

Invoice<sup>100</sup>

Invoice #: 6202  
Invoice Date: 1/13/2012  
Due Date: 2/12/2012

Bill To:

Gulf County Tourism  
150 Captain Fred's Place  
Port St. Joe, FL 32456

P.O. Number:

BP INTERAC...

Description	Amount
BP-INTERACTIVE BP3 27452 49203	0.00
Atlanta Magazine- Interactive Ad space for Dec. 2011 (Pet Of The Month)	1,177.00
VisitFlorida.com- eNewsletter program, Dec. 2011, featuring "Celebrate Safe-Celebrate Twice"	742.00
Government: Sales Tax Exempt	0.00
<div>BCC APPROVED DATE _____ D.C. _____ BP Interactive 27452-49203</div>	

Thank you for your business. For questions call us at 850-229-4562 or email [accounting@kerigan.com](mailto:accounting@kerigan.com).

Payment terms are net 30 days. Finance charge of 1.5% monthly will be applied to any unpaid balance.

CONSENT  
2/14/12 CC

**Total** \$1,919.00

**Payments / Credits** \$0.00

**Balance Due** \$1,919.00

100

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VISIT FLORIDA Florida Resident eNewsletter | December 2011

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**VIVA Florida!**  
Explore the Sunshine  
State's Cultural Heritage  
Trails.

[Start the discovery »](#)



### Venice MainStreet Shopping Guide

You might come to Venice for  
the beach, but you certainly can't  
leave without doing some  
shopping first!

[Read more »](#)

### Featured Florida Resident Event










#### New Year's Eve, Celebrate Safe – Celebrate Twice

**Dec. 31**

Ring in the New Year in the Central and Eastern time zones – travel on free  
trolleys between Port St. Joe and Mexico Beach, with stops at local hot spots!

[Learn More »](#)

## NEW STORIES

-  Fun on Florida's Beaches »
-  Take the Family on a Dizzying Journey Through the Crop »
-  Make it Date Night! »
-  Retreat Within Reach »
-  Key West: Cigars, History and a Salsa Beat »
-  Golf Courses with Attitude »
-  How to Do Florida: Canoe Camping on the Suwannee River »

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# Atlanta

HOME MAGAZINE BLOGS & COLUMNS FOOD & DINING LIFESTYLE A&E FEATURES PROMOTIONS BEST OF ATLANTA

# Pet of the Month

[POST YOUR PHOTOS](#) [BROWSE ENTRIES](#) [CONTEST RULES](#) [CONTEST MAIN](#)

What makes your pet special? Tell us about your dog, cat, bird, turtle, hamster, bunny, or parrot. (Heck, rhapsodize about your iguana or ferret if you want to.) Your pet could be featured in a future issue of ***Atlanta*** magazine.

**>> Click here to post your photos**

**>> Click here to browse other entries**

**From Our Sponsor**

When Florida officials forgot a unique strip of beaches in northwestern Florida, including Gulf County, and left the area off the annual tourism map, locals began calling their region "Florida's Forgotten Coast." That was back in 1995 but the name seemed to stick.

The 43-mile stretch of white sand beaches is some of the most pristine and uncrowded to be found anywhere. In 2002, Dr. Reisch ranked St.

AND THE WINNER IS . . .

## \* Pets of the Month



# BIG BEND

## Classic

December 23, 2011

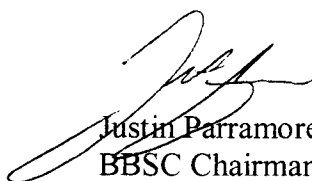
Gulf TDC  
Attn: Kellee Novak  
150 Captain Fred's Place  
Port St Joe, FL 32456

Re: 2011 Sponsorship Funds

Kelly,

Gulf TDC presented our tournament with sponsorship funds in the amount of \$2000.00 for the 2011 calendar year. These funds were allocated to part of our advertising costs. In this package I have included a copy of our program invoice and a copy of our tournament program. I hope that this is sufficient documentation to show how your sponsorship was used. Please contact me if you require additional documentation.

Regards,

  
Justin Parramore  
BBSC Chairman  
850-445-1421  
Parramore.justin@gmail.com

BCC APPROVED  
DATE \_\_\_\_\_ D.C. \_\_\_\_\_

\$1000  
27452-83000

\$1000  
BPS 27452-18000

1/5/12  
grnt

CONSENT  
DATE 2/14/12 LL

1/5/12  
BP add. funding







1210 South Adams Street, Tallahassee, Florida 32301  
 (850) 224-8717 • (850) 222-9581 (Fax)  
 www.graphateria.com

SOLD TO: Big Bend Saltwater Classic  
 2545 Blairstone Pines Dr  
 Tallahassee, FL 32301

SHIP TO:

ACCOUNT NO.	SALESPERSON	SHIP VIA	TERMS	INVOICE DATE	PO#	PAGE
102057	BC1	Counter Pick-Up	Net 30 Days	06/15/2011	Darren	1
QTY. INVOICED	DESCRIPTION				PRICE	
750	Annual Programs Job Number 061042				\$2,769.00	
<div style="display: flex; justify-content: space-between; align-items: center;"> <div>   </div> <div> <p><b>PLEASE PAY BY THIS INVOICE</b>            A FINANCE CHARGE OF 1½% PER MONTH (ANNUAL RATE OF 18%)            WILL BE CHARGED ON BALANCES OVER 30 DAYS</p> </div> </div>						
Questions about this invoice or your account? Call: (850) 224-8717 Fax: (850) 222-9581 email: accounting@graphateria.com  FED TAX ID NO. 59-1227394					SUBTOTAL	\$2,769.00
					SALES TAX	\$0.00
					TOTAL	\$2,769.00 <b>105</b>

*Thank You*

BIG BEND SALTWATER CLASSIC  
FOUNDATION, INC.  
2545 BLAIRSTONE PINES DR.  
TALLAHASSEE, FL 32301

106

63-68/831  
BRANCH 041

DATE 6-22-11

PAY  
TO THE  
ORDER OF

Graphateria

\$ 2769.00

Two Thousand Sixty Nine dollars & 00/100

DOLLARS

Security  
Features  
Details on  
Back



**Capital City  
Bank**  
BRADFORDVILLE OFFICE  
TALLAHASSEE, FL

FOR

2011 - Program

*[Signature]*

Amount:\$2,769.00 Date:06/30/2011

BOFDDate:20110629 BOFDSequence:940700000076

106

23RD ANNUAL

# Big Bend Saltwater Classic

JUNE 17TH-19TH, 2011

Presented By:



BENEFITS THE  
ORGANIZATION  
FOR ARTIFICIAL  
REEFS

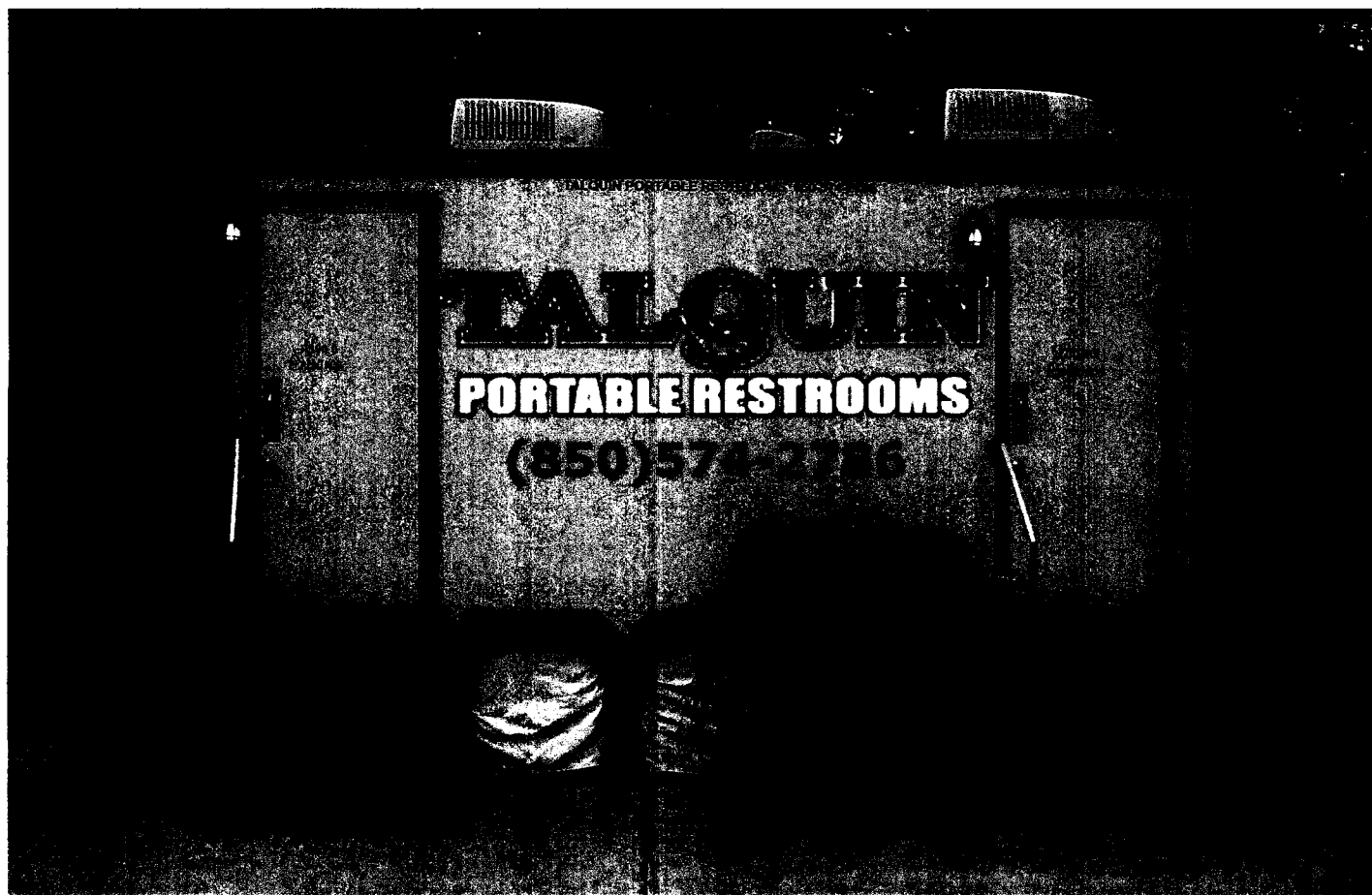


CARRABELLE BOAT CLUB  
PORT ST. JOE MARINA  
WWW.SALTWATERCLASSIC.COM  
SHIELDS MARINA



**www.Visit**  
**GULF**  
**COUNTY.com**

"Funded in Part by the Gulf County Tourism Development Council"



## JUNIOR SERVICE LEAGUE OF PORT ST. JOE, INC.



P.O. Box 114

Port St. Joe, Florida 32457

TDC Sponsorship Re-imbusement for the Junior Service League of Port  
St. Joe, INC

Event: Chili Cook-off held November 26, 2011

Marketing Invoices: Coast to Coast printing \$1,117.00 (See detailed invoice  
enclosed)3G Broadcasting \$400  
(see detailed invoice enclosed)

Total marketing expense: \$1517.00

Tax ID: 59-3417889

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

The Chili Cook-off held November 26, 2011 was held on Reid Avenue in downtown Port Saint Joe. The event was open to the public, advertised throughout the region via radio ads, posters, Chamber E-blast, face book, etc. The intent of the event was to raise awareness and money for the Junior Service League of Port Saint Joe, a charitable non-

CONSENT

2/14/12 LL

1/18/12  
Chili Cook-off

profit organization committed to improving the lives of less fortunate children within Gulf County. Being this was the first year the event was held on this date (two days after Thanksgiving), the crowd was less than anticipated. The number of attendees was about 50 – 75 (about half being out of town).

The Chili Cook off is a new event for JSL of PSJ. Therefore, we anticipate to greatly increase awareness as well as our fundraising ability due to the popularity of the event. The Income Expense Report is enclosed in this packet (net income \$28.39). The reimbursement request is for the \$1,500 marketing cost which has been previously approved by the TDC.

Thank you for your support of the JSL of PSJ

Erika Norton

JUNIOR SERVICE LEAGUE OF PORT  
ST. JOE, INC.

EVENT: Chili Cook Off

**Coast to Coast Printing**  
Trophies, T-shirts, Tumblers, posters, etc

INVOICE  
\$ 1,117.00

**3G Broadcasting**  
Radio adverstising

\$ 400.00

Total Marketing costs: \$ 1,517.00

**3G BROADCASTING**  
 OYSTER RADIO / WOYS 100.5 FM  
 35 ISLAND DRIVE, SUITE 16  
 EASTPOINT, FLORIDA 32328  
 PHONE #: (850)670-8450

# WOYS 100.5 FM Invoice

Invoice ID: 11110213  
 Invoice Date: 11/30/2011  
 Account ID: 0231  
 Order ID: 0231-002  
 Account Rep: BONNIE GOMES

Amount Due: \$200.00

Amount Paid: \_\_\_\_\_

GULF COUNTY TDC  
 150 CAPTAIN FRED'S PLACE  
 PORT ST JOE, FL 32456

3G Broadcasting, Inc., and this radio station do not  
 discriminate in their advertising sales practices or  
 agreements on the basis of race or ethnicity.

Sponsor: GULF COUNTY TDC / JUNIOR SERVICE LEAGU for P.O./Estimate # JUNIOR SERVICE LEAGUE CHILI  
 GULF COUNTY TDC/ Erika Norton, Persnickety

Page 1

Date	Time	Length	Description	CopyID	Cost
11/12/2011	08:50 AM	:30	Spot	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
11/12/2011	11:20 AM	:30	Bonus	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
11/12/2011	01:20 PM	:30	Spot	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
11/12/2011	05:50 PM	:30	Spot	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
11/12/2011	06:50 PM	:30	Bonus	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
11/12/2011	08:31 PM	:30	Bonus	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
11/13/2011	07:33 AM	:30	Spot	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
11/13/2011	10:27 AM	:30	Spot	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
11/13/2011	11:33 AM	:30	Bonus	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
11/13/2011	03:20 PM	:30	Spot	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
11/13/2011	05:31 PM	:30	Bonus	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
11/13/2011	08:20 PM	:30	Bonus	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
11/14/2011	09:50 AM	:30	Spot	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
11/14/2011	01:31 PM	:30	Bonus	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]
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11/21/2011	06:50 AM	:30	Spot	JUNIOR SERVICE LEAGUE CHILLI CO	[Package]

Continued



## WOYS 100.5 FM Invoice

Sponsor: GULF COUNTY TDC / JUNIOR SERVICE LEAGU for P.O./Estimate # JUNIOR SERVICE LEAGUE CHILLI  
 GULF COUNTY TDC/ Erika Norton, Persnickety

Invoice ID: 11110213  
 Date: 11/30/2011

Page 2

Date	Time	Length	Description	CopyID	Cost
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11/24/2011	06:20 PM	:30	Bonus	JUNIOR SERVICE LEAGUE CHILLI	[Package]
11/24/2011	08:50 PM	:30	Bonus	JUNIOR SERVICE LEAGUE CHILLI	[Package]
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11/26/2011	06:31 PM	:30	Bonus	JUNIOR SERVICE LEAGUE CHILLI	[Package]
11/26/2011	08:20 PM	:30	Bonus	JUNIOR SERVICE LEAGUE CHILLI	[Package]
11/30/2011			Package		200.00
			<b>80 Total Items</b>	<b>Total Cost:</b>	<b>200.00</b>

Amount Due:

200.00

**3G BROADCASTING**  
 WOCY 106.5 FM  
 35 ISLAND DRIVE, SUITE 16  
 EASTPOINT, FLORIDA 32328  
 PHONE #:(850)670-8450

## WOCY 106.5 FM Invoice

Invoice ID: 11110211  
 Invoice Date: 11/30/2011  
 Account ID: 0231  
 Order ID: 0231-002  
 Account Rep: BONNIE GOMES

Amount Due: \$200.00

Amount Paid: \_\_\_\_\_

GULF COUNTY TDC  
 150 CAPTAIN FRED'S PLACE  
 PORT ST JOE, FL 32456

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Sponsor: GULF COUNTY TDC / JUNIOR SERVICE LEAGU for P.O./Estimate # JUNIOR SERVICE LEAGUE CHIL  
 GULF COUNTY TDC/ Erika Norton, Persnickety

Page 1

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11/21/2011	06:12 AM	:30	Spot	JUNIOR SERVICE LEAGUE CHIL	[Package]

Continued

## WOCY 106.5 FM Invoice

Sponsor: GULF COUNTY TDC / JUNIOR SERVICE LEAGU for P.O./Estimate # JUNIOR SERVICE LEAGUE CHIL  
 GULF COUNTY TDC/ Erika Norton, Persnickety

Invoice ID: 11110211  
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Page 2

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11/25/2011	06:32 AM	:30	Bonus	JUNIOR SERVICE LEAGUE	[Package]
11/25/2011	09:52 AM	:30	Spot	JUNIOR SERVICE LEAGUE	[Package]
11/25/2011	11:21 AM	:30	Spot	JUNIOR SERVICE LEAGUE	[Package]
11/25/2011	12:21 PM	:30	Bonus	JUNIOR SERVICE LEAGUE	[Package]
11/25/2011	01:21 PM	:30	Bonus	JUNIOR SERVICE LEAGUE	[Package]
11/25/2011	05:51 PM	:30	Spot	JUNIOR SERVICE LEAGUE	[Package]
11/26/2011	08:51 AM	:30	Spot	JUNIOR SERVICE LEAGUE	[Package]
11/26/2011	01:51 PM	:30	Bonus	JUNIOR SERVICE LEAGUE	[Package]
11/26/2011	02:51 PM	:30	Spot	JUNIOR SERVICE LEAGUE	[Package]
11/26/2011	03:51 PM	:30	Spot	JUNIOR SERVICE LEAGUE	[Package]
11/26/2011	06:51 PM	:30	Bonus	JUNIOR SERVICE LEAGUE	[Package]
11/26/2011	08:51 PM	:30	Bonus	JUNIOR SERVICE LEAGUE	[Package]
11/30/2011			Package		200.00

80 Total Items

Total Cost:

200.00

Amount Due:

200.00

THE JUNIOR SERVICE LEAGUE OF PSJ FL INC  
COMMUNITY SERVICE ACCOUNT

P.O. BOX 114  
PORT SAINT JOE, FL 32457

1021  
**116**  
63-68/631  
068

DATE

12/16/11

PAY  
TO THE  
ORDER OF

3G Broadcasting / Cyster Radio  
Four hundred dollars & no/100

\$ 400.00

DOLLARS

Security  
Features  
Depend on



**Capital City  
Bank**

PORT ST. JOE OFFICE  
PORT ST. JOE, FL

FOR

Chili Cookoff

*[Signature]*

3G Broadcasting

# COAST 2 COAST

PRINTING & PROMOTIONS, INC.

306 Williams Avenue

Port St Joe, FL 32456

*Paid - 117C Reimburse*

## Invoice

Date	Invoice #
11/29/2011	7100

<b>Bill To</b>
Junior Service League PO Box 114 Port St Joe, FL 32457

<b>Ship To</b>

P.O. Number	Terms	Due Date	Rep
	Due on receipt	11/29/2011	SK

Quantity	Description	Price Each	Amount
4	Four Trophies for Chili Cook Off, "First Place - Best Chili", "Team Spirit", "People's Choice" and "Best Speciality Chili"	30.00	120.00
58	White Short Sleeve T-shirts with a two color imprint on front and a three color imprint on back, Small thru Xlarge	6.50	377.00
14	Natural Tan Aprons with a three color imprint	8.00	112.00
5	Setup Charges	20.00	100.00
1	Purchase of image used for design	75.00	75.00
250	Frost Flex Tumbler, 16 ounce with a one color imprint on one side	0.57	142.50
1	Setup Charges	38.00	38.00
1	Shipping & Handling for Cups	25.00	25.00
50	Chili Cook Off color posters, 11" x 17"	1.00	50.00
0.75	Design charges for layout of poster	70.00	52.50
25	Repeat order of 11" x 17" single sided posters for the Chili Cook Off event	1.00	25.00

Thank you for your business.

**Subtotal** \$1,117.00

**Sales Tax (7.0%)** \$0.00

**Total** \$1,117.00

**Payments/Credits** \$0.00

**Balance Due** \$1,117.00

850-229-2222

**117**

THE JUNIOR SERVICE LEAGUE OF PSJ FL INC  
COMMUNITY SERVICE ACCOUNT

P.O. BOX 114  
PORT SAINT JOE, FL 32457

1019  
**118**  
83-68,631  
068

DATE 12/12/11

PAY  
TO THE  
ORDER OF

Coast 2 Coast

\$ 1,117.00

One thousand one hundred & seventeen dollars & no  
100

DOLLARS



**Capital City  
Bank**

PORT ST. JOE OFFICE  
PORT ST. JOE, FL

FOR

Marketing Chili Cook off

JR

3G BROADCASTING  
OYSTER RADIO / WOYS 100.5 FM  
35 ISLAND DRIVE, SUITE 16  
EASTPOINT, FLORIDA 32328  
PHONE #: (850)670-8450

FILED FOR RECORD  
RECEIVED  
COUNTY CLERK  
JAN 10 2012  
2012 FEB -0 11:11:46

# 119 WOYS 100.5 FM Invoice

Invoice ID: 11120169  
Invoice Date: 12/31/2011  
Account ID: 0231  
Order ID: 0231-003  
Account Rep: BILLY DENTON RADIO

Amount Due: \$150.00

Amount Paid: \_\_\_\_\_

GULF COUNTY TDC  
150 CAPTAIN FRED'S PLACE  
PORT ST JOE, FL 32456

3G Broadcasting, Inc., and this radio station do not discriminate in their advertising sales practices or agreements on the basis of race or ethnicity.

Sponsor: GULF COUNTY TDC for P.O./Estimate # CELEBRATE TWICE  
GULF COUNTY TDC

Page 1

Date	Time	Length	Description	CopyID	Cost
12/29/2011	10:20 AM	:60	Spot	23102	[Package]
12/29/2011	11:20 AM	:60	Spot	23102	[Package]
12/29/2011	12:07 PM	:60	Spot	23102	[Package]
12/29/2011	01:20 PM	:60	Spot	23102	[Package]
12/29/2011	02:20 PM	:60	Spot	23102	[Package]
12/29/2011	03:20 PM	:60	Spot	23102	[Package]
12/29/2011	04:20 PM	:60	Spot	23102	[Package]
12/29/2011	05:07 PM	:60	Spot	23102	[Package]
12/29/2011	06:20 PM	:60	Spot	23102	[Package]
12/29/2011	07:50 PM	:60	Spot	23102	[Package]
12/30/2011	06:20 AM	:60	Spot	23102	[Package]
12/30/2011	07:50 AM	:60	Spot	23102	[Package]
12/30/2011	08:50 AM	:60	Spot	23102	[Package]
12/30/2011	10:50 AM	:60	Spot	23102	[Package]
12/30/2011	11:50 AM	:60	Spot	23102	[Package]
12/30/2011	12:20 PM	:60	Spot	23102	[Package]
12/30/2011	02:50 PM	:60	Spot	23102	[Package]
12/30/2011	04:50 PM	:60	Spot	23102	[Package]
12/30/2011	06:50 PM	:60	Spot	23102	[Package]
12/30/2011	08:20 PM	:60	Spot	23102	[Package]
12/31/2011	06:20 AM	:60	Spot	23102	[Package]
12/31/2011	07:50 AM	:60	Spot	23102	[Package]
12/31/2011	08:50 AM	:60	Spot	23102	[Package]
12/31/2011	10:50 AM	:60	Spot	23102	[Package]
12/31/2011	12:30 PM	:60	Spot	23102	[Package]
12/31/2011	01:50 PM	:60	Spot	23102	[Package]
12/31/2011	03:20 PM	:60	Spot	23102	[Package]
12/31/2011	04:20 PM	:60	Spot	23102	[Package]
12/31/2011	05:20 PM	:60	Spot	23102	[Package]
12/31/2011	06:50 PM	:60	Spot	23102	[Package]
12/31/2011	07:50 PM	:60	Spot	23102	[Package]
12/31/2011	08:20 PM	:60	Spot	23102	[Package]
12/31/2011			Package		150.00

32 Total Items

Total Cost:

150.00

BCC APPROVED  
DATE \_\_\_\_\_ D.C. \_\_\_\_\_

\$150.00  
BD327452-48000

1/5/12  
celebrate twice new years  
rzdio

CONSENT  
DATE 2/14/12 CC

Amount Due:

119



# FREEDOM FLORIDA

Florida Freedom  
P.O. Box 1940  
Panama City, FL 32402  
850-747-5035  
Tax ID 59-1264227  
www.emeraldcoast.com

120 Page 1

LOCATION ID SJ BALANCE DUE \$167.51

AMOUNT PAID \_\_\_\_\_

GULF COUNTY TDC  
150 Captain Fred Place  
PORT ST JOE, FL 32456

## Advertising Invoice

INVOICE DATE	INVOICE NO.
12/31/2011	4522404-1211

TO ASSURE PROPER CREDIT - PLEASE RETURN TOP PORTION WITH REMITTANCE - ENTER ACCOUNT NUMBER ON YOUR CHECK

ACCOUNT NUMBER	CURRENT	PAST DUE 31-60 DAYS	PAST DUE 61-90 DAYS	PAST DUE 91-OVER
4522404	\$167.51	\$0.00	\$0.00	\$0.00

DATE	REF #	DESCRIPTION	UNITS	RATE	AMOUNT
12/01/11	AGING	* Balance Forward *			140.63-
✓ 12/22/11	4511746	1040-SJ Non-Profit-Display NYE-TROLLEY	15.00		70.32
✓ 12/29/11	4511746	1040-SJ Non-Profit-Display NYE-TROLLEY	15.00		70.32
12/29/11	4511747	1000-EN Retail Display NYE-TROLLEY	30.00		167.50

BCC APPROVED  
DATE \_\_\_\_\_ D.C. \_\_\_\_\_

4167.51

80327102 - 48000

1/10/12  
celebrate twice (newspaper ad)

Your statement is now showing ads in Modular sizes and pricing (1 Unit = 2 inches). Please include your account number on your remittance. Please contact your local publication with any billing questions.

PREVIOUS BALANCE	NEW CHARGES	CREDITS	BALANCE DUE
\$140.63CR (+)	\$308.14	\$0.00	\$167.51

REMIT TO: Florida Freedom  
P.O. Box 1940  
Panama City, FL 32402

4522404  
TEARS

THIS STATEMENT IS DUE AND PAYABLE UPON RECEIPT. A SERVICE CHARGE OF 1.5% PER MONTH WILL BE CHARGED ON ACCOUNTS UNPAID 30 DAYS (ANNUAL PERCENTAGE RATE IS 18%).

The News Herald • Northwest Florida Daily News • The Star • The Times • Crestview News Bulletin • Santa Rosa Press Gazette  
The Walton Sun • The Destin Log • The Washington County News • Holmes County Times • EmeraldCoast.com

CONSENT  
DATE 2/14/12 LL

120



e of this Town Hall Meeting  
to discuss the possible  
of the Beach Baptist Chapel  
(Street and Hwy 386)  
velopment of a Family Fun Center  
at this location.

ing will take place at this Town Hall  
for informational purposes and  
ing for citizen input only.

## de Florist & Gifts

**50% Off**  
**Fitz & Floyd**

**Old World  
Christmas Ornaments**

**M. Bagnell Christmas**



are - Owner  
dson - Manager  
Joe Stripling & Ann Gufley  
t with over 35 Years Experience.  
town Port St. Joe 850.229.1111  
ideFloristPSJ.com

NEW YEARS IN CENTRAL & EASTERN TIME ZONES - 1 NIGHT

7:00 P.M. EST Port St. Joe

12 Midnight CST Mexico Beach

Happy New Year's Eve from Port St. Joe, to Mexico Beach  
With Stars & Stripes



without glasses, at all distances



**Todd Robinson, M.D.**  
Board Certified Eye Physician  
and Cataract Surgeon



**Darren Payne, M.D.**  
Board Certified Eye Physician  
and Cataract Surgeon



**Lee Mullis, M.D.**  
Board Certified Eye Physician  
and Cataract Surgeon

"WE WELCOME  
NEW PATIENTS,  
CALL TODAY  
FOR YOUR  
PRIORITY  
APPOINTMENT"

**1600 Jenks Ave. • Panama City, FL**  
**(850) 763-6666 • 1-800-227-5704**  
[www.mulliseye.com](http://www.mulliseye.com)

Dr. Mullis is not responsible for payments has the right to refuse to pay, cancel payment or be reimbursed  
formed as a result of and within 72 hours of responding to the advertisement for the free.

**Florist & Gifts**

**50% Off**  
**Fitz & Floyd**

**Old World**  
**Christmas Ornaments**

**W. Bunnell Christmas**



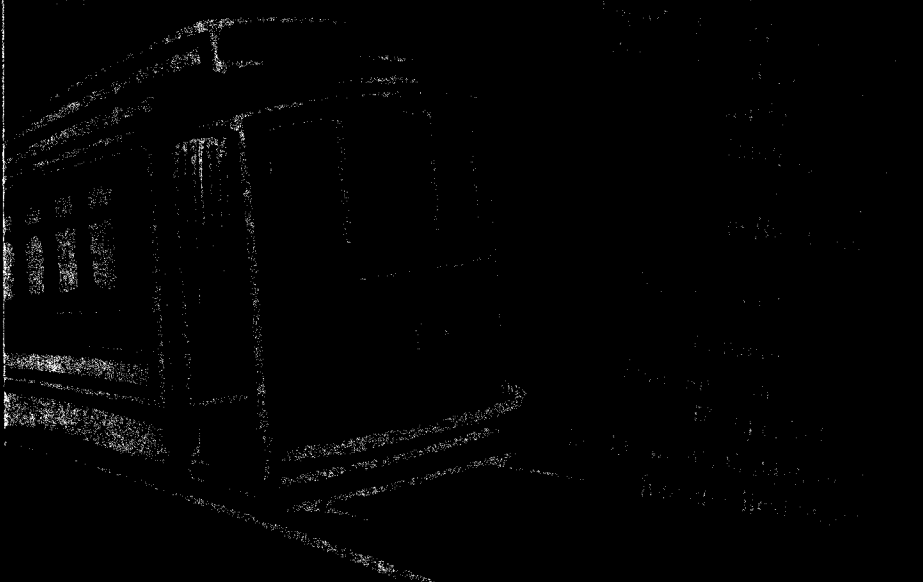
**Over 35 Years Experience.**  
**Port St. Joe 850.229.1111**  
**ristPSJ.com**

# NEW YEAR'S 2012

**NEW YEARS IN CENTRAL & EASTERN TIME ZONES - 1 NIGHT**

**7:00 p.m. EST Port St. Joe**

**12 Midnight CST Mexico Beach**



**Join the Year of the Sun in Port St. Joe to Mexico Beach  
With State of the Beach**





# Turtle Beach Inn

140 Painted Pony Road  
Port St. Joe, FL 32456  
(850) 229-9366 fax (850) 229-9367

Invoice No.

123

## INVOICE

### Customer

Name Gulf County Tourist Development Council  
Address 150 Captain Fred's Place  
City Port S. Joe State FL ZIP 32456  
Phone (850)229-7800

Date 1/6/2012  
Order No.  
Rep  
FOB

Qty	Description	Unit Price	TOTAL
3	Total room nights at the Turtle Beach Inn 3 nights stay at the Turtle Beach Inn January Snowbird Event, TDC	\$195.00	\$585.00

### Payment Details

- ☐ Cash  
☒ Check  
☐ Credit Card

Name Gulf County TDC

CC #

Expires

SubTotal	\$585.00
Shipping & Handling	\$0.00
Taxes	\$0.00
State	\$0.00
TOTAL	\$585.00

Office Use Only

BCC APPROVED

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

Insert Fine Print Here

\$585.00  
27452-48000

CONSENT  
DATE 2/14/12 LL

2/2/12  
giveaway - Snowbird event  
3 night stay

123

**Tim Kerigan**

---

**From:** Larry Jones [l.jones@jacksonvillesound.com]  
**Sent:** Tuesday, December 13, 2011 10:53 AM  
**To:** tim@visitgulf.com  
**Subject:** Monitoring Quote  
**Attachments:** gulfcountyvisit\_mon\_qte.pdf

Attached is your quote for monitoring your fire alarm panel in the Visitors Center. This is \$240.00 Annually with additional for parts and labor. We will have to install a digital communicator in the panel and I have discounted the price on the hours required to set up the account. You would have to provide the phone lines at the panel. The first line must be dedicated for only use by the fire alarm system. The second line can be shared but, I would caution you to pick a line that is not used very often. The dialer will look for dial tone and if the phone is in use when it checks the line it will give you errors.

Please call me anytime with any questions.

Thanks;

Larry Jones  
 Service Manager, Tallahassee  
 Jacksonville Sound & Communications  
 3644-D Hartsfield Road  
 Tallahassee, FL 32303  
 Phone: 850-656-1705  
 Cell: 850-210-6231  
 Fax: 850-656-2327

2012-01-17 10:17 AM  
 BCC APPROVED

**BCC APPROVED**  
 DATE \_\_\_\_\_ D.C. \_\_\_\_\_

\$240.00  
 27452-46200  
 Truck bay  
 2/2/12  
 fire alarm panel

CONSENT  
 2/14/12 124



502 Capitol Circle SE  
Tallahassee, FL. 32301

PHONE: 850-656-1705

FAX: 850-656-2327

Office Locations: Jacksonville, Gainesville, Tallahassee, Orlando and Savannah

STATE CERTIFIED ALARM CONTRACTORS: FLORIDA # EF20000830 / GEORGIA # LVA205453

Website: www.jacksonvillesound.com

## ALARM SYSTEM AGREEMENT FOR MONITORING

Date: 12/13/11

**Subscriber:** 0  
Gulf County Tourist Development Council  
150 captain Fred's Place  
0  
Port St Joe, FL 32456  
Attn: Tim Kerigan  
Phone: 850-229-7800 x102 / 850-247-8231  
Fax: 0

**Monitored Property:**  
Gulf County Tourist Development Council  
150 captain Fred's Place  
0  
Port St Joe, FL 32456  
Tim Kerigan

Jacksonville Sound & Communications, Inc., a Florida corporation ("Company") agrees to provide to Subscriber monitoring service for the alarm system ("Alarm System") owned by Subscriber on the terms and conditions expressly set forth below in this Alarm System Agreement for Monitoring (this "Agreement");

1. **Monitoring Services:** Company agrees to provide monitoring services (the "Monitoring Services") for Subscriber of the signals of the Alarm System at Subscriber's premises identified above (the "Premises"). Subscriber acknowledges and agrees that the Monitoring Services may be provided by a subcontractor, such as by an Independent Monitoring Facility ("IMF"), selected by Company in its sole discretion. Any monitoring fee charged by IMF shall be paid by Company. The term "Monitoring Services" shall also include all services provided under this Agreement by Company, an IMF or a subcontractor.

2. **Company's Communicator:** Subscriber may request and Company may provide a communication system installed on Subscriber's Premises that connects between Subscriber's Alarm System and Company's or its IMF's monitoring facility to report signals (the "Communicator"). The Communicator shall at all times remain the sole property of Company if provided by Company to Subscriber. If Subscriber provides its own Communicator, then it shall remain the sole property of Subscriber and Company shall have no obligations relating to the installation, maintenance, use or operation of the Communicator.

3. **Payment Terms:** Subscriber agrees to pay Company, its agents or assigns the following amounts:

<u>\$0.00</u>	plus applicable taxes for installation of the Communicator, payable upon completion (if applicable);
<u>\$510.00</u>	plus applicable taxes for the initial connection and setup of Subscriber's Alarm System; and
<u>\$240.00</u>	plus applicable taxes annually for the Monitoring Services, the first year's fees due and owing upon execution of this Agreement.

This rate for Monitoring Services is based upon Company or its IMF receiving no more than the maximum number of fire signals and security signals per month set forth below. All signals in excess of those numbers shall be charged per each additional signal at the rate set forth below, invoiced on a monthly basis. Payment of the annual fee for the Monitoring Services shall be paid by Subscriber within thirty (30) days prior to the commencement of each annual period.

4. **Receipt of signal/response:** Company or its IMF shall, without warranty of any kind, use commercially reasonable efforts to do the following, subject to all applicable laws, rules and regulations of the State of Florida:

- Upon receipt of a burglar alarm signal IMF will notify Subscriber or his designated representative first to receive authorization to dispatch the police department;
- Upon receipt of a hold-up signal, transmit the alarm to the police department, and notify Company;
- Upon receipt of a sprinkler alarm signal, water flow signal, manual, smoke or automatic fire alarm signal, transmit the alarm to the fire department and notify Subscriber or his designated representatives by calling the telephone number supplied to IMF in writing by Subscriber and notify Company.
- Upon receipt of a monitor signal, notify Subscriber or his designated representatives by calling the telephone number supplied to IMF in writing by Subscriber, and notify Company.
- Upon receipt of an emergency alert signal, transmit the alarm to the persons and/or entities designated by Subscriber in the Subscriber information provided to IMF and notify Company.
- Upon receipt of a request for service from Subscriber, transmit the request to Company.

5. **False alarms:** In the event an excessive number of false alarms are caused by Subscriber's carelessness, malicious action or accidental use of the Alarm System or Communicator, or in the event Subscriber in any manner misuses or abuses the Alarm System or Communicator, Company may in its sole discretion declare Subscriber in material breach of this Agreement and, at Company's option, in addition to all other legal remedies set forth below, be excused from further performance, upon giving Subscriber ten (10) days written notice. In the event any fine, penalty or fee is assessed against Company or IMF by any governmental or municipal agency as a result of any alarm originating from Subscriber's Premises, Subscriber agrees to forthwith reimburse Company or IMF for same. Subscriber represents that it fully understands that the Alarm System and Communicator, because of their sensitivity and nature, are subject to the influence of external events which are not within the control of Company and which may cause activation. Any and all such alarms which may occur shall not be construed as improper operation of the Alarm System or Communicator or as malfunction thereof, nor shall any or all of such alarms excuse any of the obligations of Subscriber as set forth in this Agreement.

6. **Term and Renewal:** This Agreement shall be for an initial term of three (3) years, commencing on the date of execution of this Agreement. This Agreement shall automatically renew for successive one (1) year renewal terms unless either party gives the other written notice of non-renewal no later than thirty (30) days prior to the expiration of the then in-effect term. All renewal periods shall be at the same monitoring rate as set forth above in this Section, unless Company provides Subscriber written notice of an increase in the rate at least thirty (30) days prior to the expiration of the then in-effect term or renewal term.

7. **Termination:** If Subscriber fails to pay any amount herein provided within ten (10) days after the same is due, or if Subscriber fails to perform any other provisions hereof within ten (10) days after Company shall have requested in writing performance thereof, then Company shall have the right, but shall not be obligated, to exercise any one or more of the following remedies: (a) recover all outstanding amounts due from Subscriber under this Agreement without terminating this Agreement and continue its performance hereunder, in which case Company shall be entitled to immediately recover, in addition, all other charges due or to come due under this Agreement throughout the remainder of the term and any renewal term, which amounts shall be accelerated and due immediately by Subscriber; and (b) discontinue Monitoring Services and terminate this Agreement on five (5) days written notice and immediately recover from Subscriber all outstanding amounts due from Subscriber under this Agreement and all other charges due or to come due under this Agreement throughout the remainder of the term and any renewal term, which amounts shall be accelerated and due immediately by Subscriber. If in the opinion of Company, use of the Alarm System by Subscriber adversely affects

or interferes with the use of the Communicator, the Monitoring Services, signal receiving equipment, or Company's or its IMF's ability to provide services to others, then Company shall have the right to terminate this Agreement upon (10) days written notice to Subscriber. Upon termination, cancellation or expiration of this Agreement for any reason whatsoever: (a) Subscriber shall make necessary arrangements for Company to visit the Premises where necessary and retrieve the Communicator and any other property owned by Company; and (b) Subscriber shall pay all amounts owing under this Agreement, including for amounts owing for all excess signals. Subscriber shall pay Company for the Communicator and any other equipment and Company's prevailing rates in the event Subscriber fails to comply with Section 7 (a) above within (5) days of termination, cancellation or expiration.

8. **Delinquency; reconnect charges:** In the event any payment due hereunder is more than ten (10) days delinquent, then: (a) all unpaid amounts shall bear interest at the rate of one and one-half percent (1.5%) percent per month or the highest rate permitted by law, if less; and (b) Company shall have the right to immediately suspend and disrupt the performance of the Monitoring Services and any other obligations owing by Company under this Agreement until such time as payment is rendered in full. If the Alarm System, Communicator or Monitoring Service is deactivated because of Subscriber's past due balance, and if Subscriber desires to reactivate, then Subscriber shall pay in advance to Company a reconnect charge at Company's then prevailing rates and charges.

9. **Warranties:** Company grants solely to Subscriber during the term of this Agreement the following limited warranties (the "Limited Warranties"): (a) all installation and maintenance services provided by Company for Communicators used by Subscriber shall be performed in a professional and workmanlike manner; and (b) the Monitoring Services will be performed by Company or its IMF in a professional workmanlike manner. In the event of any breach of the foregoing Limited Warranties, Company's sole liability and obligation to Subscriber shall be, at its option to: (i) re-perform the installation or maintenance services at issue if the breach relates to Section 9(a) above; and/or (ii) take commercially reasonable steps to correct the Monitoring Services to reasonably prevent the breach from occurring again if the breach relates to Section 9(b) above; however, if neither (i) nor (ii) can be reasonably performed or the breach occurs again, then Subscriber or Company shall have the right to terminate this Agreement and Subscriber shall receive a refund of the fees actually paid by Subscriber for the installation and/or maintenance services at issue for the Communicator in the event of a breach of Section 9(a), or a pro-rated refund for the fees actually paid by Subscriber for the Monitoring Services for the unused portion of the term and the period during which the breach occurred in the event of a breach of Section 9(b). THE PERFORMANCE OF COMPANY'S OBLIGATIONS SET FORTH IN THE PRECEDING SENTENCE SHALL BE SUBSCRIBER'S SOLE AND EXCLUSIVE REMEDY AND CONSTITUTE COMPANY'S ENTIRE OBLIGATION AND AGGREGATE LIABILITY TO SUBSCRIBER FOR ANY BREACHES OF THE LIMITED WARRANTIES.

10. **Limitation On Warranties:** THE PARTIES AGREE THAT THIS IS AN AGREEMENT FOR SERVICES AND NOT THE SALE OF GOODS. EXCEPT FOR THE LIMITED WARRANTIES EXPRESSLY GRANTED TO SUBSCRIBER IN SECTION 9 ABOVE, COMPANY MAKES NO OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, SUITABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ALL PRODUCTS AND SERVICES ARE PROVIDED TO SUBSCRIBER "AS IS" WITH "ALL FAULTS". ADDITIONALLY, COMPANY DOES NOT REPRESENT OR WARRANT THAT THE ALARM SYSTEM, MONITORING SERVICES, OR COMMUNICATOR MAY NOT BE COMPROMISED OR CIRCUMVENTED; OR THAT THE SYSTEM OR SERVICE WILL PREVENT ANY LOSS BY BURGLARY, HOLD-UP, OR OTHERWISE; OR THAT ANY EQUIPMENT, SYSTEM OR SERVICES WILL IN ALL CASES PROVIDE THE PROTECTION FOR WHICH IT IS INSTALLED OR INTENDED. COMPANY IS NOT THE MANUFACTURER OF THE COMMUNICATORS AND PROVIDES THEM WITHOUT ANY WARRANTIES EXCEPT THE LIMITED WARRANTIES SET FORTH ABOVE.

11. **ASSUMPTION OF RISK:** Subscriber acknowledges and agrees that Company is not an insurer; that insurance, if any, shall be obtained by Subscriber; that the payments provided for herein are based solely on the value of the Monitoring Service and installation and maintenance of the Communicator as set forth herein; that Company makes no guaranty that the Communicator, Monitoring Services or any other equipment or services provided hereunder will avert or prevent any occurrences or the consequences therefrom which the Monitoring Services and/or Communicator are designed to detect or avert. Subscriber further acknowledges and agrees that Subscriber assumes all risk of loss or damage to Subscriber's Premises or to the contents thereof. SUBSCRIBER ACKNOWLEDGES AND AGREES THAT THERE ARE INHERENT RISKS IN THE USE OF MONITORING SERVICES AND THE COMMUNICATOR. These risks include, without limitation, the impracticability and extreme difficulty to ascertain the amount of actual damages, if any, which may result from a failure to perform any of Company's or Subscriber's obligations herein, including, but not limited to monitoring, response, or the failure of the Alarm System or Communicator, to properly operate the Alarm

System or Communicator with resulting loss to Subscriber because of, among other things:

(a) The uncertain amount or value of Subscriber's property or the property of others kept on the premises which the Alarm System or Monitoring Service is designed to detect or avert;

(b) The uncertainty of the response time of any department, fire department, paramedic unit, or others, should the police department, fire department, paramedic unit, or others be dispatched as a result of a signal being received;

(c) The inability to ascertain what portion, if any, of any loss would be proximately caused by Company's failure to perform or by its equipment to operate;

(d) The uncertain nature of occurrences which might cause injury or death to Subscriber or any other person which the Alarm System is designed to detect or avert; and

(e) The nature of the service to be performed by Company

12. **Subscriber Responsibility:**

(a) Transmission. Subscriber shall be solely responsible for and shall pay all charges made by any telephone, network and communications, utility and other companies for all fees, costs and expenses relating to installation, leasing, maintenance and servicing of telephone lines and other equipment connecting, communicating and transmitting between Subscriber's Premises and/or Alarm System and the facilities where the signals from Subscriber's Alarm System are received by Company or its IMF. Subscriber acknowledges and agrees that in the event Subscriber's Alarm System, the Communicator, or any of its telephone, communication or related services are not functioning properly, disconnected, placed on vacation or otherwise interrupted or fail for any reason in whole or in part, then signals from Subscriber's Alarm System will not be received in Company's or its IMF's central station and will not be known to or received by Company or its IMF. Subscriber further acknowledges and agrees that signals transmitted over telephone, cellular, network or any third parties' lines or equipment are wholly beyond the control of Company and its IMF.

(b) Radio Frequency Communication. Subscriber acknowledges and agrees that in the event the Alarm System utilizes a radio frequency system for transmitting alarm signals from Subscriber's Premises to Company's or its IMF's central station, that the use of radio frequencies are controlled and regulated by the Federal Communications Commission and changes in rules, regulations, and policies may necessitate the discontinuing use of such transmission facilities by Company at Company's sole option. Subscriber further acknowledges and agrees that radio frequency transmissions may be impaired or interrupted by atmospheric conditions, including electric storms, power failures, or other conditions and events beyond the control of Company and its IMF. SUBSCRIBER ASSUMES ALL RISK, RESPONSIBILITY AND LIABILITY FOR EACH OF THE FOREGOING AT ITS OWN AND SOLE RISK.

13. LIMITATION OF LIABILITY AND DAMAGES: IN NO EVENT SHALL COMPANY OR ITS IMF BE LIABLE TO SUBSCRIBER FOR ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF PROFITS; INCREASED COSTS AND EXPENSES; BREACH OF AGREEMENTS BETWEEN SUBSCRIBER AND ANY THIRD PARTIES; LOSS OF BUSINESS OR OPPORTUNITY; LOSS OF GOODWILL, BUSINESS INTERFERENCE, DISRUPTION, DELAY OR INTERRUPTION; OR LOSS OF BUSINESS REPUTATION ARISING OUT OF OR RELATING TO THIS AGREEMENT, THE COMMUNICATOR, THE MONITORING SERVICES, BREACH OF THE LIMITED WARRANTIES, OR ANY ACT OF COMPANY OR FAILURE OF COMPANY TO ACT, WHETHER SUCH LIABILITY IS BASED IN TORT, NEGLIGENCE, CONTRACT, PRODUCT LIABILITY, STRICT LIABILITY OR OTHERWISE, AND EVEN IF COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT SHALL COMPANY OR ITS IMF BE LIABLE TO SUBSCRIBER FOR A MONETARY AMOUNT GREATER THAN: (A) THE AMOUNT ACTUALLY PAID BY SUBSCRIBER TO COMPANY FOR MONITORING SERVICES DURING THE SIX (6) MONTH PERIOD IMMEDIATELY PRIOR TO THE EVENT GIVING RISE TO THE LIABILITY; OR (B) TWO HUNDRED AND FIFTY DOLLARS (\$250.00), WHICHEVER IS GREATER, REGARDLESS OF THE FORM OF ACTION, WHETHER BASED ON CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY, PRODUCTS LIABILITY OR OTHERWISE.

14. Acknowledgements: Subscriber is a sophisticated purchaser and acknowledges and agrees that the allocation of risks in this Agreement are reflected in the fees and charges for the Communicator and Monitoring Services, that higher charges would be made but for the limitation of liability, damages and limited warranties set forth in this Agreement, and that the allocation of risks under this Agreement is reasonable and appropriate under the circumstances. THE LIMITATIONS ON WARRANTIES, LIABILITY, ASSUMPTIONS OF RISK, AND REMEDIES SET FORTH IN SECTIONS 9, 10, 11, 12 AND 13 SHALL APPLY EVEN IF ONE OR MORE OF THEM FAILS OF THEIR ESSENTIAL PURPOSE.

15. Applicable Law: Where any liability, warranty or damages has been limited in this Agreement including, without limitation, those set forth in Sections 9, 10, 11, 12 and 13, such limitation shall have effect to the maximum extent permitted by applicable law. In some jurisdictions, mandatory, statutory legislation does not allow such exclusion or limitation of liability that may entail that the limitations stated herein do not apply to Subscriber, either in whole or in part.

16. Interruption or Cancellation of Monitoring Service: Company and its IMF assume no liability for interruption of Monitoring Service due to strikes, riots, floods, storms, earthquakes, fires, power failures, insurrection, interruption or unavailability of telephone or communication services, acts of god, or for any other cause beyond the control of Company or its IMF. Company and its IMF will not be required to provide Monitoring Services to Subscriber while interruption of service due to any such causes may continue. The Agreement shall be suspended or canceled, without notice at the option of Company, if IMF's central station or Subscriber's Premises or Alarm System or Communicator are destroyed by fire or other catastrophe, or so substantially damaged that it is impractical to continue Monitoring Service or in the event Company is unable to render its services under this Agreement as a result of any action by any governmental authority.

17. Subscriber's duties as to use of Alarm System: Subscriber shall carefully and properly test and set the Alarm System immediately prior to the securing of the Premises and carefully test the Alarm System periodically during the term of this Agreement. Subscriber shall immediately report to Company any claimed inadequacy in or failure of the Alarm System or Monitoring Service. Subscriber agrees to furnish Company or IMF with all changes, revisions, and modifications to Subscriber's information in writing. When any device or protection is used, including but not limited to space protection, which is affected by turbulence or air, occupied airspace change, or other disturbing conditions, Subscriber shall turn off or remove all things, animate or inanimate, including but not limited to all forced air heaters, air conditioners, horns, bells, animals, and any other sources of air turbulence or movement, which may interfere with the effectiveness of the Alarm System during closed periods while the Alarm System is on. Subscriber shall have sole responsibility for silencing any audible device. In the event Company is called upon by Subscriber, governmental authority, or others to silence an audible device, Subscriber agrees to pay for each such service call at Company's then prevailing rate with a one (1) hour minimum charge. Subscriber shall obtain, pay for, keep in full force and effect, all necessary licenses and permits for the installation and use of the Alarm System during the original and any renewal term of this Agreement.

18. IMF/assignees/subcontractors: Company shall have the right to assign this Agreement or its obligations hereunder, in whole or in part, to any other person, entity or corporation without notice to Subscriber and shall have the further right to subcontract any Monitoring Services or other services which it may perform. Subscriber acknowledges that this entire Agreement, and particularly those paragraphs relating to Company's maximum liability, limitation of liability, and third party indemnification, inure to the benefit of and are applicable to IMF and any assignees and/or other subcontractors with the same force and effect as they bind Subscriber to Company.

19. Indemnification: Subscriber shall defend, indemnify and hold harmless Company, Company's IMF, subcontractors and each of their employees, agents, officers, directors, owners, principals and their successors and assigns from and against any and all actual and threatened claims, causes of action, lawsuits, demands, administrative actions, fines, penalties and violations of state, federal, local or municipal laws or ordinances brought or charged against any of them arising out of or relating to: (a) any act of Subscriber; (b) this Agreement or any parties or any IMF or subcontractor performance hereunder; (c) any state or federal fines, penalties, fees costs or expenses; or (d) Company's or IMF's or a subcontractor's performance or failure to perform and including defects in products, design, installation, maintenance, operation or non-operation of the Alarm System, the Communicator or the Monitoring Services, whether any of the foregoing (a) through (d) are based upon negligence, active or passive conduct, warranty, strict liability or product liability on the part of Company, IMF, a subcontractor or any of their employees or agents; however, this provision shall not apply to claims solely and directly caused by an employee of Company or IMF while on Subscriber's Premises or if solely caused by Company's or IMF's breach of the Limited Warranties if it is not cured by Company.

20. Purchase orders: No terms or provisions in any purchase orders, payments, invoices, or other documents or instruments issued by Subscriber or Company, whether the same or different from these terms or set forth conditions shall be binding upon either party, are for the parties' internal use only and its terms shall not affect this Agreement, and all terms contained therein are hereby expressly rejected by Company and Subscriber.

21. Attorney's fees: In the event it shall become necessary for Company to institute any legal proceedings to collect any amounts due or owing under this Agreement or to enforce any of its rights hereunder, then the prevailing party in such litigation shall receive an award of its reasonable attorneys' fees, costs and expenses.

22. Interpretation and Validity: Whenever possible, each provision of the Agreement shall be interpreted in such a manner as to be effective and valid under applicable law, including the reduction in scope of such provision by a court of competent jurisdiction as is reasonable for its enforceability. However, if any provision of the Agreement or the application of any provision to any party or circumstance shall be prohibited by or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity without it invalidating the remainder of the provisions of the Agreement or the application of the provision to the other parties or circumstance. Should any provision of this Agreement require interpretation, the person or court interpreting or construing the same will not apply a presumption that the terms hereof will be more strictly construed against one party by reason of the rule of construction that the document is to be construed more strictly against the party who itself or through its agents prepared the same.

23. Entire Agreement, Waiver and Modification: This Agreement constitutes the entire agreement between Company and Subscriber and supersede all proposals and prior agreements, whether oral or written, and all other communications between the parties relating to this subject matter. Neither party is relying, nor shall rely, on any promises, inducements, or representations made by the other party with respect to the subject matter of the Agreement. Any modification of any term or condition of the Agreement shall be effective only if in writing and signed by authorized representatives of both parties. No other act, usage, or custom shall be deemed to modify the Agreement. The waiver of a breach of this Agreement or the failure of a party to exercise any right under this Agreement shall only be effective if in writing. In no event shall any waiver constitute a waiver as to any other breach, whether similar or dissimilar in nature, or prevent the exercise of any right under this Agreement.

24. Governing Law: The parties agree that this Agreement is to be performed in the state of Florida, and shall be governed by the laws of the State of Florida without regard to that state's conflicts of law provisions. Any dispute arising out of or relating to this Agreement shall be brought exclusively in a court of competent jurisdiction located in Jacksonville, Duval County, Florida.

25. Notices: all notices to be given hereunder shall be in writing and may be served, either personally or by overnight delivery to the addresses set forth in the agreement or to any other address provided by one to the other from time to time in writing.

In all cases, the fee shall be due and payable upon receipt of invoice. For questions concerning a cancellation, please contact our office at 850-656-1705

**Type of Monitoring:**  
**Equipment Provided By:**

**Monitoring to be paid annually in advance**

JACKSONVILLE SOUND & COMMUNICATIONS, INC

SUBSCRIBER: Gulf County Tourist Development

By: Larry Jones 

By: \_\_\_\_\_

Title: Service Manager

Title: \_\_\_\_\_

Date: 12/13/11

Date: \_\_\_\_\_





Donald Butler  
 Gulf County Administrator  
 1000 Cecil G. Costin, Sr. Blvd., Room 301  
 Port St. Joe, FL 32456

February 7, 2012

Dear Mr. Butler,

On February 7<sup>th</sup> the Tourist Development Council Advisory Board voted (contingent on BP funds) two Merchant Committee events: Port Saint Joe's Favorite Things Preview Party \$4,950.00 and the First Friday's at Five - Shop, Dine and Unwind (March and April events only at \$705.56 p/ event).

The tourist Development Advisory Board also approved Must Media for three ads to be placed in Must See Magazine for Spring, Summer and Holiday 2012. The total of the ads plus design fee is \$4,275.00.

These items will be reflected in the TDC board meeting minutes once completed and be given to Kari Summers.

If you have any further questions about these items or any other consent agenda items please don't hesitate to call.

Sincerely,

Kellee Novak  
 Assistant Director  
 Gulf County Tourist Development Council  
 O: 850-229-7800

**BCC APPROVED**  
 DATE \_\_\_\_\_ D.C. \_\_\_\_\_

2/14/12 LL



P.O. Box 1014  
Port St. Joe, FL 32457  
info@mustseemagazine.com

MAGAZINE

## ADVERTISING TERMS

**Must See** is a space available publication. This signed advertising contract and payment in full are required to reserve space. Signed advertising contracts are binding and considered purchase orders in the absence of such. Late submissions may be subject to additional charges or placed in a later issue. Late or unsubmitted ads do not nullify the advertiser's obligation to **Must See**. Costs associated with collection are solely the responsibility of the advertiser (or their agent).

## ADVERTISING OPTIONS

**Must See** is a 4-color process publication printed on glossy, coated stock. All advertising in **Must See** is 4-color process display advertising. Ads for **Must See** may be created by **Must See** at the advertiser's request, or submitted by the advertiser (or their agent). Submitted ads must adhere to the submission specifications detailed below. Ads created by **Must See** will be produced according to the advertiser's instructions and billed at \$72.00/hr with a minimum of \$36.00.

## SUBMISSION SPECIFICATIONS

Advertisers (or their agents) may opt to produce and submit display advertisements to **Must See** electronically. Submitted ads must be precisely sized and conform to the following specifications:

**Must See** accepts electronic files in TIFF (.tif), JPEG (.jpg), or PDF (.pdf) format only. All files must be submitted at a minimum of 300 dpi at 100% of ad size. TIFF and JPEG files must be in CMYK format (not RGB) and must be flattened (no layers). JPEG files should be saved at highest quality. Native program files used to generate PDF files must be built using CMYK (not RGB or spot) colors. PDF files must be saved at high-resolution (300 dpi min.) with fonts embedded. Proper file formatting is the responsibility of the advertiser. **Must See** does not guarantee the reproduction quality of any submitted ad, and may require additional proof approval via e-mail. Camera-ready art or film ads are unacceptable.

## ADVERTISEMENT SUBMISSION

Properly sized and formatted ads should be e-mailed to info@mustseemagazine.com.

# advertising contract

MUST SEE ADMINISTRATIVE USE ONLY

DMS

REPRESENTATIVE: V 6 N 1 V 6 N 2 V 6 N 3

CONFIRMED ADVERTISING INSURANCES

ADVERTISER GULF COUNTY TDC

Contact KELLEE NOVAK

Address 150 CAPT. FRED'S PLACE

City PORT ST. JOE State FL Zip 32456

Phone 229-7800 E-Mail KELLEE@VISITGULF.COM

## AGENCY

Contact \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

## SIZE, FREQUENCY AND RATE

AD SIZE	1x RATE	2x RATE	3x RATE	ADJ	AMOUNT DUE
Full Page	\$2,095.00	\$1,945.00	\$1,795.00		
2/3 Page	\$1,695.00	\$1,545.00	\$1,395.00		
1/2 Page	\$1,345.00	\$1,245.00	\$1,145.00		
1/3 Page Vertical	\$1,095.00	\$995.00	\$895.00		
1/3 Page Island	\$1,045.00	\$945.00	\$845.00		
1/4 Page	\$795.00	\$695.00	\$595.00		
1/6 Page Vertical	\$595.00	\$545.00	\$495.00		
1/6 Page Horizontal	\$595.00	\$545.00	\$495.00		
1/12 Page	\$395.00	\$345.00	\$295.00		

SPRING + SUMMER  
+ HOLIDAY ISSUES  
2012

PREMIUM POSITIONS AND PREFERRED PLACEMENT	RATE	ADJ	AMOUNT DUE
Back Cover (full page ad only)	\$2,495.00		AD DESIGN
Inside Front Cover (full page only)	\$2,195.00		\$108.00
Opposite Inside Front Cover (full page only)	\$2,195.00		\$ SPACE
* Opposite Table of Contents (full page only)	\$2,195.00		\$1,317.00
L Opposite Opening Editorial (full page only)	\$2,195.00		EACH ISSUE
Preferred Placement (for ads of any size) FREE!			
	CONTRACT TOTAL		\$4,275.00

This signed advertising contract and payment in full is required to reserve space. Remit **AMOUNT DUE** immediately to **MUST SEE** representative or mail to: **MUST SEE / PO BOX 1014 / PSJ, FL 32457**.

Instructions / Modifications / Exceptions 3x PLACEMENT - FULL PAGE AD BEST

AVAILABLE POSITION - UPDATE EACH ISSUE - AD DESIGN CHARGES INCLUDED IN CONTRACT

**Must See** is hereby authorized to reserve advertising space for the advertiser/agency indicated above. This signed and dated advertising contract signifies that the advertiser/agency agrees to the terms stated and rate indicated on this contract. Sums due under this contract are payable to **Must See**.

Authorized Signature of Advertiser or Agent

Date

24,275.00  
27452-49200

2/7/12  
Advertising / approval minutes



Dear Dewey Blaylock,

Thank you for ordering from the Symantec Store. We hope that you had a pleasant shopping experience.

Below is a summary of the order that we are currently processing for you. Please retain this email as your proof of purchase. If you paid by credit card, please look on your credit card billing statement.

For any further questions concerning your Symantec Store order, please visit Symantec Customer Service Centre

Sincerely,  
Customer Service  
Symantec Store

Your purchase  
qualifies you  
for **25% off**  
all Atari games



## Order Details / Invoice

Order Number **NP121746916**

Order Date January 16, 2012

## Billing & Shipping Details

### Billing Information

Dewey Blaylock  
7750 Robinwood Drive Port St Joe,  
FL 32456  
United States

### Payment Method

dewey A Blaylock  
VISA  
xxxxxxxxxxxx9497

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

**Norton™ AntiVirus 2012**

Product Key: 7WJXDM34D33P(KG0FFJGP3TOMW)

444.49 (2/2/12)  
27402-49000



\$ 74.

2/14/12 LL

2/2/12  
antivirus software for server (131)

Serial Number: 4JMTXKFP73KP

Click here for Norton download, for downloading and installing Norton PCs

2 year protection for 1 PC

### Norton Virus Removal Assurance

Service

\$ 13.

**\*\*No action is required at this time.\*\***

Thank you for purchasing Norton Virus Removal Assurance. This purchase entitles you to call our Virus Removal agents in the event that your computer is or becomes infected with a virus or spyware at any time during the subscription period. Keep these instructions in case you need to redeem this service.

If you believe your computer is infected with a virus or spyware, follow these instructions to speak with an expert:

1. Have your order number ready to provide to the NortonLive Expert.
2. Call 877-327-7053.
3. Go to [help.norton.com](http://help.norton.com) and enter the 6-digit code provided by your NortonLive Expert.

**PLEASE NOTE:** This service and its agents are not available to answer general support questions or provide technical support for issues not related to a virus or spyware infection. Technical support for all issues other than the specific removal of a virus or spyware should be initiated through our free technical support at [www.norton.com/ts](http://www.norton.com/ts).

This service is available 24 hours a day, 7 days a week (this service is only available for computers with the corresponding active Norton product installed).  
2 year subscription

Tax

\$ 0

**Total**

**\$ 88.9**

## Your Norton Account



Your order information has been saved in your Norton Account.

Your Norton Account allows you the freedom to:

- \* Manage your products and account information anytime and anywhere
- \* Access your Norton Product Key for easy reinstall
- \* Take advantage of special offers for Norton products and much more!

To access your Norton Account, please visit: [www.myNortonAccount.com](http://www.myNortonAccount.com).

To sign in, use your email address: [dblalock@mindspring.com](mailto:dblalock@mindspring.com)

## Norton Automatic Renewal Service

- Norton™ AntiVirus 2012

With your purchase today, you enrolled in the Norton Automatic Renewal Service for the product subscription(s) listed above. The Norton Automatic Renewal Service helps keep your computer protected against the latest Internet threats and risks by renewing your product subscription(s) automatically. By enrolling in the Norton Automatic Renewal Service, you authorize Symantec to automatically charge the then current renewal subscription fee (plus applicable taxes) to your credit or debit card prior to expiration of your product subscription. You will receive a pre-billing notification by email shortly before your subscription expires and before any payment is billed to alert you that your product subscription will be automatically renewed.

You may cancel your enrollment at any time by visiting [www.myNortonAccount.com](http://www.myNortonAccount.com) or contacting Customer Support. However, cancelling may leave your computer at risk of becoming unprotected from the latest security threats unless you remember to follow the prompts displayed by your Norton product to renew your Norton product subscription.

## Tax Disclosure

**Canadian Customers :** Shipping charges do not include any Brokerage Fees, Customs Fees or Taxes that you may be charged.

Symantec Corporation  
350 Ellis Street, Mountain View, CA 94043 USA  
FEIN: 77-0181864  
Canadian GST #: 12801 3208 RT0001: QST # 1211858032

## Rebates

**Rebates are valid in US & Canada only. For more information concerning rebates, please visit <http://www.bayer.us> or 1-800-842-8424.**

For all other questions or assistance related to this order, please visit Symantec Customer Service at <http://www.symantec.com>.

**Kellee Novak**

---

**From:** Dewey Blaylock [dblayment@mindspring.com]  
**Sent:** Tuesday, January 31, 2012 10:55 AM  
**To:** 'Kellee Novak'  
**Cc:** KMurphy702@aol.com  
**Subject:** FW: Norton Store - Order Confirmation For Order #NP121746916

Kellee,

I recently had to purchase antivirus software for the headin. Here is the bill. Mexico Beach has paid for ½ of the bill already. I would like the TDC to cover the other half of the bill.

Also – we need to get a support contract in place for me to work on the server for TDC, as we have with Mexico Beach. Let me know how to proceed on that.

Thanks  
 Dewey

**From:** Kimberly Shoaf [mailto:kimberly@mexico-beach.com]  
**Sent:** Friday, January 27, 2012 10:29 AM  
**To:** 'Dewey Blaylock'  
**Subject:** RE: Norton Store - Order Confirmation For Order #NP121746916

Thanks Dewey. Are you going to send this to Gulf County as well for their portion?

Kimberly Shoaf

Mexico Beach Community Development Council  
 102 Canal Parkway - Mexico Beach, FL 32410  
 850.648.8196 o - 850.648.9403 f  
[www.mexico-beach.com](http://www.mexico-beach.com)

**From:** Dewey Blaylock [mailto:dblayment@mindspring.com]  
**Sent:** Friday, January 27, 2012 9:15 AM  
**To:** 'Kimberly Shoaf'  
**Subject:** FW: Norton Store - Order Confirmation For Order #NP121746916

Kimberly,  
 Here is the receipt for the Antivirus on the PC at MediaCom. \$88.98

Thanks  
 Dewey

**From:** Symantec Corporation [mailto:orders@mail.norton.com]  
**Sent:** Monday, January 16, 2012 2:46 PM  
**To:** dblayment@mindspring.com  
**Subject:** Norton Store - Order Confirmation For Order #NP121746916

**GULF COUNTY PUBLIC WORKS**

1001 Tenth Street  
 Port St. Joe, Florida 32456  
 Phone (850) 227-1401 Fax (850) 229-9521  
 gcpw@gtcom.net



## Interoffice Memorandum

**To:** Board of County Commissioners  
**From:** Steve Mork, Maintenance Department Supervisor *SM*  
**Date:** January 18, 2012  
**Re:** Inventory Adjustment

2012 FEB -9 PM 11:17  
 FILED FOR RECORD  
 COUNTY CLERK  
 GULF COUNTY, FLORIDA

I am requesting permission to junk the courthouse fountain. The fountain has not been in use for some time and will not be placed back in the courthouse lobby. Although the item value was not enough to be placed on the inventory, we would like permission to junk this item. I further request the board receive sealed bids for the fountain and award to the highest bidder.

If you have any questions or need additional information do not hesitate to give me a call at 227-8950.

2012 JAN 18 PM 3:05  
 FILED FOR RECORD  
 COUNTY CLERK  
 GULF COUNTY, FLORIDA

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

CONSENT 2-14

DATE 1-24-12

**135**

*EB*

# BOARD OF COUNTY COMMISSIONERS GULF COUNTY, FLORIDA

*(From the Desk of Carmen Mclemore, Commissioner, District 1)*

1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456

PHONE (850)229-6106/639-6700

FAX (850) 229-9252 • EMAIL: [commissioner1@gulfcountry-fl.gov](mailto:commissioner1@gulfcountry-fl.gov)

DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAYS AT 6:00 P.M., E.T.

2012 FEB 10 - 3  
2012 FEB 10 - 3  
2012 FEB 10 - 3

## MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS  
FROM: COMMISSIONER CARMEN MCLEMORE, DISTRICT 1  
DATE: FEBRUARY 8, 2012  
RE: HONEYVILLE COMMUNITY CENTER WAIVER REQUEST

It is my recommendation to waive the rental fee for the Honeyville Community Center on February 11<sup>th</sup> for Project Graduation for the Wewahitchka Valentine's Dance.

Thank you.

BCC APPROVED

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

CARMEN L. MCLEMORE  
District 1

WARD McDANIEL  
District 2

BILL WILLIAMS  
District 3

TAN SMILEY  
District 4

WARREN YEAGER  
District 5

136  
2/14/12 CC